



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2024- 071

To : Assistant Schools Division Superintendent
Division Chiefs and Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division Teaching and Non-Teaching Personnel
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITION

Date : January 14, 2025

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY	QUALIFICATION STANDARDS			
	POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE
TEACHER I (SECONDARY GRADES)	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	LET/PBET/R.A.1080 (TEACHER)
Plantilla Item No.: OSEC-DECSB-TCH1-779737-1998 OSEC-DECSB-TCH1-791437-1998				
SG: 11				
Monthly Salary: ₱ 28,512.00				
No. of Vacancy/ies: 2				
Place of Assignment: RUPARAN NATIONAL HIGH SCHOOL (2)				



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396

JOB SUMMARY:

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

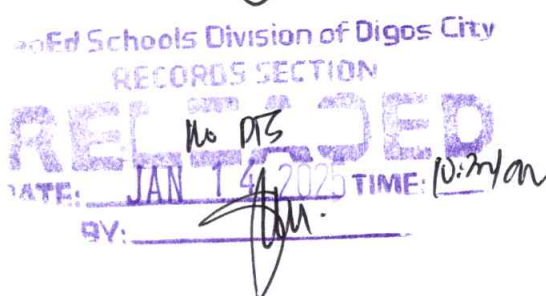
Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the SY 2023-2024 Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA)** per **DepEd Order No. 7, s. 2023** (see DepEd Order No. 7, s. 2023 Enclosure No. 1, Section D. Comparative Assessment Result, Item 53, and Section E. Appointment).

School Heads with Teacher I vacant items in their respective schools shall submit Report of Vacancy and Assignment (ROVA) to the Division Office – Records Section.

This announcement of vacant position shall be valid for filling up **after the 10 days** publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.


MELANIE P. ESTACIO, Ph.D, CESO VI
Schools Division Superintendent



OSDS/ADMIN / HR/bpp



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