



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024-391

To: **EVANGELINE MARATA**
Administrative Assistant III

LERMALYN D. LUAYON
Administrative Aide VI

Subject: **DIRECTIVE TO ATTACH MY FACSIMILE SIGNATURE ON THE DOCUMENTS REQUIRED IN THE MONETIZATION DOCUMENTS AND ITS ATTACHMENTS.**

Date: November 15, 2024

1. In the exigency of the service and while the undersigned is on Personal Travel beginning November 16, 2024, to December 06, 2024, you are hereby directed to attach my facsimile signature on the Monetization and its attachments of the following personnel, to wit:

- a. Noreliza A. Misal;
- b. Mario M. Andales;
- c. Julius C. Casatañares;
- d. Zoraya D. Lapaz;
- e. Jonathan C. Almacin;
- f. Marilyn T. Salboro;
- g. Juvy A. Cardines;
- h. Al D. Fernandez;
- i. Rowelem V. Rosima;
- j. Claire Marriz N. Moral;
- k. Ruben Evarretta;
- l. Jayzon T. Cardines;
- m. Mariflor E. Ibañez;
- n. Abdul Gapor M. De Guzman;
- o. Jerwin L. Granada;
- p. Norwenda G. Hairil
- q. Sollie B. Oliver;
- r. Marjun B. Rebosquillo;
- s. Cherrie Anne B. Bohol;
- t. Geraldine M. Ranara;
- u. Manne James R. Ortiz;

2. For strict compliance.

JepEd Schools Division of Digos City
RECORDS SECTION

MELANIE P. ESTACIO, PHD., CESO VI
Schools Division Superintendent

cc:
Commission on Audit (COA)
Digos City

RELEASED
DATE: DEC 17, 2024 TIME: 4:23pm
BY: