



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 588

To : SGOD Chief
All Secondary School Heads
All DFSELG/SSLG Teacher Advisers
Division Youth Formation Coordinators

Subject : **CONDUCT OF DIVISION FEDERATED SELG/SSLG LEARNER'S PARLIAMENT**

Date : September 23, 2024

Herewith is the communication letter from Digos City Senior High School dated September 23, 2024, inviting the participation of the Division Federated SELG and SSLG Officers for the upcoming **Learner's Parliament Training on September 28-29, 2024** at **Digos City Senior High School, Digos City**.

This office hereby directs the following participants to attend the abovementioned activity.

ORGANIZATION	PARTICIPANTS
Division Federated SSLG	All Officers and Teacher Advisers
Division Federated SELG	All Officers and Teacher Advisers
School-based SSLG	All Vice President and Secretary Officers

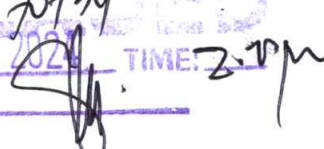
Participants are expected to be at the venue on September 28, 2024 (Saturday) before 8:00 in the morning. Further, participants are requested to wear Formal/Filipiniana/Barong during the Parliament Proper on September 29, 2024. Likewise, there shall be an admission fee of Php. 100.00 per person on the day of the activity to be charged through Organizational Funds, PTA funds and other sources.

Compensatory Overtime Credit (CTO) of 1 day shall be granted for the services rendered beyond regular hours and/or those rendered on Saturdays, Sundays, and Holidays, or scheduled days off without the benefit of overtime pay (CSC & DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered" and DepEd Order Number 53 series 2003" Updated guidelines on Grant of Vacation Service Credits to Teachers", attendance/participation in DepEd activities which are short-term duration if such are held during summer vacation or during weekdays.

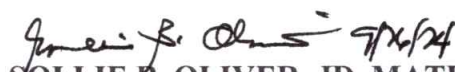
Travelling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and procedures.

For information and guidance.

DepEd Schools Division of Digos City
RECORDS SECTION

24-7934
DATE: SEP 26 2024 TIME: 2:10 PM
BY: 
SGOD/araa

For and in the absence of the
Schools Division Superintendent:


SOLLIE B. OLIVER, JD, MATE
Chief ES - SGOD
Officer-In-Charge



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



RECORDS FILE

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24 SEP 2024

Republic of the Philippines
 Department of Education
 REGION XI – DIGOS CITY
 SCHOOLS DIVISION OF DIGOS CITY
 DIGOS CITY SENIOR HIGH SCHOOL
 (formerly Senior High School in Digos City)
 Sitio Sto. Niño, Brgy. Igpit, Digos City

September 23, 2024

MELANIE P. ESTACIO, PhD
 Schools Division Superintendent
 Schools Division Office of Digos City

Maam:

Isang Matatag at Makabatang Araw!

In line with our continued efforts to empower student leaders and foster responsible governance, The Digos City Senior High School – Supreme Secondary Learner Government (SSLG) is pleased to invite the Division Federated SSLG (President, Vice-President, and Secretary of each secondary school) and Division Federated SELG Officers to join and participate in the upcoming **Learners' Parliament Training**, which will be held on **September 28-29, 2024** at **Digos City Senior High School, Digos City** with registration fee of Php100.00 to defray operational expenses, speakers' honorarium, and other incidental expenses.

The training aims to equip our young leaders with the necessary skills, knowledge, and strategies for effective governance, parliamentary procedures, and leadership within their respective schools. This event will also serve as a platform for officers to exchange ideas, collaborate on projects, and promote student participation in school governance.

In this regard, we seek for your approval to conduct the said activity. Further, we would like to request to grant Service Credits/Compensatory Overtime Credits for all teaching and non-teaching personnel who have rendered services as Teacher-Advisers who will serve as our chaperone during weekends (Saturday and/or Sunday) and Holidays relative to the conduct of the said activity.

Attached is the activity proposal for your perusal. We hope for your positive response in this letter. Thank you and more power!

Very truly yours,

ROBIN CHARLES O. RAMOS
 SSLG Teacher Adviser

Noted:

Approved:

AIMEE AMOR C. PORTO
 School Principal II

MELANIE P. ESTACIO, PhD
 OIC-Schools Division Superintendent
 Schools Division Office of Digos City



DIGOS CITY SENIOR HIGH SCHOOL
(formerly SHS in Digos City)

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