Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

REQUEST FOR QUOTATION

Company Name		RFQ No.	**24-11-137**
Address		Date:	**November 27, 2024**
Contact No.		Date and Time of Opening:	**December 03, 2024, 9:30AM**
TIN No.			

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

NOTE:
1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE ON **DECEMBER 6-7, 2024.**
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
5. PAYMENT TERM: WITHIN 30 DAYS
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
7. BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED OF POST-QUALIFICATION EVALUATION
8. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

a) Mayor's/Business Permit
b) PhilGEPS Registration
c) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: *For CY 2024, bidders shall submit these documents to DepEd Digos City Division only* ***ONCE***.

9. APPROVED BUDGET: **P 44,000.00**

MARIA GENEVIEVE T. FRANCISQUETE
BAC CHAIRMAN
For and in the absence of the BAC Chairperson:

CLARENCE S. PILLERIN
BAC VICE-CHAIRMAN

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	***Procurement and Delivery of:***				
	Catering Services with Venue and Accommodation for the 2024 SGOD	**head**	**22**		
	Program Implementation Review on December 6-7, 2024				
	AM Snacks: Special ensaymada and fruit juice				
	Lunch: Beef caldereta, chicken inasal, pancit guisado, vegetable salad, corn soup,				
	macaroni salad, fruits, rice and soft drinks				
	PM Snacks: Beef spaghetti with bread and drinks				
	Dinner: Grilled tuna belly, beef nilaga, chicken adobo, vegetable salad, fruits,				
	cream of mushroom soup, fresh fruit salad, rice, and soft drinks				
	Breakfast: Fried bangus, beef tocino, sunny side-up egg, fresh fruits, garlic fried				
	rice, plain rice, special pan de sal bread, coffee, tea, and milk				
	Within Davao City				
	Inclusions: *Accommodation, projector, hot/cold water, coffee, sound system,*				
	clean comfort rooms with hand soap and alcohol				
				GRAND TOTAL:	
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

RAE S. [illegible]
Signature over Printed Name

11/25/24
Date

Company Name

Telephone/Cellphone Number

Printed Name/Signature of Authorized Representative

Date: _____