



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-618

To : **JANICE S. ALQUIZAR**
 Education Program Specialist II (HRD)

Subject : **ATTENDANCE IN THE REGIONAL GENDER AND DEVELOPMENT (GAD) POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE**

Date : September 18, 2024

This is in reference to Regional Memorandum FTAD-2024-027 dated October 14, 2024, signed by Allan G. Farnazo, Director IV, re: **Attendance in the Regional Gender and Development (GAD) Pocket Meeting and Provision of Technical Assistance.**

In compliance with the Regional Memorandum RM FTAD-2024-002, entitled: "Schedule of Monthly Regional Pocket Meeting of Gender and Development (GAD) Focal Persons for CY 2024", this Office informs the conduct of the Regional GAD Pocket Meeting and Provision of Technical Assistance to be hosted by Schools Division of Mati City on October 30-31, 2024.

The participants to this pocket meeting are the Schools Division and Functional Divisions GAD Focal persons or their alternate.

It is informed that the team will visit **Mati School of Arts and Trade** to assess the GAD facilities, resources and programs that supports the development of a basic education that is responsive. Further, the activity supports the school in areas that require improvement. Classes should not be disrupted during the visit. Tokens, leis and lavish preparations are prohibited.

Food and snacks during the meeting shall be chargeable against the GAD-Funds of the host division while traveling, accommodation and other related expenses incurred related to the activity shall be chargeable against local MOOE Funds, subject to its availability and the usual accounting and COA rules and regulations.

Immediate dissemination and compliance with this Memorandum is directed.

For and in the absence of the
 Schools Division Superintendent

Schools Division of Digos City
 RECORDS SECTION

PETER-JASON C. SENARILLOS

SEPS-SMN
 Officer In-Charge

RELEASED
 DATE: OCT 17 2024 TIME: 4:42 PM

BY: _____

Enclosed: As stated.
 SGOD/jsa



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 | (082)553-8375

RECORDS
39910



Republic of the Philippines
Department of Education
DAVAO REGION

Schools Division of Digos City
RECORDS SECTION

RECEIVED
DATE: 16 OCT 2024 TIME: 11:45
BY: [Signature]

10246
70721
11:45

October 14, 2024

REGIONAL MEMORANDUM
FTAD-2024-027

ATTENDANCE TO THE REGIONAL GENDER AND DEVELOPMENT (GAD) POCKET MEETING AND PROVISION OF TECHNICAL ASSISTANCE

To: Schools Division Superintendents
Chiefs of Functional Divisions
All Others Concerned

1. Relevant to the Regional Memorandum RM FTAD-2024-002, entitled: Schedule of Monthly Regional Pocket Meeting of Gender and Development (GAD) Focal Persons for CY 2024, this notifies the Schools Division Superintendents and Chiefs of Functional Divisions on the conduct of the Regional Pocket Meeting and provision of Technical Assistance in the Schools Division of Mati City on October 30-31, 2024.
2. Participants to this meeting are the Schools Division and Functional Divisions GAD Focal Persons or their alternate.
3. In addition, it is informed that the team will visit the **Mati School of Arts and Trade** to assess the GAD facilities, resources, and programs that support the development of a basic education that is gender responsive. Further, the activity supports the school in areas that require improvement. Classes should not be disrupted during the visit. Tokens, leis and lavish preparations are prohibited.
4. Furthermore, food and snacks during the meeting shall be chargeable against the GAD of other sources of Funds of the host division while traveling, accommodation and other related expenses incurred related to the activity shall be chargeable against local funds subject to the usual accounting rules and regulations.
5. Immediate dissemination and compliance with this Memorandum is directed.

DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION
RELEASED

By: [Signature]
Date: Oct. 16, 2024
39910

ALLAN G. FARNAZO
Director IV

Encl.: As stated
ROF3/app



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Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 1

LIST OF PARTICIPANTS

A. Division GAD Focal Persons/ Alternate Focal Persons

SCHOOLS DIVISION OFFICE	PARTICIPANTS
Davao del Norte	June Angelo Mercado
Davao de Oro	Grace D. Pontillas
Mati City	Ana Mae S. Padullon
Davao Occidental	Nelson G. Balagtas
Davao Oriental	Mary Grace Y. Mercado
Digos City	Janice S. Serenio-Alquizar
Panabo City	Ailene B. Añonuevo
Tagum City	Eduard Mark A. Bautista
Davao City	Jonas P. Piore
Samal City	Evangeline C. Bongcac
Davao del Sur	Jessie S. Sajol
Public Schools District Supervisors	Jo Ann B. Mantog
	Mary Jean M. Francisquete
Division Secretariat	Franzile Louise L. Catog-PDO 1

B. Regional Office

FTAD GAD TWG	Aris B. Juanillo Aida P. Placencia Ronnie S. Mercado Julieta S. Nicolas	Chief, GAD Regional Focal Person EPS, GAD Alternate Focal Person EPS, GAD Secretariat ADAS 1, GAD Secretariat
Finance Division (FD)	Katherine C. Datoy SAO	Functional Divisions GAD Focal Persons
Administrative Division (AD)	Joy L. Sibonga AO IV	
Policy Planning and Research Division (PPRD)	Esther Khrysmaye A. Roble AO II	
Human Resource Development Division (HRDD)	Mariane B. Tubo EPS II	
Quality Assurance Division (QAD)	Ma. Cristina B. Dionisio EPS	
Education Support Services Division (ESSD)	Marra Medrano Dentist	
Curriculum and Learning and Management Division (CLMD)	Joiesa M. Presbitero EPS	



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Enclosure 2

Matrix of Activities
GAD Pocket Meeting and Provision of Technical Assistance
October 30-31, 2024
Venue: Schools Division of Mati City
(Tentative)

DAY/TIME	Activity	Persons Involved
Day 1-October 30, 2024 10:00-11:30 a.m.	<ul style="list-style-type: none">Arrival Time/Registration	GAD Secretariat
12:00-1:00	Lunch	
1:00 pm – 5:00pm	School Visit at Mati School of Arts and Trade	Ana Padullon GAD Focal Person- Mati City
Day 2-October 31, 2024 8:00-12:00	<ul style="list-style-type: none">Meeting Proper/ Provision of Technical Assistance	
	<ul style="list-style-type: none">Checking of AttendancePreliminaries	GAD Secretariat/Host Division
	<ul style="list-style-type: none">Acknowledgement of Participants	Host Division
	<ul style="list-style-type: none">Welcome Message	Antonio P. De Los Reyes Assistant Schools Division Superintendent
	<ul style="list-style-type: none">Message	Winnie E. Batoon, CESO V Schools Division Superintendent
	<ul style="list-style-type: none">Presentation of GAD Accomplishments	Ana Padullon GAD Focal Person- Mati City
	<ul style="list-style-type: none">Topic: Lecture on Committee on Decorum and Investigation (CODI)	
	<ul style="list-style-type: none">Information Sharing on the n GAD Plan and Budget (GPB) and Accomplishment Report (AR) as	Evangeline Bongcac Jessie S. Sajol
1:00-3:00 p.m.	<ul style="list-style-type: none">Discussion on Issues and Concerns	Aris B. Juanillo, PhD Chief Education Supervisor/ Regional GAD Focal Person Aida P. Placencia Education Program Supervisor GAD Alternate Focal Person
3:00 p.m.	<ul style="list-style-type: none">Homeward Bound	



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