



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD No. 781, s. 2024

To : SOLLIE B. OLIVER – Chief ES SGOD
 BEVERLY S. DAUGDAUG – Chief ES CID
 NEPTUNE L. TAMBILAWAN – Budget Officer
 RONALD B. DEDACE – SEPS HRTD
 AIRON M. ALEJANDRO – Planning Officer III

Subject : **SUBMISSION OF EXPENDITURE MATRIX (EM) IN THE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FOR FISCAL YEAR 2025**

Date : November 27, 2024

- Attached is DepEd Regional Memorandum PPRD-2024-138 re: **“SUBMISSION OF EXPENDITURE MATRIX (EM) IN THE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FOR FISCAL YEAR 2025”** and in accordance with DepEd Order No. 16, s. 2018, “Implementing Guidelines on the Release of Funds” and DepEd Order No. 11, s. 2021, “Guidelines on the Operationalization of the Program Management Information System (PMIS)”, Schools Division Offices (SDOs) are hereby directed to finalize the FY 2025 Work and Financial Plan (WFP). This includes uploading of the Expenditure Matrix (EM) to the PMIS, aligned with the FY 2025 National Expenditure Program (NEP) on or before December 20, 2024.
- Relative to this, The Budget Officer shall prepare the Expenditure Matrix (EM) for GASS and the SEPS HRTD shall consolidate the activities of the OSDS, SGOD and CID for inclusion in the Expenditure Matrix (EM) for Division Inset Funds. The GASS and Division Inset shall be uploaded in the PMIS following the said deadline.
- For information, guidance and compliance.

For and in the Absence of the SDS:

Sollie B. Oliver 11/28/24
SOLLIE B. OLIVER
 Chief ES - SGOD
 Officer-in-Charge

DepEd Schools Division of Digos City
 RECORDS SECTION
RELEASED
 24-71088
 DATE: NOV 28 2024 TIME: *raw*
 BY: *[Signature]*

Enclosed: As stated.

Reference:
 To be indicated in the Perpetual Index
 under the following subjects:

SGOD/PRME/aa SGOD PRME BUDGET



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
 DAVAO REGION

SCHOOLS DIVISION OF Digos
 RECORDS SECTION
RECEIVED
 22 NOV 2024
 11:24
 71088
 9:58

November 20, 2024

REGIONAL MEMORANDUM
 PPRD-2024-138

**SUBMISSION OF EXPENDITURE MATRIX (EM) IN THE PROJECT PROCUREMENT
 MANAGEMENT PLAN (PPMP) FOR FISCAL YEAR 2025**

To: Assistant Regional Director
 Schools Division Superintendents
 All Others Concerned

1. In accordance with DepEd Order No. 16, s. 2018, "Implementing Guidelines on the Release of Funds," and DepEd Order No. 11, s. 2021, "Guidelines on the Operationalization of the Program Management Information System (PMIS)", Schools Division Offices (SDOs) are hereby directed to finalize the FY 2025 Work and Financial Plan (WFP). This includes uploading of the Expenditure Matrix (EM) to the PMIS, aligned with the FY 2025 National Expenditure Program (NEP) on or before **December 20, 2024**.
2. Failure to upload the WFP by the specified deadline may result in delays in the implementation of Plans, Programs, and Activities (PPAs), which could adversely impact budget utilization and operational efficiency.
3. Note that this allocation is subject to revision pending the approval of 2025 General Appropriations Act (GAA).
4. Compliance is highly desired.

DEPARTMENT OF EDUCATION ROX.
 RECORDS SECTION
RELEASED

REBONFAMIL R. BAGUIO
 Director III
 Officer-In-Charge
 Office of the Regional Director

Date: Nov. 22, 2024
 42152

Encl.: As stated
 ROP3/eads



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 Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
DAVAO REGION

ANNEX A

**FOR REGIONAL OFFICE FUNCTIONAL DIVISIONS:
FY 2025 MOOE Allocation (subject for revision upon the approval of GAA)**

PARTICULARS	FOR	EXCLUSIVE FOR			FREE FOR	TOTAL
	MANDATORY	ORD	AUDITOR	REPRESENTA-	DISTRIBU-	
	EXPENDITURES			TION	TION	
Administrative Division	23,112,000.00				725,000.00	23,837,000.00
Finance Division			147,000.00		1,115,000.00	1,262,000.00
Curriculum Learning and Management Division					3,500,000.00	3,500,000.00
Quality Assurance Division					1,165,000.00	1,165,000.00
Office of the Regional Director		136,000.00		2,000,000.00	2,932,000.00	5,068,000.00
Education Support Services Division					1,602,000.00	1,602,000.00
Field Technical Assistance Division					858,000.00	858,000.00
Human Resource Development Division					1,060,000.00	1,060,000.00
Policy, Planning and Research Division					1,245,000.00	1,245,000.00



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