



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD No. 629, s. 2024

To : NEPTUNE L. TAMBILAWAN – Budget Officer
 NORELIZA A. MISAL – Accountant III
 BONAFE CATHRINE B. RABAYA – OIC Accountant
 AIRON M. ALEJANDRO – Planning Officer III
 ARVIN D. DIACOSTA – OIC Accountant – Digos City NHS

Subject : **CONDUCT OF DBM-DEPED FULL-TIME DELIVERY UNIT CONFERENCE**

Date : October 9, 2024

1. Attached is DepEd Regional Memorandum FD-2024-039 re: **“Conduct of DBM-DepEd Full-Time Delivery Unit Conference”**, the DBM will be conducting a conference on October 16, 2024 from 8:00 A.M. to 5:00P.M. at a venue to be announced.
2. The participants of the said activity are the Schools Division Superintendent/Assistant Schools Division Superintendents, Budget Officers, Accountants, Planning Officers and Bookkeepers (IU).
3. The topics to be discussed are the following; Agency Performance Report, DBM Circular Letter No. 2024-13 and Other Budgetary Updates, Budgetary Issues and Concerns and Personnel and Other Administrative Matters.
4. Travelling expenses of the participants will be charged against their respective local funds while payment for meals and venue shall be charged against the Regional Office MOOE funds downloaded to the Division of Davao del Sur.
5. For information, guidance and compliance.

For and in the Absence of the SDS:

BEVERLY S. DAUGDAUG, Ed. D.
 Chief ES - CID
 Officer-in-Charge

[Handwritten Signature]
 10/9/24

DepEd Schools Division of Digos City
 RECORDS SECTION
RECEIVED
 DATE: OCT 10 2024 TIME: 2:49 pm
 BY: *[Signature]*
 SGOD PRME BUDGET

Enclosed: As stated.

Reference:
 To be indicated in the Perpetual Index
 under the following subjects:

SGOD/PRME/aa



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
 DAVAO REGION

39435
 Division of Digos City
 RECORDS SECTION
 10240
 70274
 9:13
 DATE: 08 OCT 2024
 BY: [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM

FD-2024-039

To : Assistant Regional Director
 Schools Division Superintendents
 Chiefs of Finance Division, Administrative Division
 and Policy, Planning and Research Division

Subject : CONDUCT OF DBM-DEPED FULL-TIME DELIVERY UNIT CONFERENCE

Date : October 4, 2024

The DBM-DepEd Full-Time Delivery Unit (FDU) Conference will be conducted on October 16, 2024 at 8:00 am to 5:00 p.m. in Davao del Sur at a venue to be announced later. The participants of the activity are the following:

Regional Office

1. Regional Director and Assistant Regional Director
2. RO Finance Division Personnel
 - Chief Administrative Officer
 - Supervising Administrative Officer
 - Budget Officers
 - Accountants
 - Administrative Assistants
3. Policy, Planning and Research Division
 - Chief Education Supervisor
 - Education Program Supervisor
 - Planning Officer
4. Administrative Division
 - Chief Administrative Officer
 - Supervising Administrative Officer
 - 1 AD staff

Schools Division Offices

- Schools Division Superintendent / Assistant Schools Division Superintendent
- Budget Officer
- Accountant
- Planning Officer

Secondary School Implementing Units

- Bookkeeper



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-1665; (082) 221-6147
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 Website: www.depedroxi.ph

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Office of the Regional Director

The topics to be discussed are the following:

1. Agency Performance Report
2. DBM Circular Letter No. 2024-13 and Other Budgetary Updates
3. Budgetary Issues and Concerns
4. Personnel and Other Administrative Matters

Traveling expenses of the participants will be charged against their respective local funds while payment for meals and venue shall be charged against the Regional Office MOOE funds downloaded to the Division of Davao del Sur.

For information and strict compliance.

ALLAN G. FARNAZO
 Director IV

ROB2/kcd

DEPARTMENT OF EDUCATION
 RECORDS SECTION
RELEASE

By:
 Date: Oct. 07, 2024
 39435



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