



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



**REQUEST FOR QUOTATION**

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

RFQ No. **24-10-118**

Date: **October 29, 2024**

Date and Time of Opening: **November 4, 2024, 2:30PM**


Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

**NOTE:**

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
5. PAYMENT TERM: WITHIN 30 DAYS
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
7. BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED OF POST-QUALIFICATION EVALUATION
8. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

**REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:**

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Bank Account Number (Photocopy of any Proof of Bank Account)

  
**MARIA GENEVIEVE T. FRANCISQUETE**  
 BAC CHAIRMAN

**NOTE:** For CY 2024, bidders shall submit these documents to DepEd Digos City Division only **ONCE**.

9. APPROVED BUDGET: **P 10,000.00**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	<b>Procurement and Delivery of:</b>				
	Salbutamol sulfate tablet, With expiration date not earlier than June 30, 2025	tablet	25		
	Mefenamic acid, 500mg, With expiration date not earlier than June 30, 2025	tablet	50		
	Paracetamol, 500mg, With expiration date not earlier than June 30, 2025	tablet	150		
	Losartan Potassium, 50mg, With expiration not earlier than June 30, 2025	tablet	50		
	Loperamide Hydrochloride, 2mg, Phenylpropanolamine Hydrochloride With expiration date not earlier than June 30, 2025	tablet	50		
	Chlorphenamine Maleate, 25mg/2mg/325mg, With expiration date not earlier than June 30, 2025	tablet	150		
	Captopril, 25mg, With expiration date not earlier than June 30, 2025	tablet	50		
	Aluminum Hydroxide Magnesium Hydroxide, With expiration date not earlier than June 30, 2025	tablet	37		
	Butamirate Citrate, 50mg, With expiration date not earlier than June 30, 2025	tablet	25		
	Cetirizine Dihydrochloride, 10mg, With expiration date not earlier than June 30, 2024	tablet	50		
	Hyoscine N-butyl bromide, 10mg, With expiration date not earlier than June 30, 2025	tablet	25		
	Betahistine, 16mg/tab, With expiration date not earlier than June 30, 2025	tablet	25		
	RBC Strips, 25 pieces per box	box	1		
	Methylsalicylate Camphor + Menthol Efficascent Oil, 50ml	bottle	4		
	Povidone-Iodine Betadine wound solution, 60ml	bottle	3		
	Gauze, 2x2	piece	25		
	Cotton balls, 140 balls	pack	3		
	Medical Plaster Tape, (hypo plaster), 3M micropore tape	piece	3		
	Burn Ointment, 10mg/50mg/15mg	tube	2		
				<b>GRAND TOTAL:</b>	
				<b>SUBJECT TO WITHHOLDING TAX</b>	

After having carefully read and accepted your General Conditions,  
 I/We quote you on the item/s at prices noted above.

Canvassed by:   
 Signature over Printed Name  
 10-30-24  
 Date

\_\_\_\_\_  
 Company Name  
 \_\_\_\_\_  
 Telephone/Cellphone Number  
 \_\_\_\_\_  
 Printed Name/Signature of Authorized Representative  
 Date: \_\_\_\_\_