



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

OSDS-2024- 247

To : Assistant Schools Division Superintendent  
Division Chiefs and Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Division Teaching and Non-Teaching Personnel  
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITION

Date : December 16, 2024

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY	QUALIFICATION STANDARDS			
	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
<b>TEACHER I (SENIOR HIGH SCHOOL)</b>	<b>*ACADEMIC TRACK:</b> Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject <b>*ARTS &amp; DESIGN TRACK:</b> Bachelor's degree with a major in field(s) under the Track; or any Bachelor's degree plus at least 15	<b>*ACADEMIC TRACK:</b> None Required <b>*ARTS &amp; DESIGN TRACK:</b> None required <b>*SPORTS TRACK:</b> None required <b>*TECHNICAL-VOCATIONAL-LIVELIHOOD TRACK:</b> At least NCII *Appropriate to the specialization	<b>*ACADEMIC TRACK:</b> None Required <b>*ARTS &amp; DESIGN TRACK:</b> None required <b>*SPORTS TRACK:</b> None required <b>*TECHNICAL-VOCATIONAL-LIVELIHOOD TRACK:</b> None required	* Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required



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	<p>units of specialization in the relevant subject <b>*SPORTS TRACK:</b>          Bachelor's degree with a major in field(s) under the Track; or any Bachelor's degree plus 15 units of specialization in fields under the Track  <b>*TECHNICAL-VOCATIONAL-LIVELIHOOD TRACK:</b>Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization</p>			<p>*Practitioners (part-time only): None required</p>
<p><b>Plantilla Item No.:</b> OSEC-DECSB-TCH1-750079-2024  <b>SG:</b> 11  <b>Monthly Salary:</b> ₱ 28,512.00  <b>No. of Vacancy/ies:</b> 1  <b>Place of Assignment:</b> ALTERNATIVE LEARNING SYSTEM – SENIOR HIGH SCHOOL IN DIGOS CITY  <b>JOB SUMMARY:</b></p> <ul style="list-style-type: none"> <li>▪ Applies mastery of content knowledge and its application across learning areas</li> <li>▪ Facilitates learning using appropriate and innovative teaching strategies and classroom management practices</li> <li>▪ Manages an environment conducive to learning</li> <li>▪ Addresses learner diversity</li> <li>▪ Implements and supervises curricular and co-curricular programs to support learning</li> <li>▪ Monitors and evaluates learner progress and undertakes activities to improve learner performance</li> <li>▪ Maintains updated records of learners' progress</li> <li>▪ Counsels and guides learners</li> <li>▪ Works with relevant stakeholders, both internal and external, to promote learning and improve school performance</li> <li>▪ Undertakes activities towards personal and professional growth</li> <li>▪ Does related work</li> </ul>				

Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the SY 2023-2024 Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA)** per **DepEd Order No. 7, s. 2023** (see *DepEd Order*



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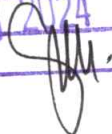
No. 7, s. 2023 Enclosure No. 1, Section D. Comparative Assessment Result, Item 53, and Section E. Appointment).

**School Heads with Teacher I vacant items in their respective schools shall submit Report of Vacancy and Assignment (ROVA) to the Division Office – Records Section.**

This announcement of vacant position shall be valid for filling up **after the 10 days** publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.

  
**MELANIE P. ESTACIO, Ph.D, CESO VI**  
Schools Division Superintendent

Ed Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
w MB  
DATE: DEC 16 2024 TIME: 2:50 PM  
BY: 

OSDS/ADMIN /HR/ BPP



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