



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**  
**DIVISION MEMORANDUM**  
CID-2025-096

To : Assistant Schools Division Superintendent  
CID and SGOD Chief  
Public Schools District Supervisors of Secondary Schools District  
Education Program Supervisors  
Concerned Public Senior High School Heads  
All Senior High School Teachers

Subject : **ADVANCING INSTRUCTIONAL EXCELLENCE FOR SENIOR HIGH SCHOOL TEACHERS**

Date : January 31, 2025

In preparation for the upcoming National Achievement Test (NAT) for Grade 12, the Schools Division of Digos City will conduct a one-day face-to-face training program titled “Advancing Instructional Excellence for Senior High School Teachers” on February 4, 2025, at Fabians Catering Services, Burgos Corregidor Street, Digos City, Davao del Sur. This training is intended for all Public Senior High School Heads and Teachers.

This initiative aims to strengthen instructional competencies by aligning teaching strategies with NAT G12 standards and 21st-century learning frameworks. Specifically, the training will:

1. Identify strengths and gaps in instructional practices, including lesson planning, delivery, and assessment, to ensure alignment with 21st-century skills and NAT standards.
2. Deepen teachers’ understanding of the NAT framework, emphasizing the integration of 21st-century competencies for improved classroom instruction.
3. Enhance lesson planning through collaborative workshops, addressing identified gaps to improve student learning outcomes.

The training will feature interactive discussions, planning sessions, simulations, and capacity-building activities, including lectures, workshops, and hands-on practice. Participants are expected to be at the venue before 8:00 and required to bring the following:

- Lesson plans
- Test questions with Table of Specifications (TOS) for their respective learning areas



**Address:** Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
**Telephone No:** (082)553-8396 | (082)553-8376 | (082)553-9170  
| (082)553-8375


- Laptop, extension wire, and internet devices

The program of activities and the list of the technical working group are detailed in Enclosures 1 and 2.


Food, travel, and other incidental expenses related to participation in this activity shall be charged against the school MOOE, subject to the usual accounting and auditing rules and regulations.

For inquiries, please contact Dr. Ivy F. Solano at 09295285142.

Your immediate and wide dissemination of this memorandum is highly appreciated.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent 

Enclosed: As stated.  
CID/ifs

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
25-70008  
DATE: FEB 03 2025 TIME: 4:20 PM  
BY: 

**Enclosure 1 of DM-CID-2025-\_\_\_**

**Activity Matrix with list of TWGs**

<b>Time</b>	<b>Activity</b>	<b>Facilitator/Speaker/TWG</b>	<b>Details</b>
7:30 AM - 8:00 AM	Registration and Welcome	<b>Dr. Joan M. Niones</b> , EPS-Filipino and <b>Atty. Rodel Pagayon</b> , EPS-AP	Participants sign in and receive materials.
8:00 AM - 8:20 AM	Preliminary Activities	<b>Dr. Angel V. Bisaga</b> , EPS-MAPEH	National anthem, prayer, and energizer activities.
8:20 AM - 8:30 AM	Forum Overview	<b>Dr. Beverly S. Daugdaug</b> , CID Chief	Objectives, rationale, and expected outcomes of the workshop.
8:30 AM - 8:40 AM	Message	<b>Melanie P. Estacio, PhD, CESO VI</b> Schools Division Superintendent	Inspirational message on the significance of the workshop.
8:40 AM - 9:20 AM	<b>Session 1: What's the Real Score?</b>	<b>Dr. Jem Boy B. Cabrella</b> , EPS-Math	Detailed presentation and analysis of NAT results, highlighting trends and areas of concern.
9:20 AM - 10:00 AM	<b>Session 2: Where Do We Go from Here?</b>	<b>Dr. Leilani T. Siñeres</b> , EPS-LRMDS	Identification of instructional gaps and areas for improvement in teaching and assessment.
9:25 AM - 10:00 AM	<b>Session 3: Fix and Fit</b>	<b>Dr. Ivy F. Solano</b> , EPS-Science	-Introduction to NAT G12 Primer -Evaluation and improvement of assessment tools aligned with 21st-century skills.
10:00AM - 10:15 AM	Morning Break		Snacks and networking.
10:15 AM - 11:00 AM	<b>Session 3 Continuation</b>		
11:00 AM - 12:00 NN	<b>Session 4: Build Me Up</b>	<b>Dr. Rowena M. Magdayao</b> , EPS per Area	Presentation and Critiquing of Sample Lesson Plan  (Review and practice revision of sample lesson plan integrating NAT competencies and 21st-century skills.)
12:00 NN - 1:00 PM	Lunch Break	-	
1:00 PM - 2:00 PM	Breakout: Workshop on Assessment and Lesson Planning by learning area and presentation and critiquing of outputs		
2:00 PM - 3:30 PM			
3:30 PM - 3:45 PM	Afternoon Break		Snacks and informal discussions.
3:45 PM - 4:45 PM	Discussion on Budget of Work for the 8-Week NAT G12 Review Sessions		
4:45 PM - 4:50 PM	Workshop Synthesis and Closing Remarks	<b>Dr. Beverly S. Daugdaug</b> , CID Chief	Summary of discussions and action points for follow-up activities and presentation of monitoring activities.
4:50 PM - 5:00 PM	Distribution of Certificates	Secretariat	Certificates of participation awarded to attendees.

**Enclosure 2 of DM-CID-2025-006****Members of the Division Technical Working Committee**

<b>No</b>	<b>Name</b>	<b>TOR</b>
1.	Beverly Daugdaug	Overall Chairperson
2.	Ivy F. Solano	Overall – Supervising Chairperson/SHS Focal
3.	All Education Program Supervisors	Overall – Supervising Co-chairpersons; Logistics and other related tasks; and facilitators per leaning area
4.	Angel V. Bisaga	Management of Learning, Electronic Backdrop and as master of ceremonies
5.	Zandria M. Sy	
6.	Gervasio R. Salinas	Supervising Members, Photo Documentation, Terminal Report, Hall Preparation, Food Distribution and other related tasks
7.	Jessica G. Lucero	
8.	Joan M. Niones	Registration of participants and Room reservations at Digos City Division Conference Room for plenary sessions and Digos City National High School (DICNHS) SHS - TVL Security Bank Building for breakout sessions
9.	Rodel Pagayon	

**Breakout Facilitators:**

<b>Facilitators</b>	<b>Learning Area</b>
Ivy F. Solano and Jem Boy Cabrella	<b>Science and Math</b>
Rodel Pagayon and Inda D. Nacua	<b>Philosophy, Humanities and Social Science</b>
Joan M. Niones	<b>Wika at Komunikasyon</b>
Rowena M. Magdayao and Zandria M. Sy	<b>Language and Communication</b>
Leilani T. Siñeres and Angel V. Bisaga	<b>Media and Information Literacy</b>

**Nurse-on-duty:**

<b>Name</b>	<b>Designation</b>	<b>Station</b>
Joel Gomito, RN	Nurse II	SDO
Irine P. Dandoy, RN	Nurse II	SDO