



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent
DIVISION MEMORANDUM

SGOD-2024-774

To : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads and Teachers of Public
Elementary and Secondary Schools
Planning and Research Focal Person
Continuous Improvement Focal Person

Subject : CORRIGENDUM TO DIVISION MEMORANDUM CID-2024-574, RE:
UPDATED SCHEDULE OF THE CONDUCT OF THE DIVISION
INSTRUCTIONAL LEADERSHIP TRAINING (ILT) COLLOQUIUM

Date : November 26, 2024

In reference to the attached Division Memorandum CID-2024-574, re: "Updated Schedule of the Conduct of the Division Instructional Leadership Training (ILT) Colloquium", this Office informs the participants below that the scheduled activities on November 27-28 and December 5, 2024 are moved to November 27, 29, and December 4-5, 2024 (8:00-5:00PM) at Digos City Division Conference Room/ Planning and Research Unit.

The following personnel are listed as participants of the activity:

1. Ida I. Juezan, PSDS
2. Cherrie Anne B. Bohol, EPS-SGOD
3. Marjun B. Rebosquillo, SEPS-PR
4. Brynel S. Espina, Teacher I-DMMES
5. Ferdinand Magdadaro, PDO-I
6. Jessrael Bengil, AO-II
7. Ruben Evarretta, PDO-II
8. Jayffer Sartorio, Teacher III

School Heads of the selected teachers shall ensure that all classes will be taken care of in adherence to Regional Memorandum No. 12, s.2023 entitled: "Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits". Travel and other incidental expenses shall be charged against local funds subject to the existing accounting and auditing rules and regulations.

Other contents of the attached Memorandum are self-explanatory and explicitly discuss the inclusion of details.

For information, guidance, and compliance.

Office of the Schools Division Superintendent of Digos City
RECORDS SECTION

RELEASED
DATE: NOV 26 2024 TIME: 11:26 AM
BY: _____

For and in the absence of the
Schools Division Superintendent

Sollie B. Oliver 11/26/24
SOLLIE B. OLIVER, JD, MATE
Chief ES, SGOD
Officer-In-Charge

Enclosed: As stated.
SGOD/PR/mbr



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2024-574

To : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Elementary Public School Heads
Elementary Public School Teachers
Planning and Research Focal Person
Continuous Improvement Focal Person

Subject : **UPDATED SCHEDULE OF THE CONDUCT OF THE DIVISION
INSTRUCTIONAL LEADERSHIP TRAINING (ILT) COLLOQUIUM**

Date : November 22, 2024

In reference to Division CID-2024-474 dated October 21, 2024 Re: **CONDUCT OF THE DIVISION ROLLOUT ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY AND SUCCEEDING ACTIVITIES.**

The field is hereby informed of the change of schedule for ILT Colloquium from December 17-18, 2024 (Megan's Function Hall) to December 11, 2024 (Mega's World Function Hall).

The Colloquium with the theme "**Transforming Literacy Through Evidence-Based Practices: New Frontiers in Research and Execution**", is the culminating activity of the **Instructional Leadership Training (ILT): Strengthening Learning Conditions for early literacy** where chosen schools from each district will present their Project Initiative Report, as part of the means of verification on learning application.

Each elementary district is:

- given space as display area which will showcase the different reading materials used during the pilot testing of the district schools;
- prepare brochures ready for distribution and provide curators to answer the queries during the gallery walk.



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- c. Send one schools (per district) as presenter of the completed ILT Project.
- d. All schools are advised to submit the Project Initiative Plan (PIP) on or before December 9, 2024 to Mrs. Ida I. Juezan thru email address ida.juezan@deped.gov.ph

Participants are advised to wear corporate attire.

The list of participants is herein attached. Further, the following personnel are identified as members of the Technical Working Group (TWG).

