



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Roxas Street, Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 044, s. 2024

To: **School Principal
 Concerned Teachers**

Subject: **Approval On The Request For The Grant Of Service Credits During The
 2024 Brigada Eskwela**

Date: **July 17, 2024**

This is in response to the letter of Mrs. Maylene P. Quimque, School Brigada Eskwela/Adopt-A-School Coordinator of Kapatagan National High School dated July 9, 2024 requesting the grant service credits to those who will serve in the whole duration of Brigada Eskwela 2024.

Pursuant to DepEd Memorandum No. 33, s. 2024 issued on July 9, 2024 titled: "Conduct of the Brigada Eskwela for School Year 2024-2025" which reiterates DepEd Order No. 021, s. 2023 titled "2023 Brigada Eskwela Implementing Guidelines" which granted Service Credits/Compensatory Time-Off to teaching and non-teaching personnel pursuant to No. 3 of the said Order, to wit:

"Teaching personnel shall be entitled to earn vacation service credits arising from their active involvement as members of the school Brigada Eskwela working committees and/or voluntary services in the Brigada Eskwela activities. Teachers shall earn one-day service credit for accumulated eight hours of service as committee members and/or volunteers in the school preparation and partnership engagement activities, but not to exceed the total six days' service credits. The computation of the service credits to teachers shall in consonance with DO 53, s. 2003 titled Updated Guidelines on Grant Vacation Service Credits to Teachers, particularly, Item No. 1-d sub-items d and k and Item No. 1-f.

Likewise, non-teaching personnel shall be granted Compensatory Time-Off (CTO) for all services rendered during weekends as members of the Brigada Eskwela working committees and/or voluntary services in the BE activities. Eight hours of accumulated services are equivalent to one-day CTO."

In view of the foregoing, your request is hereby granted pursuant to the DepEd Order No. 021, s. 2023 which aligns with DepEd Order No. 53, s. 2023, however subject to its limitation that *"the number days of vacation service credits granted to a teacher shall not exceed 15 work days in one year except in cases authorized by the secretary upon the recommendation of the Regional Director."*

For your information and proper guidance.

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 DATE: 2024-07-24 TIME: 2:24
 BY: [Signature]

[Signature]
MELANIE F. ESTACIO, Ph.D., CESO VI
 OIC - Schools Division Superintendent





Republic of the Philippines
Department of Education
Region XI-Davao Region
SCHOOLS DIVISION OF DIGOS CITY
KAPATAGAN NATIONAL HIGH SCHOOL
KAPATAGAN, DIGOS CITY
SCHOOL ID: 304401

July 9, 2024

DR. MELANIE P. ESTACIO

OIC-Schools Division Superintendent
Schools Division of Digos City
Roxas cor Lopez Jaena Street, Digos City

Madam,

Brigada Eskwela or the National Schools Maintenance Week will kick-off on July 22, 2024, and will run until July 27. The program is an annual event and has been known to be a festive coming together of students, teachers, school officials, parents, community members, local government officials, non-government organizations, church groups and the private sector which aims to prepare our schools become learner-ready for the coming school year.

In view of the above, we humbly request from your good office the service credits to teachers who will volunteer to serve in the whole duration of Brigada Eskwela 2024 and the Brigada Eskwela Committee Orientation and Planning Conference on July 8, 2024.

Thank you for considering our request.

Very truly yours,


MAYLENE P. QUIMQUE

School Brigada Eskwela/Adopt-A-School Coordinator

NOTED:


NOBA J. RUBION

School Principal II

Reviewed by:


JESSICA G. LUCERO

PSDS

APPROVED:

MELANIE P. ESTACIO, PhD, CESO VI

OIC-Schools Division Superintendent

