



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-601

To : Assistant Schools Division Superintendent  
 Division Chiefs  
 Public Schools District Supervisors  
 Education Program Supervisors  
 Public School Heads  
 Division GAD Focal  
 Division SBM Focal

Subject : **STRENGTHENING CAPABILITY OF EDUCATION LEADERS AND INFORMATION SHARING IN THE IMPLEMENTATION OF GENDER AND DEVELOPMENT (GAD) AND SCHOOL-BASED MANAGEMENT**

Date : September 30, 2024

In reference to Regional Memorandum FTAD-2024-024 dated September 23, 2024, signed by Allan G. Farnazo, Director IV, re: **Strengthening Capability of Education Leaders and Information Sharing in the Implementation of Gender and Development (GAD) and School-Based Management.**

Pursuant to D.O. 007 s. 2024 dated May 16, 2024 titled: Policy Guidelines on the Implementation of the Revised School-Based Management System (SBM) and D.O. 32 s. 2017 titled: Gender Responsive Basic Education (GRBE) Policy, this Office informs the Chief of the Functional Division and ICTU Head on the Conduct of the Strengthening Capability of Education Leaders and Information Sharing in the Implementation of Gender and Development (GAD) and School-Based Management (SBM) on October 18, 2024 at the Ritz Hotel in the Garden Oases.

The activity aims to capacitate the Education Leaders on D.O. 007 s. 2024, Gender Sensitivity and the Harmonized Gender and Development Guidelines (HGDG), provide opportunity to share Best Practices in the implementation of SBM, GAD, and increase the level of understanding on gender mainstreaming.

Further, the workshop and information sharing are expected to yield benefits that will provide high-quality services for learners and other stakeholders across all governance levels.

To ensure effective instruction, participants are advised to read the enclosed Matrix of Activities and List of participants and bring a laptop and extension wire for use during the session.

Immediate dissemination and compliance with this Memorandum is enjoined.

For and in the absence of the  
 Schools Division Superintendent

JepEd Schools Division of Digos City

RECORDS SECTION

**RELEASED**  
 24-30907  
 DATE: SEP 30 2024 TIME: 3:22pm  
 BY:

**SOLLIE B. OLIVER, JD, MATE**  
 Chief Education Supervisor-SGOD

Enclosed: As stated.  
 SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
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 | (082)553-8375



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

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**Office of the Schools Division Superintendent**

**List of Participants**

1. Sollie B. Oliver	Chief -SGOD
2. Cherrie Anne B. Bohol	Division SBM Coordinator
3. Janice S. Alquizar	Division GAD Focal
4. Mary Joy B. Fortun	PSDS
5. Eleser D. Mateo	PSDS
6. Jessica G. Lucero	PSDS
7. Noba J. Rubion	School Head-Kapatagan NHS
8. Rizza L. Villaluna	School Head- Igpit NHS
9. King V. Devesfruto	School Head- Goma NHS
10. Elizabetha R. Bueron	School Head- Digos City NHS
11. Juvic Sucayre	School Head- Matti NHS

RECORD 38619



Republic of the Philippines  
Department of Education  
DAVAO REGION

26 SEP 2024



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Office of the Regional Director

REGIONAL MEMORANDUM  
FTAD-2024-024

To : Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Functional Divisions

Subject: STRENGTHENING CAPABILITY OF EDUCATION LEADERS AND  
INFORMATION SHARING IN THE IMPLEMENTATION OF GENDER  
AND DEVELOPMENT (GAD) AND SCHOOL -BASED MANAGEMENT  
(SBM)

Date : September 23, 2024

Pursuant to D.O. 007 s. 2024 dated May 16, 2024 titled: Policy Guidelines on the Implementation of the Revised School-Based Management System (SBM) and D.O. 32 s. 2017 titled: Gender Responsive Basic Education (GRBE) Policy, this Office informs the Schools Division Superintendents, Chiefs of Functional Divisions and ICTU Head on the Conduct of the Strengthening Capability of Education Leaders and Information Sharing in the Implementation of Gender and Development (GAD) and School-Based Management (SBM) on October 18, 2024 at the Ritz Hotel in Garden Oases.

The activity aims to capacitate the Education Leaders on D.O. 007 s. 2024, Gender Sensitivity and the Harmonized Gender and Development Guidelines (HGDG), provide opportunity to share Best Practices in the implementation of SBM, GAD, and increase the level of understanding on gender mainstreaming.

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Immediate dissemination and compliance to this Memorandum is enjoined.

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
RELEASED

ALLAN G. FARNAZO  
Director IV

Enclosed: As stated  
ROF3/app

BY: [Signature]  
Date: Sept. 26, 2024  
38619



Address: F. Torres St., Davao City (8000)  
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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

Enclosure 1

**STRENGTHENING CAPABILITY OF EDUCATION LEADERS AND INFORMATION SHARING IN THE IMPLEMENTATION OF GENDER AND DEVELOPMENT (GAD) AND SCHOOL -BASED MANAGEMENT (SBM)**

