



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2024-510

To : Beverly S. Daugdaug, Chief, CID  
Sollie B. Oliver, Chief, SGOD  
Concerned Education Program Supervisors  
Concerned Public Schools District Supervisors  
Concerned School Heads and Teachers

Subject : **CORRIGENDUM TO DIVISION MEMORANDUM CID-2024-RE:  
CREATION OF TEAM FOR THE FORMULATION OF  
ALTERNATIVE DELIVERY MODE (ADM) GUIDEBOOK**

Date : November 14, 2024

In reference to Division Memorandum CID-2024-518 re: Creation of Team for the Formulation of Alternative Delivery Mode (ADM) Guidebook, following changes and addendum shall be in place, to wit:

Name of Personnel	Task	Station
<b>A. Additional Team Members</b>		
Eleser Mateo	Layouting and AVP Production	SDO-CID
Ruben Evarretta	Layouting and AVP Production	SDO-CID
<b>B. Change of Task</b>		
Rowena Magdayao	Chair-Sub-team C (Technical)	SDO-CID

**SOME CHANGES ON TIMELINE OF ADM GUIDEBOOK PREPARATION**

DATE	TASK	INVOLVED SUB-TEAM	Venue
November 20, 2024 (AM)	Presentation and Critiquing of Output	Sub-Team A	Division Conference Room
November 26 & 29, 2024 (PM)	Presentation and Critiquing of Revised Output with the CID	Sub-Team A, B and C	TBL



Address: Roxas Cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396





Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION


**Office of the Schools Division Superintendent**

	Chief		
December 4, 2024 (PM)	Presentation of Final Output with the ASDS  Guidebook Lay- outing	Sub-Team A, B and C	TBL

For information, guidance, and compliance.

For and in the absence of  
Schools Division Superintendent

  
**PETER JASON C. SENARILLOS**  
Senior Education Program Specialist  
Officer-In-Charge 

Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
DATE: NOV 18 2024 TIME: 12:51pm  
BY: 

Enclosed: As stated.  
CID/jmn



Address: Roxas Cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2024-518

To : Beverly S. Daugdaug, Chief, CID  
 Sollie B. Oliver, Chief, SGOD  
 Concerned Education Program Supervisors  
 Concerned Public Schools District Supervisors  
 Concerned School Heads and Teachers

Subject : **CREATION OF TEAM FOR THE FORMULATION OF  
 ALTERNATIVE DELIVERY MODE (ADM) GUIDEBOOK**

Date : November 7, 2024

In reference to DO No. 54, s. 2012 re: Policy Guidelines on the Implementation of Alternative Delivery Mode (ADM), a localized Guidebook for ADM implementation shall be formulated for unified operation guidelines. Anent to this, a Team to do the task of preparing the said Guidebook is hereby created, to wit:

Name of Personnel	Station
<b>Sub-Team A (Formulation of ADM Guide Book)</b>	
Joan M. Niones	SDO-CID
Atty. Rodel Pagayon	SDO-CID
Ida Juezan	SDO-CID
Jem Boy Cabrella	SDO-CID
Zandria Sy	SDO-CID
Rowena Magdayao	SDO-CID
Leilani Senires	SDO-CID
Cherrie Anne Bohol	SDO-SGOD
Noba Rubion	Kapatagan NHS
Rizza Villaluna	Igpit NHS
Lorelie Deiparine	G. Reusora CES
Jay Paul Cabural	Matti ES
<b>Sub-Team B (Guidebook Lay-outing/AVP Production)</b>	
Jay Mark Alocelja	DMMES
Lee Wilson Precellas	DMMES
Jayffer Sartorio	DiCNHS
Marlou Samontina	Kapatagan NHS



Address: Roxas Cor. Lopez Jaena Street, Zone II, Digos City (8002)  
 Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

<b>Sub-Team C (Technical)</b>	
Ma. Regina Robante	Aplaya ES
Brynel Espina	DMMES

**TIME IN THE PREPARATION OF ADM GUIDEBOOK**

DATE	TASK	INVOLVED SUB-TEAM	Venue
November 12, 2024	-Tasking, Planning and Initial Guidebook Preparation	Sub-Team A	Division Conference Room
November 20, 2024	Presentation and Critiquing of Output	Sub-Team A	Division Conference Room
November 22, 2024	Presentation and Critiquing of Revised Output	Sub-Team A, B and C	TBL
November 27, 2024	Presentation of Final Output with the ASDS  Guidebook Lay-outing	Sub-Team A, B and C	TBL
December 4, 2024	Presentation and Critiquing of the SDS	Sub-Team A, B and C	TBL

For information, guidance, and compliance.

For and in the absence of the SDS:

*Sollie B. Oliver, JD, Mate* 11/27/24  
**SOLLIE B. OLIVER, JD, MATE**

Chief-School Governance and Operations Division  
 Officer-In-Charge

RECORDS SECTION  
**RECEIVED**  
 DATE: NOV 08 2024 TIME: 7:51 P  
 BY: *[Signature]*

Enclosed: As stated.  
 CID/jmn



Address: Roxas Cor. Lopez Jaena Street, Zone II, Digos City (8002)  
 Telephone Nos.: (082) 553-8375; (082) 553-8396