1. Marjun Rebosquillo, SEPS II
2. Ferdinand Magdadaro, PDO-1
3. Jessrael Bengil, A)-2
4. Ruben Evarretta, PDO-II
5. Jayffer Sartorio, Teacher III
6. Jay Mark Alocelja-Teacher III
7. Lee Wilson C. Precellas, Teacher 1

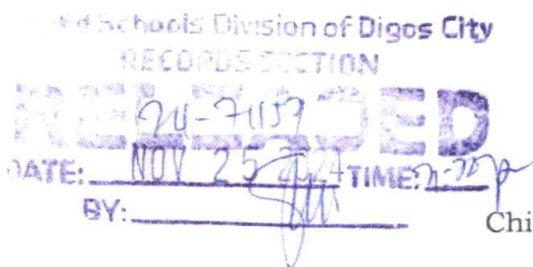
They are advised to report to the Division Conference Room on November 27, 28 and December 5, 2024 to work on the necessary preparations. School Heads of these selected teachers shall ensure that classes are taken care of in adherence Regional Memorandum No. 13, s. 2023 entitled "Regional Policy Guidelines in the Substitutions of Classes and Grant of Service Credits".

Travel and other incidental expenses of the participants are charged to local funds subject to the usual accounting and auditing rules and regulations.

All other details in the memorandum are still in effect.

For the information of and compliance with by all concerned.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent



For and in the absence of
the Schools Division Superintendent

Sollie B. Oliver, JD, MATE
SOLLIE B. OLIVER, JD, MATE

Chief-School Governance and Operations Division
Officer-In-Charge



Enclosed as stated:
ijj

PARTICIPANTS

| Office | No. of pax |
|---------------------------|---------------------------------|
| SDS and ASDS | 2 |
| Elem Schools | 180 (36 schools x 5 per school) |
| EPS | 9 |
| PSDS | 9 |
| Chiefs | 2 |
| CI Focal Person | 1 |
| Research and M and E | 1 |
| Health and Nutrition Unit | 1 |
| HRD | 1 |
| TWG | 2 |
| Reactors | 3 |
| Regional Team | 2 |
| Total | 213 |

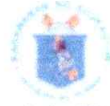


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Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2024-474

To : Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Public Schools District Supervisors
 Education Program Supervisors
 Elementary Public School Heads
 Elementary Public School Teachers
 Planning and Research Focal Person
 Continuous Improvement Focal Person

Subject : **UPDATED SCHEDULE OF THE CONDUCT OF THE DIVISION COACHING ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY AND SUCCEEDING ACTIVITIES**

Date : October 21, 2024

In reference to Division CID 2024-051 dated February 5, 2024 Re: **CONDUCT OF THE DIVISION ROLLOUT ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY AND SUCCEEDING ACTIVITIES.**

The following are the new adjusted dates and venue for the coaching sessions and other activities:

| Activity | Persons Involved/ Attendees | Previous Date | New Date | Venue | No. of Pax |
|----------------|--|------------------|------------------|----------------------------|------------|
| First Coaching | EPS, PSDS, School Heads and Reading Coordinators, CI and Planning and Research Focal | October 26, 2024 | October 25, 2024 | Mega's World Function Hall | 135 pax |



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| | | | | | |
|-------------------------------|--|----------------------|------------------|------------------------------|---------|
| Second Coaching | EPS, PSDS, School Heads and Reading Coordinators | November 8, 2024 | November 8, 2024 | Mega's World Function Hall | 135 pax |
| Third Coaching | EPS, PSDS, School Heads and Reading Coordinators, CI and Research Focal Person | November 28, 2024 | December 6, 2024 | Mega's World Functional Hall | 135 pax |
| Colloquium | Schools Team, teacher, TWG, SDS, ASDS, Chiefs SGOD, CID | December 17-18, 2024 | | Mega's Function Hall | 97 pax |
| Program Implementation Review | School Heads, EPS, PSDS, 2 Chiefs | January 24, 2025 | | Mega's function Hall | 62 pax |

All other details in the memorandum are still in effect.

For the information of and compliance with by all concerned.


MELANIE P. ESTACIO, PhD, CESO VI
 Schools Division Superintendent

[Faint handwritten notes and signatures]

Enclosed as stated:



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