



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 014

To : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisors
Elementary Public School Heads
Elementary Public School Teachers
Planning and Research Focal Person
Continuous Improvement Focal Person

Subject : **NEW SCHEDULE OF THE CONDUCT OF THE INSTRUCTIONAL LEADERSHIP TRAINING (ILT) PROGRAM IMPLEMENTATION REVIEW**

Date : January 16, 2025

In reference to Division CID-2024-474 dated October 21, 2024 Re: **UPDATED SCHEDULE OF THE CONDUCT OF THE DIVISION COACHING ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY AND SUCCEEDING ACTIVITIES**, the field is hereby informed that the Program Implementation Review scheduled January 24, 2025, is reset to March 20, 2025 at Megan's Function Hall. This is to extend the implementation of the program and generate better results. All implementing schools are directed to sustain the implementation ensuring that learning conditions focused in ILT are strengthened while delivering instruction.

Public Schools District Supervisors and Education Program Supervisors shall oversee the proper implementation of the program through coaching and mentoring.

School Heads are directed to prepare the necessary documents and data listed below:

1. **Assessment Results of the project/program implementation;**
2. **Completed Project Implementation Plan (PIP) with complete annexes.**

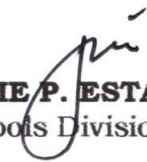

Participants to this activity are the following personnel:

FUNCTIONAL DIVISION	No. of Personnel
SDS and ASDS	2
SGOD and CID Chiefs	2
CID	9 PSDS, 10 EPS
Elementary School Heads	36
Continuous Improvement (CI) Division Focal	1
Planning and Research	1
M and E	1
HRD1	1
Total number of personnel	63




All other details in the memorandum are still in effect.

For the information of and compliance with by all concerned.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent 

Enclosed as stated:
Iij

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
25-70409
DATE: JAN 20 2025 TIME: 2:00 PM
BY: 





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Department of Education
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SCHOOLS DIVISION OF DIGOS CITY

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CID-2024-474

To : Assistant Schools Division Superintendent
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Public Schools District Supervisors
Education Program Supervisors
Elementary Public School Heads
Elementary Public School Teachers
Planning and Research Focal Person
Continuous Improvement Focal Person

Subject : **UPDATED SCHEDULE OF THE CONDUCT OF THE DIVISION COACHING ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY AND SUCCEEDING ACTIVITIES**

Date : October 21, 2024

In reference to Division CID-2024-051 dated February 5, 2024 Re: **CONDUCT OF THE DIVISION ROLLOUT ON INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY AND SUCCEEDING ACTIVITIES.**

The following are the new adjusted dates and venue for the coaching sessions and other activities:

Activity	Persons Involved/ Attendees	Previous Date	New Date	Venue	No. of Pax
First Coaching	EPS, PSDS, School Heads and Reading Coordinators CI and Planning and Research Focal	October 26, 2024	October 25, 2024	Mega's World Function Hall	135 pax




Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
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Second Coaching	EPS, PSDS, School Heads and Reading Coordinators	November 8, 2024	November 8, 2024	Mega's World Function Hall	135 pax
Third Coaching	EPS, PSDS, School Heads and Reading Coordinators CI and Research Focal Person	November 28, 2024	December 6, 2024	Mega's World Functional Hall	135 pax
Colloquium	Schools' Team, coacher, TWG, SDS, ASDS, Chiefs SGOD, CID	December 17-18, 2024		Megan's Function Hall	97 pax
Program Implementation Review	School Heads, EPS, PSDS, 2 Chiefs	January 24, 2025		Megan's Function Hall	62 pax

All other details in the memorandum are still in effect.

For the information of and compliance with by all concerned.


MELANIE P. ESTACIO, PhD, CESO VI
 Schools Division Superintendent

DepEd Schools Division Office - Digos City
 DATE: OCT 22 2024
 BY:  TIME: 2:00pm

Enclosed as stated:



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