



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024-275

To : RAQUEL L. CEDEÑO, School Principal II

Subject : ATTENDANCE TO THE PCHRMP DAVAO DEL SUR AND DAVAO OCCIDENTAL (PCHRMP) SEMINAR-WORKSHOP ON THE PREPARATION OF PRIME-HRM'S EVIDENTIARY REQUIREMENTS IN PERFORMANCE MANAGEMENT (PM)

Date : NOVEMBER 12, 2024

With reference to the letter dated November 11, 2024 of Mr. Ruden B. Gomez, JD, MATE, President of the Provincial Council of Human Resource Management Practitioners (PCHRMP) of Davao del Sur and Davao Occidental, as noted by Dir. Richard T. Ortiz, Director II, Civil Service Commission, Davao del Sur Field Office, Aplaya, Digos City inviting Ms. Raquel L. Cedeño, School Principal II of Dawis National High School as In-charge (TWG) in facilitating the two-day activity on **November 12-13, 2024, 8:00AM-5:00PM** at **Gloria's Function Hall, Roxas Extension, Digos City, Davao del Sur.**


This activity shall highlight lectures on the four phases of the Performance Management (PM) process such as Performance Planning and Management, Performance Monitoring and Coaching, Performance Review and Evaluation and Performance Rewarding and Development which are useful to the effective and efficient performance of the functions of those doing HR-related work.

No government funds shall be utilized during the said activity.

For official time only.

For strict compliance and immediate dissemination.

for: 
MELANIE P. ESTACIO, Ph.D, CESO VI
Schools Division Superintendent

Schools Division of Digos City
RECORDS SECTION
RELEASED
DATE: NOV 25 2024 TIME: 2:14
BY: 

OSDS/ADMIN / HR/dbc



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Civil Service Commission
Region XI



OFFICE OF THE PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS (PCHRMP) OF DAVAO DEL SUR AND DAVAO OCCIDENTAL, INC.

November 11, 2024

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent
DepED Digos City Division
Roxas cor. Lopez-Jaena Streets
Digos City

Schools Division Office - Digos

RECORDS SECTION

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Dear **DR. ESTACIO**:

Golden greetings!

The officers of the Provincial Council of Human Resource Management Practitioners of Davao del Sur and Davao Occidental (PCHRMP) will hold the **Seminar-Workshop on the Preparation of PRIME-HRM's Evidentiary Requirements In Performance Management (PM)** on **November 12-13, 2024, 8:00 AM-5:00 PM** at Gloria's Function Hall, Roxas Extension, Digos City, Davao del Sur.

This activity will be highlighted with lectures on the four phases of the Performance Management (PM) Process such as Performance Planning and Management, Performance Monitoring and Coaching, Performance Review and Evaluation and Performance Rewarding and Development which are useful to the effective and efficient performance of the functions of those doing HR-related work.

Anent hereto, we have the honor to ask permission from your good office to allow **RAQUEL L. CEDEÑO**, School Principal II of Dawis National High School as In-charge (TWG) in facilitating the Program during the two-day activity on Official Time only.

Your invaluable support to this activity is sincerely sought.

Respectfully yours,


RUDEN B. GOMEZ, JD, MATE
PCHRMP President

Noted:



Digitally signed by
Ortiz Richard Taganap
Date: 2024.11.11
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RICHARD T. ORTIZ, Director II
CSC Davao del Sur & Davao Occidental Field Office



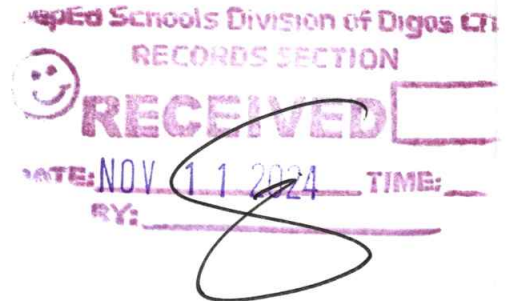
Republic of the Philippines
Civil Service Commission
Region XI



OFFICE OF THE PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS (PCHRMP) OF DAVAO DEL SUR AND DAVAO OCCIDENTAL, INC.

November 11, 2024

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent
DepED Digos City Division
Roxas cor. Lopez-Jaena Streets
Digos City



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RICHARD T. ORTIZ, Director II
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