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Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**  
**DIVISION MEMORANDUM**

SGOD-2024-742

To : Marjun B. Rebosquillo, SEPS-PR  
Elizabetha R. Bueron, Principal IV- DiCNHS  
Mylene G. Samonte- Principal II- DMMES  
Marife M. Bohol -HT-I, Casildo Nonol ES  
Juvy B. Salise, MT-I, Aplaya ES  
Jaqueline Jaum, HT-I, Balabag ES

Subject : MEETING AND CRAFTING OF THE RESEARCH RELATIVE TO THE UTILIZATION OF SPECIAL EDUACTION FUND IN DIGOS CITY DIVISION

Date : November 18, 2024

In reference to the attached DepEd Order No. 16, s.2017 re: "Research Management Guidelines", this Office directs the selected personnel below to participate in the meeting and crafting of the study relative to the utilization of Special Education Fund in Digos City Division on November 22, 29 and December 11, 2024 (1:00-5:00 PM) at the Division Conference Room.

The participants are the following:

1. MA. REGINA E. ROBANTE, Dereg
2. KREMIA KATRINA C. THIAM, Dereg
3. MIZRAIM MAY P. REBUTA, Dereg
4. BRYNEL S. ESPINA, Dereg
5. WELISSA MILCA, Dereg
6. JHOBELLE RACHO, Dereg
7. JOSEPHINE DELIMA, Dereg
8. JENEVE NIEVES, Dereg
9. REANN S. ENCARNACION, Dereg

School Heads of the selected teachers shall ensure that all classes will be taken care of in adherence to Regional Memorandum No. 12, s.2023 entitled: "Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits". Travel and other incidental expenses shall be charged against local funds subject to the existing accounting and auditing rules and regulations.

For information, guidance, and compliance.

For and in the absence of the  
Schools Division Superintendent

Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
DATE: NOV 19 2024 TIME: 2:11 PM  
BY:

**PETER JASON C. SENARILLOS**  
SEPS-SGOD  
Officer-In-Charge

Enclosed: As stated.  
SGOD/PR/mbr



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