



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

OSDS-2025-017

To : **EDUARDO P. PALLER**
School Principal I

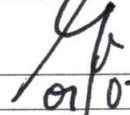
Subject: **REASSIGNMENT ORDER**

Date : January 7, 2025

1. In the exigency of the service, you are hereby **REASSIGNED** as **SCHOOL HEAD** from **RIZAL CENTRAL ELEMENTARY SCHOOL, MT. APO DISTRICT, KAPATAGAN, DIGOS CITY** to **BASALAN ELEMENTARY SCHOOL, DIGOS OCCIDENTAL DISTRICT, TRES DE MAYO, DIGOS CITY** of this Schools Division Office.
2. As such you shall perform the duties and responsibilities of a School Head enshrined in Republic Act 9155 known as "*AN ACT INSTITUTING A FRAMEWORK OF GOVERNANCE FOR BASIC EDUCATION, ESTABLISHING AUTHORITY AND ACCOUNTABILITY, RENAMING THE DEPARTMENT OF EDUCATION, CULTURE AND SPORTS AS THE DEPARTMENT OF EDUCATION, AND FOR OTHER PURPOSES*"
3. It is understood that, aside from this Order, you shall be given additional assignments/tasks and/or reassigned/deployed within the Division of Digos City as the need arises.
4. Please clear yourself of money and property responsibilities and accountabilities from your current School and District Assignments before reporting to your new school assignment. As such, you are advised to submit to the Office of Administrative Officer V your clearances with date of assumption to duty for purposes of updating our Human Resource Information System (HRIS).
5. This **Reassignment Order** shall take effect on upon assumption to duty at your new school assignment and remains valid until revoked by the Schools Division Superintendent.
6. For strict compliance.


MELANIE P. ESTACIO, Ph.D., CESO VI
Schools Division Superintendent

Conforme:


Date: 01/07/25

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: JAN 07 2025 TIME: 2:48

BY: 

