



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-652

To : Schools Division Superintendent
Assistant Schools Division Superintendent
Schools Governance Operations Division
Curriculum Implementation Division
All Schools Division Non-teaching personnel
All other concerned

Subject : **Conduct of the Activity Titled: "It's Time to Prioritize Mental Health in the Workplace"**

Date : October 16, 2024

1. Mental Health is a state of well-being that enables people to cope with the stresses of life, realize their abilities, learn well and work well, and contribute to their community.
2. October marks the Mental Health Awareness Month in the Philippines.
3. In accordance to the Mental Health Awareness Month all Division Office personnel are hereby directed to attend the Mental Health activity Titled: **"It's Time to Prioritize Mental Health in the Workplace"** on October 21, 2024 10:00 am to 12:00 pm at the Division Office Conference Hall.
4. For information and strict compliance is desired.

MELANIE P. ESTACIO, Ph.D., CESO VI
Schools Division Superintendent

For and in the Absence of the Schools Division Superintendent

PETER JASON C. SENARILLOS
Senior Education Program Specialist

DepEd Schools Division of Digos City Officer -In Charge

RECORDS SECTION
RELEASED
DATE: OCT 17 2024 TIME: 9:57 AM
BY: _____

[Handwritten Signature]
10/16/24



Records



Republic of the Philippines
Department of Education
DAVAO REGION

24-39732
SCHOOLS DIVISION OFFICE
RECORDS SECTION
RECEIVED
DATE: 16 OCT 2024 TIME: 12:04
10240
70721

1st Indorsement
October 14, 2024

Respectfully referred to the Schools Division Superintendents, the invitation from the National Association of Public Secondary School Heads, Inc. (NAPSSHI) on the **7th Training-Workshop and Convention of Public Secondary School Heads** on April 16-18, 2025 at Apo View Hotel, Davao City, subject to the availability of funds, Learning and Development priorities and discretion of the approving authority.

ALLAN G. FARNAZO
Director IV

ROH2/ibd

DEPARTMENT OF EDUCATION ROX.
RECORDS SECTION
RELEASED
By: [Signature]
Date: Oct. 16, 2024
39732





Republika ng Pilipinas

Department of Education
OFFICE OF THE UNDERSECRETARY


HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-2005

DEPARTMENT OF EDUCATION ROXI
RECORDS SECTION
RECEIVED
✓
10.10.24
39770
8251

TO : **Regional Directors**
Schools Division Superintendents
All Others Concerned

FROM : **WILFREDO E. CABRAL**
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development, and Office of
the Undersecretary for School Infrastructure and Facilities


ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : **INVITATION TO THE 7th TRAINING-WORKSHOP AND**
CONVENTION OF PUBLIC SECONDARY SCHOOL HEADS

DATE : 04 October 2024

The **National Association of Public Secondary Schools Heads, Inc. (NAPSSHI)** will be convening the **7th Training-Workshop and Convention of Public Secondary School Heads** from **16 to 18 April 2025** at **Apo View Hotel, Davao City** with the theme **'Empowering Visionary Leaders in Achieving Sustainable Success in Today's Dynamic Educational Setting'**.

Secondary school heads, Chiefs, SGOD and CID, Assistant principals, EPSs, PSDSs, head teachers and master teachers associated with the Department of Education may choose to attend the activity, provided their participation does not interfere with the conduct of classes in schools. The use of DepEd funds is subject to the approval of the respective authorities and contingent upon fund availability, adhering to the usual accounting and auditing rules and regulations.

For more details, please see the attached communication from NAPSSHI dated 17 September 2024. For further clarifications, please call Dr. Roland L. Dela Cruz, NAPSSHI National President at 09764235860/09237279069 or Mr. Nollie E. Buenaventura, Chief Secretariat at 09101854097 or email at napsshphilippines@gmail.com.

Copy furnished:
OFFICE OF THE SECRETARY



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	OM-OUHROD	Rev	00
Effectivity	03.23.23	Page	1 of 1





NAPSSHI

National Association of Public Secondary School Heads, Inc.
Email Address: napsshiphilippines@gmail.com

17th September 2024

MEMORANDUM

DEPARTMENT OF EDUCATION OFFICE OF THE SECRETARY	
SEP 19 2024	
Received	Time: 2:20 PM
Doc No.	CE-18-2024-09-1128/1

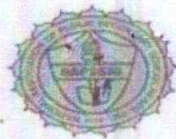
FOR : **HON. JUAN EDGARDO "SONNY" M. ANGARA**
Secretary, Department of Education
DepEd Complex, Meralco Avenue, Pasig City

FROM : **DR. ROLAND L. DELA CRUZ**
National President, NAPSSHI

1. The National Association of Public Secondary School Heads Inc. (NAPSSHI) will hold the **7th Training-Workshop and Convention of Public Secondary School Heads with the theme: "Empowering Visionary Leaders in Achieving Sustainable Success in Today's Dynamic Educational Setting"** on the following dates and venue:

DATE	VENUE
April 16-18, 2025	Apo View Hotel, Davao City

- On this assembly, discussions will revolve around crucial topics that are integral to our school leaders' development, empowering visionary leaders through the implementation of the MATATAG Agenda, analyzing and comparing different curricula, understanding legal aspects related to education, fostering nationalism and patriotism among students, enhancing school-based management, and providing updates on school management strategies ensuring continuous growth and success of our educational institutions in the country.
- The participants in this live-out assembly are secondary school heads, SGOD Chiefs, CID Chiefs, Assistant Principals, EPSs, PSDSs, head teachers and master teachers in the school division offices.
- Attendance shall be on official business.
- A non-refundable registration fee of Six Thousand Pesos (P6,000.00) shall be charged to each participant to cover for expenses for assembly kit, meals, honoraria of resource persons and facilitators and other incidental expenses chargeable from MOOE, SEF, local funds and any other sources subject to the usual accounting and auditing rules and regulations.
- Members of the Technical Working Group (TWG) such as school heads, head teachers and master teachers are considered participants and are required to pay the registration fee. They are authorized to travel two days prior to the start of the activity for the necessary preparations.



NAPSSHI

National Association of Public Secondary School Heads, Inc.
Email Address: napsshiphilippines@gmail.com

9. For the confirmation of participation, please make your payment through bank deposit/transfer on this account:

Account Name: Roland L. Dela Cruz
Account Number: BDO 001571019683

Please upload your proof of payment and register on this link
<https://forms.gle/Jy2HnEDHwRWEW2bw6> on or before March 1, 2025

10. For more information, please contact **Dr. Roland L. Dela Cruz**, NAPSSHI National President at mobile number 09764235860 / 09237279069 and **Mr. Nollie E. Buenaventura**, Chief Secretariat at mobile number 09101854097. You may also send email to napsshiphilippines@gmail.com

11. For your approval and subsequent endorsement.