

Republic of the Philippines

Devartment of Education

Region XI

SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM No. OSS, s. 2024



ENCODING ON LEARNER INFORMATION SYSTEM (LIS) FOR BEGINNING OF SCHOOL YEAR (BOSY) 2024-2025

To: Public Schools District Supervisors All Public and Private Elementary and Secondary School Heads ALL OTHERS CONCERNED

- 1. Enclosed herewith is the Unnumbered DepEd Memorandum from Atty Mel John I. Versoza, Undersecretary for Administration, DepEd Central Office, re: Encoding on Learner Information System (LIS) for Beginning of School Year (BOSY) 2024-2025 dated September 11, 2024 which is self-explanatory. Please comply with the instructions as found in the attached Memorandum.
- 2. Moreover, submit the necessary documents for the Approval of Data Corrections/Pending Change Request by the Planning Officer thru airon.alejandro@deped.gov.ph before October 15, 2024.
- Likewise, all transfers and issues in the Learner Information System (LIS) shall 3. be cleared on or before October 31, 2024 in line with the encoding and updating deadline of the Central Office.
- 4. For dissemination and compliance.

For and in the absence of the SDS:

and Achoels Division of Digos Cr. NORELIZA A. MISAL Accountant III Officer-In-Charge ME . 1:06

Encls

as stated

References:

as stated

To be indicated in the Perpetual Index under the following subjects:

AMA: Encoding on Learner Information System (LIS) for Beginning of School Year (BOSY) 2024-2025 September 24, 2024



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Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

MINISTER, BASIC, HIGHER AND TECHNICAL EDUCATION, TO

BARMM

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

REGIONAL PLANNING OFFICERS **DIVISION PLANNING OFFICERS**

PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY

SCHOOL HEADS

ALL OTHERS CONCERNED

ATTY. MEL JOHN I. VERZOSA WY FROM

Undersecretary for Administration

ENCODING ON LEARNER INFORMATION SYSTEM (LIS) SUBJECT

FOR BEGINNING OF SCHOOL YEAR (BOSY) 2024-2025

DATE 11 September 2024

Collection of accurate, timely and correct data, specifically, in providing the official number of enrolled learners in the schools gathered through the information systems of the Department of Education (DepEd) are vital to support evidence-based policies, decision making, programs and projects in the basic education.

With this, the DepEd through the Planning Service - Education Management Information System Division (PS-EMISD) and Information and Communications Technology Service (ICTS), opened the Learner Information System (LIS) to capture and record the learners officially enrolled in the school for the School Year 2024-2025 including the tagging for the Alternative Delivery Mode (ADM), Body Mass Index (BMI), School-Based Feeding Program (SBFP), Education Service Contracting (ESC) and Senior High School Quality Voucher Recipient (SHS QVR) of each learner.

All private schools, State Universities and Colleges (SUCs), Local Universities and Colleges (LUCs), and Philippine School Overseas (PSOs) offering Basic Education in the country and abroad commenced the encoding and updating of the learner's data in the LIS on June 10, 2024.

While the public elementary and secondary schools, and Alternative Learning System Community Learning Centers (ALS CLCs) commenced the encoding and updating of the













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FROM

ATTY, MEL JOHN I. VERZOSA

Undersecretary for Administration

SUBJECT

ENCODING ON/LEARNER INFORMATION SYSTEM (LIS) FOR BEGINNING OF SCHOOL YEAR (BOSY) 2024-2025

DATE

11 September 2024

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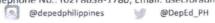
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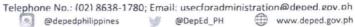
While the public elementary and secondary schools, and Alternative Learning System Community Learning Centers (ALS CLCs) commenced the encoding and updating of the











learner's data in the LIS on August 27, 2024. Moreover, public schools shall intensify the Child Finding or Mapping activities in their localities to ensure that all schoolage learners are enrolled in the school pursuant to DepEd Order 23 s. 2022 "Child Find Policy for Learners with Disabilities Towards Inclusive Education".

Likewise, the deadline of the abovementioned encoding and updating in the LIS will be on **31 October 2024** and this shall be applicable to all schools and ALS CLCs.

The Regional Planning Officers (RPOs) and Division Planning Officers (DPOs) shall provide technical assistance to schools that encounters difficulty in encoding their BOSY enrollment in the LIS, and monitor the participation of all schools under their respective jurisdiction.

For any clarifications, please do not hesitate to contact the Planning Service – Education Management Information System Division (PS-EMISD) through telephone number: 8635-3958 or email address: ps.emisd@deped.gov.ph.

For compliance and dissemination.