October 18, 2024  
 Ritz Hotel of Garden Oases  
 Barrio Obrero, Davao City

**ACTIVITY MATRIX**

Time	Activity	Person's Responsible
8:00-8:20 a.m.	Registration	L & D Team
8:20-8:45 p.m.	Preliminaries <ul style="list-style-type: none"> <li>• National Anthem</li> <li>• Prayer</li> <li>• Regional Hymn</li> <li>• DepEd Quality Policy</li> </ul> Welcome Message  Acknowledgement of Participants  Message  Overview and Rationale of the Activity	Audio Video Presentation  <b>Rebonfamil R. Baguio</b> Asst. Regional Director  <b>Aida P. Placencia</b> Education Program Supervisor  <b>Allan G. Farnazo</b> Director IV  <b>Aris B. Juanillo</b> Chief Education Supervisor
8:45-10:00 a.m.	<b>Session 1:</b> Gender Sensitivity and Harmonized Gender and Development Guidelines (HGDG)	Trainer:  <b>Aris B. Juanillo, PhD</b> Regional GAD Focal Person
10:00 - 10:15 a.m.	<b>HEALTH BREAK</b>	
10:15 a.m. - 11:15 p.m.	<b>Session 2:</b> D.O. 007 s. 2024 – Policy Guidelines on the Implementation of School-Based Management (SBM) System	Trainer:  <b>Ronnie S. Mercado</b> Education Program Supervisor
11:15 a.m.- 12:00 noon	Workshop: School Governance Council (SGC) Accomplishments, Best Practices, Challenges,	Facilitator:  <b>Aida P. Placencia</b> Education Program Supervisor



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	Recommendations and Ways Forward	
12:00-1:00 p.m.	<b>Lunch Break</b>	
1:00-2:00	Presentation of Outputs	
2:30- 3:30 p.m.	Presentation of SBM, SGC, GAD and Project WATCH Best Practices	SGC- Kapatagan National High School, Digos City Division  GAD-Tagum City National High School Tagum City Division  Project WATCH- Cagangohan National High School
3:30- 5:00 p.m.	Awarding of Certificate of Recognition to the Functional School Governance Council (SGC) and Closing Program	



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**Department of Education**  
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Office of the Regional Director  
 Enclosure 2

**LIST OF PARTICIPANTS**

**A. Regional Office**

Office of the Regional Director	Allan G. Farnazo	Regional Director
Office of the Assistant Regional Director	Rebonfamil R. Baguio	Assistant Regional Director
FTAD TWG	Aris B. Juanillo Aida P. Placencia Ronnie S. Mercado Julieta S. Nicolas Marisol C. Prisores	Chief Education Supervisor Education Program Supervisor Education Program Supervisor ADAS 1-Secretariat Computer Maintenance Technologist I -Secretariat
ORD-ICTU		
Human Resource Development Division (HRDD)	Nelma Lyn R. Barnija/ Representative	Chief Education Supervisor
Quality Assurance Division (QAD)	Jenielito S. Atillo/ Representative	Chief Education Supervisor
	<b>GAD Focal Person per Functional Division</b>	
Finance Division (FD)	Katherine C. Datoy	Supervising Administrative Officer
Administrative Division (AD)	Joy L. Sibonga	Administrative Officer IV
Policy Planning and Research Division (PPRD)	Esther Khrysmaye A. Roble	Administrative Officer II
Human Resource Development Division (HRDD)	Mariane B. Tubo	Education Program Specialist
Quality Assurance Division (QAD)	Ma. Cristina B. Dionisio	Education Program Supervisor
Education Support Services Division (ESSD)	Marra Medrano	Dentist III
Curriculum and Learning and Management Division (CLMD)	Joiesa M. Presbitero	Education Program Supervisor
<b>B. Schools Division Offices</b>	<b>11 SGOD Chiefs</b>	
	<b>Division GAD Focal Persons/Alternate</b>	
	Davao del Norte	June Angelo Mercado



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 DAVAO REGION

**Office of the Regional Director**

	Davao de Oro	Grace D. Pontillas
	Mati City	Ana Mae S. Padullon
	Davao Occidental	Nelson G. Balagtas
	Davao Oriental	Mary Grace Y. Mercado
	Digos City	Janice S. Serenio-Alquizar
	Panabo City	Ailene B. Añonuevo
	Tagum City	Eduard Mark A. Bautista
	Davao City	Jonas P. Piore
	Samal City	Evangeline C. Bongcac
	Davao del Sur	Jessie S. Sajol
	<b>Division SBM Coordinators/Alternate</b>	
	Davao del Norte	Christopher B. Gonzales
	Davao de Oro	Marnelyjane A. Bernal
	Mati City	Liezel C. Padua
	Davao Occidental	Elenita L. Bernales
	Davao Oriental	Alan D. Limbadan
	Digos City	Cherrie Anne B. Bohol
	Panabo City	Keren T. Luma
	Tagum City	Francisca R. Padlan
	Davao City	Maria Luz M. Tan
	Samal City	Jucell J. Lauron
	Davao del Sur	Jessie S. Sajol/Alternate
<b>C. District</b>	<b>Public Schools District Supervisors (To be identified by the SDOs)</b>	<b>No. of Participants per SDO</b>
	Davao del Norte	4
	Davao de Oro	4
	Mati City	3
	Davao Occidental	3
	Davao Oriental	3



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	Digos City	3
	Panabo City	3
	Tagum City	3
	Davao City	4
	Davao del Sur	3
<b>D. Schools</b>	<b>School Heads of the Secondary Schools Validated with Functional School Governance Council (SGC)</b>	
	Davao de Oro	21
	Mati City	2
	Davao Occidental	23
	Davao Oriental	9
	Digos City	5
	Panabo City	11
	Tagum City	8
	Davao City	61
	Davao del Sur	22
	Davao del Norte	24
	Island Garden City of Samal	22