



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-625

To : Chief Education Supervisors (CID&SGOD)  
Public Schools District Supervisors  
Concerned School Heads  
Concerned Teachers

Subject : **PRODUCTION OF THE 2025 DIGOS CITY MEET OFFICIAL  
SOUNDTRACK AND REHEARSALS**

Date : January 20, 2025

In preparation for the conduct of the opening program of 2025 Digos City Athletic Association Meet, the timeline of activities and persons involved for the production of the Official Soundtrack is hereby disseminated:

**I. Digos City Meet 2025 Official Sound Track Production Timeline**

Task	Person/s involved	Date
1. Song writing / Music arranging	Jeriel C. Caminade	January 20 – 21, 2025
2. Music arranging/ Musical key testing/ Pre-rehearsing	Jeriel C. Caminade Amabelle D. Caminade Gladys T. Rafil Jefferson Bancoro	January 22, 2025
3. Music Arranging	Jeriel C. Caminade Marvin Louie E. Nulmasa	January 23 – 25, 2025
4. Rehearsal and Voice recording	Jeriel C. Caminade Amabelle D. Caminade Gladys T. Rafil Jefferson Bancoro	January 27 – 28, 2025
5. Mixing and mastering / Finalization	Jeriel C. Caminade Marvin Louie E. Nulmasa	January 29, 2025

**II. Rehearsal for the Preliminaries and Production Number**

Task	Person/s involved	Date
1. Production Meeting and pre-rehearsal	Jeriel C. Caminade Jefferson Bancoro Galileo Flores Jeff Tacogue	January 22, 2025



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
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2. . Production Meeting and pre-rehearsal  Preliminaries Rehearsal	Jeriel C. Caminade Jefferson Bancoro Galileo Flores Jeff Tacogue  Amabelle D. Caminade Gladys T. Rafil Stephanie Anne Agot Jillmarie Rose V. Llaban Denzel Aquino Jobert Sagun Christine Baring	January 30 & 31, 2025
3. Production Meeting rehearsal  Preliminaries Rehearsal	Jeriel C. Caminade Jefferson Bancoro Galileo Flores Jeff Tacogue  Amabelle D. Caminade Gladys T. Rafil Stephanie Anne Agot Jillmarie Rose V. Llaban Denzel Aquino Jobert Sagun Christine Baring	February 12 - 14, 2025 February 17 - 18, 2025

The teacher-participants shall adhere to the policy on "No Disruption of Classes" as per DepEd Order No. 9, s. 2005 entitled "Institutionalizing Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith". School heads are expected to make necessary arrangements ensuring that classes handled by teachers will be taken care of by other teachers.

Travel expenses and other expenses of the participants shall be charged to local/school MOOE/and other sources of funds, all subject to the usual accounting and auditing rules and regulations. The participants shall bring their own meals and snacks.

For information, guidance, and compliance.

Schools Division Office of Digos City

RECORDS SECTION

RELEASED

DATE: JAN 21 2025 TIME: 1:00 PM

BY: [Signature]

MELANIE P. ESTACIO, PhD, CESO VI  
Schools Division Superintendent



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