



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

CID-2025- 028

To : **CID and SGOD Chief  
 Education Program Supervisors in Science, English and Math  
 Public School District Supervisor  
 Secondary School Heads  
 English, Science and Math Teachers**

Subject : **DISSEMINATION OF THE REGIONAL PISA TASK FORCE AND IDENTIFIED MONITORS FOR VALIDATION AND TECHNICAL ASSISTANCE**

Date : January 23, 2025

In line with Regional Memorandum CLMD-2025-001 from the Department of Education – Davao Region, this Office informs all concerned personnel about the creation of the **Regional PISA Task Force** and the identification of monitors to validate and provide technical assistance to schools identified to participate in the **Program for International Student Assessment (PISA)**.

The Regional PISA Task Force has been established to ensure that schools are well-prepared for PISA and to strengthen the implementation of initiatives to improve student performance. Attached herewith are the following documents for your reference:

1. **Regional PISA Task Force and Terms of Reference**
2. **Team Composition and Area of Assignment**

The audit and school readiness survey results will be provided by the visited school to the validation and monitoring teams for guidance and reference during their assigned activities.

We seek the full cooperation of all school heads and concerned personnel in accommodating the Regional PISA Task Force and validation teams as they conduct their scheduled monitoring and provide technical assistance.

Details are found in the enclosures.

For your information, guidance and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
 Schools Division Superintendent  
 DepEd Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
 DATE: JAN 28 2025 TIME: 9:00  
 BY: *[Signature]*

Enclosed: As stated.

CID/ifs



RECORDS



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

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January 2, 2025

REGIONAL MEMORANDUM  
CLMD-2025-001

**VALIDATION OF SCHOOL READINESS FOR PISA**

To: Schools Division Superintendents  
Davao City, Davao de Oro, Davao Oriental  
Digos City and Mati City  
Chief Education Supervisors,  
CLMD, PPRD, and FTAD  
PAU and ICTU Head

1. In order to strengthen support to schools identified to participate in the Program for International Student Assessment (PISA), this Office has created the Regional PISA Task Force and identified monitors to validate and provide technical assistance.
2. Attached are the Regional PISA Task Force and Terms of Reference and the Team Composition, Schedule and Area of Assignment.
3. The copy of the first audit and school readiness survey result shall be furnished to the monitoring and validation teams for reference.
4. Travel and incidental expenses of the monitoring and validation shall be charged against local funds subject to government accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

By authority of the Regional Director:

**ALLAN G. FARNAZO**  
Director IV  
Office of the Regional Director

**CRISTY C. EPE**  
Schools Division Superintendent  
Officer-In-Charge

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
**RELEASED**

DATE: Jan. 02, 2025  
43591

ROC11/jmp



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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Enclosure 1. Regional PISA Task Force and Terms of Reference**

Position	Person	Terms of Reference
Chairperson	Allan G. Farnazo Regional Director	<ul style="list-style-type: none"> <li>• Lead and direct the region's PISA readiness program.</li> <li>• Ensure regional programs align with national PISA preparation criteria.</li> <li>• Approve resource allocation and budget requirements.</li> <li>• Form collaborations with key</li> </ul>
Co-Chairperson	Rebonfamil R. Baguio Assistant Regional Director	<ul style="list-style-type: none"> <li>• Assist the RD with program implementation and monitoring.</li> <li>• Coordinate with various departments and units involved in PISA preparation.</li> <li>• Manage operational components of the preparedness program.</li> </ul>
Member	Cristy C. Epe Schools Division Superintendent	<ul style="list-style-type: none"> <li>• Assist in developing timeline and work plans for PISA implementation in the region</li> <li>• Provide technical assistance to participating schools and education institutions</li> <li>• Monitor compliance with PISA technical standards and guidelines</li> <li>• Organize and participate in regional PISA meetings and workshops</li> <li>• Oversee the collection and organization of PISA readiness data within the region</li> </ul>
Monitors for PISA Participating Schools	Teams 1-3	<ul style="list-style-type: none"> <li>• Assist in developing timeline and work plans for PISA implementation in the region</li> <li>• Provide technical assistance to participating schools and education institutions</li> <li>• Monitor compliance with PISA technical standards and guidelines</li> <li>• Organize and participate in regional PISA meetings and workshops</li> <li>• Oversee the collection and organization of PISA readiness data within the region</li> <li>• Create and update dashboard through IT Experts to track readiness of each school anchored on the PISA Readiness Audit Survey</li> </ul>



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