



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-721

To : Assistant Schools Division Superintendent
 Division Chiefs
 Public Schools District Supervisors
 Education Program Supervisors
 Public School Heads
 Public School Teachers

Subject : **SUBMISSION OF CONSOLIDATED REPORTS ON THE IMPLEMENTATION, COMPLETION AND UTILIZATION OF THE WORK ACTION PLAN**

Date : November 14, 2024

This is in reference to Regional Memorandum HRDD-2024-269 dated November 11, 2024, signed by Allan G. Farnazo Director IV, re: **Submission of Consolidated Reports on the Implementation, Completion and Utilization of the Work Action Plan.**

Following the issuance of DM 44, s. 2023, titled, **Interim Guidelines for the Quality Assurance and Monitoring Evaluation** of NEAP core programs, which aimed at building and enhancing teachers and school leaders' professional knowledge, skills and attitudes, the Human Resource Development Division (HRDD), intensifies its commitment to standardizing the profiling of scholars and grantees to ensure a more tailored support in creating clearer pathways for professional growth and development among personnel.

This Office requests the Human Resource Development-Senior Education Program Specialist and or the Scholarship Program-Focal Person, to facilitate the submission of the consolidated reports on the Implementation, Completion and Utilization of the Work Application Plan (WAO), through <https://bit.ly/3YuNeNs>, on or before November 25, 2025. Access <https://tinyurl.com/mt6br.3dm>, for the Profile of the Scholarship Grantees. Relevant details are found in the enclosures.

For further clarification, contact Maureen Ava B. Acuna, EPS II, R NEAP-Scholarship Focal Person, through hrrddneapro11@gmail.com.

For immediate dissemination and compliance.

For and in the absence of the
 Schools Division Superintendent

Schools Division of Digos City
 RECORDS SECTION

RELEASED
 DATE: NOV 20 2024
 TIME: 2:42 PM

Enclosed: 1 set
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PETER-JASON C. SENARILLOS
 SEPS-SMN
 Officer In-Charge



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Republic of the Philippines
Department of Education
DAVAO REGION

**WORK APPLICATION PLAN STATUS OF IMPLEMENTATION, COMPLETION
AND UTILIZATION**
as of SY 2023-2024

No.	Name of Scholar	Course/Program	Position before the Scholarship Grant	Position after the Completion of the Course/Program	Activities	Timeline	Status of Implementation	Significant Contributions /Improvements

*Note: Submit at <https://bit.ly/3YuNeNs>

Prepared:

Reviewed:

Approved:

ROH9/maba



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