

Republic of the Philippines

Department of Education

REGION XI
SCHOOLS DIVISION OF DIGOS CITY

REQUEST FOR QUOTATION

The Department of Education, Schools Division of Digos City, through its Bids and Awards Committee, intends to invite eligible bidder for the "PROCUREMENT AND DELIVERY" of Information and Communication Technology (ICT) Equipment for Project No. 25-01-005A: Procurement Supplies for the Programme for International Student Assessment (PISA) Preparation and Conduct for CY 2025" for CY 2025 in accordance with the provisions of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The Approved Budget for the Contract (ABC) is Two Hundred Twenty Eight Thousand Two Hundred Fifty Pesos Only (P228,250.00).

Please quote your **best offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your authorized representative **not later than January 20, 2025, 10:30 AM** at the DepEd Schools Division Office-Digos City, Roxas cor. Lopez Jaena Street, Zone II, Digos City, Davao del Sur. **Quotations** may also be submitted <u>through facsimile or email at the address and contact numbers indicated below.</u>

A copy of your **2025** Business/Mayor's Permit and PhilGEPS Registration Number is also required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

For any clarification, you may contact us at telephone no. **(082)-553-8396**, or email address at bac.digoscity@deped.gov.ph.

MARIA GENEVIEVE T. FRANCISQUETE, Ed.D.

BAC Chairperson

		Date: January 15, 2025
Name of Company	:	
Address		
Contact Number	1	
lame of Store/Shop	:	
ddress		
TIN		
PhilGEPS Registration Number		
RFQ Number	: 25-01-005A	

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.

 (4) Failure to follow these instructions will disqualify your entire quotation.
- (5) Bidders must have a physical store with readily available supplies in case in need of post-qualification evaluation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate "0" if item being offered is for free.

Item	Unit	Description	Total Quantity	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)
Lot 1		Procurement and Delivery of:	Qualitity	ziiciusive)	Aliciasive
		Procurement and Denvery or.			
		Information and Communication Technology (ICT) Equipment			
		for the Programme for International Student Assessment			
		(PISA) Preparation and Conduct for CY 2025			
		(F13A) Freparation and conduct for C1 2023			
	piece	Headset, wired/bluetooth, noise cancelling	45		
	unit	Laptop, with minimum specifications:	2		
	- Carrie	Processor: Core i5-i7	-		
		RAM: 4GB			
		Storage: 512GB SSD M.2			
	unit	Uninterruptible Power Supply (UPS), 600VA	2		
	unit	Gigabit router, with minimum specifications:	1		
		Rack-mountable, 10-port full providing one WAN port, six LAN ports, and			
		three LAN/WAN ports; recommended concurrency of 300, maximum 1.5			
		Gbps throughput; cloud remote management supported with Load Balancing			
	unit	Wireless Router, with minimum specifications:	2		
		Dual-band Gigabit with 2.4 GHz: 6 dBi 5 GHz: 6 dBi Antena Gain,			
		MIMO 2.4 GHz: 2×2, 5 GHz: 2×2			
	piece	Soundbar Sound System, 2.0, 4000 series bluetooth	2		
	unit	Digital Camera, with minimum specifications:	1		
		Mirrorless with 18-45 stm Kit UHD4k 30p Video Recording, 4D focus,	-		
		Interchangeable-lens camera for vlogging Large APS-G type 24.1-megapixel		•	
		CMOS sensor Directional 3-Capsule Mic supplied with wind screen			
		Ciros sensor pricedorar s capsare the supplied that third sereet		-	
			1		
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*The above quoted prices are inclusive of all costs and applicable taxes

	Financial Offer					
	Approved Budget for the Contract					
1	o Hundred Twenty Eight Thousand Two Hundred Fifty Pesos Only	In words:				
	P228,250.00	In figures:				

Payment Details:	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.				
Banking Institution					
Account Number					
Account Name					
Branch					
		SCHEDULE OF REQUIREMENTS			
The delivery	chedule ex	pressed as weeks/months stipulates hereafter the delivery date to the project site.			
SCHEDULE OF REQUIREME	NTS	Delivery Schedule			
Delivery of goods/supplies (enumeunder Technical Specifications)		Within 10 days upon receipt of Purchase Order.			
		TERMS AND CONDITIONS:			
Bidders shall provide correct and according to the shall provide correct and according to the shall provide correct.	urate inform	nation required in this form.			
2. Price quotation/s must be valid for a	period of si	ixty (60) calendar days from the date of submission of quotation.			
3. Price quotation/s, to be denominated	in Philippir	ne peso shall include all taxes, duties and/or levies payable.			
4. Quotations exceeding the Approved	Budget for t	the Contract shall be rejected.			
5. Award of contract shall be made to t services) which complies with the minir	he lowest c num techni	calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting cal specifications and other terms and conditions stated herein.			
6. Any interlineations, erasures or over	writing shall	I be valid only if they are signed or initialed by you or any of your duly authorized representative/s.			
7. The item/s shall be delivered accordi	ng to the re	equirements specified in the Technical Specifications.			
8. The DepED shall have the right to in	spect and/o	or to test the goods to confirm their conformity to the technical specifications.			
In case two or more bidders are dete adopt and employ "draw lots" as the tie	ermined to le- breaking r	have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, DepED shall method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.			
		ry and upon the submission of the required supporting documents, in accordance with existing is. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the			
Signature over printed name		Office Telephone/Fax/Mobile no.			
Position/Designation		Email address/es			
Canvassed by:					

Date