



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2024-50

To : CID Chief  
Education Program Supervisor Concerned (MAPEH)  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Teachers

Subject : ADDENDUM TO DIVISION MEMORANDUM CID-2024-451 RE:  
CONDUCT OF SCHOOL-BASED TRAINING ON DIFFERENT SPORTS  
EVENTS

Date : October 31, 2024

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In Addendum to Division Memorandum CID-2024-451 re: Conduct of School-Based Training on Different Sports Events, this Office informs the field of the grant of service credit to teachers-coach in case where School-based training is done on Saturday as per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers for activities conducted on during Saturday or Sunday, and Compensatory Overtime Credits (COC) for non-teaching personnel.

For School-based training to be done on Saturday, the teachers-coach shall ensure the following:

1. Gather parents' consent of all students involved prior to the start of the said activity;
2. Submit to Mr. Angel V. Bisaga, Jr. Education Program Supervisor, the activity proposal with attached training matrix for different sports events;
3. Ensure the safety of all involved learners seeing to it that they are in place.

As stipulated in **DepEd 66, s. 2017**, the general principles on conduct of all co-curricular and extra-curricular activities will adhere to the following:

1. ensure relevance and alignment with the educational competencies of the K to 12 Curriculum and leadership development of learners;
2. uphold child protection principles and no learner shall be disadvantaged in any form; and
3. observe the safety and security protocols for all participants before, during and after the activity.



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
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Travel and other expenses of the participants shall be charged to the school MOOE and other sources of funds, all subject to the usual government accounting and auditing rules and regulations.

For guidance, immediate dissemination and compliance.

For and in the absence of Schools Division Superintendent

*Sollie B. Oliver*  
**SOLLIE B. OLIVER, JD, MATE**  
Chief ES, SGOD  
Officer-In-Charge *SO*

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
DATE: NOV 05 2014 TIME: 9:25 AM  
BY: *[Signature]*

Enclosed: As stated.

*CID/ avb*



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**DIVISION MEMORANDUM**

CID-2024-451

To : CID Chief  
Education Program Supervisor Concerned (MAPEH)  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Teachers

Subject : REITERATION OF DIVISION MEMORANDUM CID-2023-384 RE:  
CONDUCT OF SCHOOL-BASED TRAINING ON DIFFERENT SPORTS  
EVENTS

Date : October 14, 2024

In reference to Division Memorandum CID-2023-384, dated September 25, 2023, re: Conduct of School-Based Training on Different Sports Events, this Office reminds the field to ensure conducting the said activity within October 2024-April 2025 from 3:00 pm onwards.

To ensure that academic learning will continue while learners are involved in sports activities, teachers of student-athletes shall ensure that learners have access to the print or non-print self-learning modules (SLMs) for classes missed from 3:00 pm onwards. Output and assignments of learners must be checked by concerned teachers. Teacher-coaches must accompany the students during the training.

School sports coordinators and School Heads shall conduct intensive monitoring of the teachers-coach in the conduct of the said school based-training. Teachers-coach shall submit training matrix to Mr. Angel V. Bisaga, Jr Education Program Supervisor and Division School Sports focal the said Matrix shall be reviewed by the School Sports Coordinators and approved by the Head. The deadline of submission of the said matrix will be on October 22, 2024 at the Division Office.

Attached is the list of School Sports Coordinators and sports to be offered by each school. Only identified schools are allowed to conduct the said training.

The teachers-participant shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith" School heads involved are expected to make necessary arrangements ensuring that classes handled by involved teachers will be taken care of by other teachers.

For immediate dissemination and compliance.

**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

Enclosed: As stated

CID/ aub



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