



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025- 025

To : Chiefs, CID & SGOD
Public Schools District Supervisors
Education Program Supervisor - MAPEH
Division Sports Management Team
Division Screening and Accreditation Committee
Public and Private School Heads
Concerned Health and Nutrition Personnel
Concerned Teachers

Subject : **REFRESHER COURSE FOR TECHNICAL OFFICIALS AND COACHES FOR DIFFERENT SPORTS EVENTS**

Date : January 14, 2025

In preparation for the conduct of 2025 Digos City Athletic Association Meet on February 19-22, 2025, the Schools Division of Digos City shall conduct the **Refresher Course for Technical Officials and Coaches for Different Sports Events on January 17-19, 2025 at Don Mariano Marcos Elementary School.**

The objectives of the said event are the following:

- a. To discuss policies and guidelines of the different sports events;
- b. To orient teachers/coached of the technicalities of the different sports events; and
- c. To provide updates on the current trends in sports coaching.

The target participants of this training are the Technical Officials and Public and Private Schools Coaches who are currently handling sports teams or varsity teams from Digos City, who meet the following qualification/standards:

- a. Must be physically fit. Pregnant women are discouraged to participate.
- b. Equipped with the knowledge and expertise of the sports; and
- c. Must be handling sports/varsity team in managing sports program.

The participants are enjoined to actively participate in the Refresher Course from the first to the last day of the activity. Failure to complete the course will result to non-issuance of the training certificate. They are also encouraged to bring their personal equipment such as rackets, arnis sticks, among others. Tournament Managers, Technical Working Group, and Division Health and Nutrition personnel are directed to facilitate the said activity. Public Schools District Supervisors are also directed to conduct monitoring of their coaches in their respective districts.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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The teacher-participants shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements ensuring that classes handled by teachers will be taken care of by other teachers.

As per DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, the participants who shall have their training during holidays, Saturday and Sunday shall be eligible for the grant of Service Credits for Teachers and Compensatory Overtime Credits (COC) for non-teaching personnel.

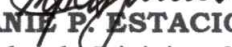
The following personnel are directed to prepare the venue or playing area for athletics at Don Mariano Marcos Elem. School on January 15-16, 2025.

1. Rowelem Rosima	Kibanban Elem. School
2. Dennis Camanzo	Digos City National High School
3. Felden Charity Manuales	Kibanban Elem. School
4. Ricky Jay Bucar	Ruparan National High School
5. Aldwin Escalona	Digos City National High School

The list of playing venues for breakout session, the list of Tournament Managers, Resource Persons, Monitors, Technical Working Group, and Division Health and Nutrition personnel are in the enclosures.

Expenses such as food, supplies, and materials for Tournament Managers, Resource Speakers, and Technical Working Group shall be charged against Special Education Fund (SEF), while public school teacher participants shall be charged against school MOOE/local funds including travel expenses which are all subject to the usual accounting rules and regulations. Private school teacher participants shall bring their own meals and snacks.

Immediate dissemination if this Memorandum is desired.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

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BY: 



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Enclosure 1

PLAYING VENUES DURING BREAKOUT SESSION

EVENT	VENUE
Arnis	Digos City NHS
Athletics	Don Mariano Marcos ES
Badminton	Digos City NHS
Baseball	Don Mariano Marcos ES
Basketball	Digos City NHS
Chess	Digos City NHS
Dancesport	Digos City NHS
Football	Don Mariano Marcos ES
Gymnastics	Ramon Magsaysay CES
Sepak Takraw	Digos City NHS
Softball	Don Mariano Marcos ES
Swimming	Sanvali
Table Tennis	Gmall
Taekwondo	DMMES
Tennis	Digos City Tennis Court
Volleyball	Digos City NHS
Billiards	Digos City NHS
Boxing	Ramon Magsaysay CES
Futsal	Digos City NHS
Wushu	Manny Pacquaio Gym
Special Events	DMMES & RMCES



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Enclosure 2

**LIST OF TOURNAMENT MANAGERS/RESOURCE
PERSONS/TWG/MONITORS/HEALTH PERSONNEL/DSAC**

Annie Belen Abangan	Arnis
Dennis Camanzo	Athletics
Rowelem Rosima	Athletics
Felden Charity Manuales	Athletics
Ricky Jay Bucar	Athletics
Rehuel Fabillar	Badminton
Eduardo Paller	Badminton
Risa May Binag	Baseball
George Ilaya	Resource Person-Baseball
Michael Timtim	Basketball
Raul Baron	Basketball
Ranel Lou Montefalcon	Basketball
Melvin Anthony Sabio	Chess
Enrique Cabalquinto	Chess
Marivic Alburo	Dancesport
Jeah C. Canoy	Dancesport
Nelson Lucero	Football
Rod Ritchie Sacedor	Football
Jayson Abellon	Gymnastics
Honeylene D. Cabano	Gymnastics
Cherilyn C. Montefalcon	Gymnastics
Shayne Sorongon	Gymnastics
Delmar Abadia	Sepak Takraw
Ramil Magaway	Sepak Takraw
R-Jhon Alag	Sepak Takraw
Lourdes Angelica Famulagan	Softball
Florentino E. Famulagan	Resource Person - Softball
Ronald Jim Dugay	Swimming
Rex Sayson	Table tennis
Joel Cartajena	Table tennis
Noryleth Virtudazo	Taekwondo
Jave Endar	Taekwondo
Ma. Luz Amaro	Tennis
Jonathan Almacin	Volleyball
Christian Granada	Volleyball
Florencio Butaslac, Jr.	Billiards
Ian J. Dalen	Billiards
Mario Andales	Boxing
Al Fernandez	Futsal
Richilie Solis	Special Events



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Roel Pantinople	Wushu
Neil Michael Carillo	Resource Person
Aldwin Escalona	Resource Person
Nivardo Eran	Resource Speaker
Arnie G. Montaner	Resource Person
Cherrie Anne B. Bohol	TWG/Secretariat
Ruben Evaretta	TWG/Secretariat
Juvy Cardines	TWG/Secretariat
Maria Leonora Salazar	TWG/Secretariat
Qumran Loyola	TWG/Secretariat
Thonver Sampaga	TWG/Secretariat
Ferdinand Magdadaro	TWG/Secretariat
Brynel Espina	TWG/Secretariat
Regina Robante	TWG/Secretariat
Marjun Rebosquillo	TWG/Secretariat
Jessrael Bengil	TWG/Secretariat
Gervasio Salinas, Jr.	PSDS/Monitor
Jessica Lucero	PSDS/Monitor
Clarence Pillerin	PSDS/Monitor
Mary Joy Fortun	PSDS/Monitor
Cherry Rossette Oliva	PSDS/Monitor
Neil Bongcayao	PSDS/Monitor
Ida Juezan	PSDS/Monitor
Eleser Mateo	PSDS/Monitor
Ferna Renira Alde	PSDS/Monitor
Daissy Jane Sanoy	Nurse
Kristine Marie Bejarin	Nurse
Dheltmie Christine S. Penas	Nurse
Ireene Dandoy	Nurse
Kevin Russel Maurin	Nurse
Joel B. Gomito	Nurse
Atty. Clarisse A. Llaban	DSAC
Aimee Amor Porto	DSAC
Norwenda Hairil	DSAC
Melacres Campomayor	DSAC
Peter Paul Deiparine	DSAC
Rizza Villaluna	DSAC
King Devesfruto	DSAC
Abdul Gapor De Guzman	DSAC
Nedymar Andrade	DSAC



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