



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



REQUEST FOR QUOTATION

Company Name _____	RFQ No. 24-12-145
Address _____	Date: December 4, 2024
Contact No. _____	Date and Time of Opening: December 06, 2024, 9:30AM
TIN No. _____	

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE ON **DECEMBER 7-8, 2024.**
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
5. PAYMENT TERM: WITHIN 30 DAYS
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
7. BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED OF POST-QUALIFICATION EVALUATION
8. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

MARIA GENEVIEVE T. FRANCISQUETE
BAC CHAIRMAN

REQUIRED DOCUMENTS TOGETHER WITH THE RFO:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Omnibus Sworn Statement (ORIGINAL)
- d) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2024, bidders shall submit these documents to DepEd Digos City Division only **ONCE.**

9. APPROVED BUDGET: **P 44,000.00**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	Lease of Real Property and Venue with Meals, Snacks, and Accommodation for the 2024 SGOD Program Implementation Review on December 7-8, 2024	head	22		
	Day 1 - December 7, 2024				
	Lunch: Steamed rice, egg corn soup, chicken caldereta, chicken pancit guisado, vegetable salad, fruits, and softdrinks				
	PM Snacks: Beef spaghetti with bread and drinks				
	Dinner: Steamed rice, tinolang isda, chicken adobo, grilled fish, vegetable salad, fruits and softdrinks				
	Day 2 - December 8, 2024				
	Breakfast: Plain/garlic rice, scrambled egg, bread, fried boneless bangus				
	Inclusions: Tarpaulin for backdrop, projector, hot/cold water, coffee, sound system clean comfort rooms with hand soap and alcohol				
GRAND TOTAL:					
SUBJECT TO WITHHOLDING TAX					

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by
Permit R. Canales
Signature over Printed Name
12-4-2024
Date

Company Name _____

Telephone/Cellphone Number _____

Printed Name/Signature of Authorized Representative _____

Date: _____