



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 042

To : Asst. Schools Division Superintendent
 Chief-CID
 Public Schools District Supervisors of Secondary Schools District
 DiCNHS School Head and Asst. to the School Head
 DiCNHS Department Heads
 DiCNHS Administrative Officer IV

Subject : **FIELD STUDY AT CROSSING BAYABAS NHS AND DAVAO CITY NHS**

Date : February 10, 2025

With reference to the approved letter dated February 3, addressed to the Office of the Schools Division Superintendent of Davao City, Public Schools District Supervisors of Secondary Schools District, the DiCNHS School Head, Assistant to the School Head, Department Heads, and their Administrative Officer IV are hereby directed to conduct a field study at Crossing Bayabas NHS and Davao City NHS on February 13, 2025.

The aims of this activity include understanding:

1. Effective management of large schools.
2. Student supervision methods in various programs.
3. Management strategies for diverse teachers.
4. Practices for maintaining cleanliness and order.
5. Approaches to sustain and improve academic performance.

Participants are required to gather data utilizing the tool provided in the enclosure.

Food, travel, and other incidental expenses shall be charged against school MOOE and other local funds, subject to the usual accounting and auditing rules and regulations.

All additional details are in the enclosure.

For information, guidance, and compliance.

MELANIE P. ESTACIO, PhD, CESO VI
 Schools Division Superintendent

For and in the absence of
 Schools Division Superintendent

DepEd Schools Division of Digos City
 RECORDS SECTION
RELEASED
 DATE: FEB 11 2025 TIME: 11:21 AM
 BY:

SOLIE B. OLIVER, JD, MATE
 SGOD Chief of
 Officer In-Charge





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO CITY

Office of the Schools Division Superintendent

February 5, 2025

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent
Division of Digos City

Dear SDS Estacio,

Good day!

We acknowledged receipt of the letter from Digos City National High School noted by your office, dated February 3, 2025, seeking permission for a field study/benchmarking at Crossing Bayabas National High School and Davao City National High School on February 13, 2025, to learn some best practices and enhance the management and performance of your school.

In this connection, we are glad to inform you that your request is hereby granted.

Very truly yours,


REYNANTE A. SOLITARIO, CESO V
Schools Division Superintendent ✓



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION
 SECONDARY SCHOOLS DISTRICT
 DIGOS CITY NATIONAL HIGH SCHOOL BY: _____

02250
 70126
 RECEIVED
 FEB 04 2025
 TIME: 4:13

February 3, 2025

REYNANTE A. SOLITARIO, CESO V
 Schools Division Superintendent
 Division of Davao City

Dear SDS Solitario,

Good day!

Digos City National High School seeks to conduct a field study at **Crossing Bayabas National High School** and **Davao City National High School** on February 13, 2025, to learn from their best practices and enhance our school's management and performance.

Our objectives include understanding:

1. Effective management of large schools.
2. Student supervision methods in various programs.
3. Management strategies for diverse teachers.
4. Practices for maintaining cleanliness and order.
5. Approaches to sustain and improve academic performance.

We believe your schools exemplify excellence in these areas and would greatly appreciate the opportunity to observe and learn from you. We request permission for 13 personnel from our school, along with their PSDSs, to visit and observe your practices.

Thank you for considering our request. We look forward to your positive response and the opportunity to collaborate.

Sincerely,



MARIA BASILIA G. FLORES
 Dept. Head - English


JERNALYN L. CASTRO
 Dept. Head - Math


BETH B. DEDACE
 Dept. Head - Science


ROSARIO C. APEROCHO
 Dept. Head - Social Studies


ROLDAN M. ENTERO
 Dept. Head - Filipino


LIBERTY B. SOSAS
 Dept. Head - Values Ed.



NEIL MICHAEL C. CARILLO
 Dept. Head - Social Studies


RACHEL R. POGOY
 Asst. Principal (Academics)


JOSE G. DAPOROC, JR.
 Dept. Head - TLE


NOBA J. RUBION
 School Principal II


GERVASIO R. SALINAS, JR., PhD
 Public School District Supervisor


JESSICA G. LUCERO
 Public School District Supervisor

Noted by:


MELANIE P. ESTACIO, PhD, CESO VI
 Schools Division Superintendent





Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Digos City National High School
Field Study

Date :February 13, 2025

Division: Davao City Division

Name of School: _____

Name of Interviewer: _____

Name of Respondent: _____

Objective: To learn best practices in school management, student supervision, teacher management, cleanliness and orderliness, and academic performance maintenance from the respondent school.

Direction: Supply the needed data on the following activities and concerns

Activities:	Specific Details	Challenges & Solutions
Section 1: School Management		
1.1 What strategies are employed to manage the large school effectively? <ul style="list-style-type: none"><input type="checkbox"/> Strategic Planning<input type="checkbox"/> Delegation of Responsibilities<input type="checkbox"/> Use of Technology<input type="checkbox"/> Regular Staff Meetings<input type="checkbox"/> Other: _____		
1.2 How does the school head ensure smooth operations? <ul style="list-style-type: none"><input type="checkbox"/> Establishing Clear Policies<input type="checkbox"/> Effective Communication Channels<input type="checkbox"/> Regular Monitoring and Evaluation<input type="checkbox"/> Crisis Management Plans<input type="checkbox"/> Other: _____		



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



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Section 2: Student Supervision		
2.1 What methods are used to supervise students in multiple classes and specialized programs? <ul style="list-style-type: none"><input type="radio"/> [] Class Advisers and Academic Teachers' Supervision<input type="radio"/> [] Use of Monitoring Technology<input type="radio"/> [] Student Mentorship Programs<input type="radio"/> [] Regular Parent-Teacher Meetings<input type="radio"/> [] Other: _____		
2.2 How does the school ensure academic and behavioral excellence? <ul style="list-style-type: none"><input type="radio"/> [] Implementation of Discipline Policies<input type="radio"/> [] Regular Assessments and Feedback<input type="radio"/> [] Extracurricular Activities<input type="radio"/> [] Counseling and Support Services<input type="radio"/> [] Other: _____		
Section 3: Teacher Management		
3.1 What strategies are used to manage teachers with diverse behaviors and statuses? <ul style="list-style-type: none"><input type="radio"/> [] Professional Development Programs<input type="radio"/> [] Performance Appraisals		





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<p><input type="radio"/> [] Team Building Activities</p> <p><input type="radio"/> [] Open Communication Channels</p> <p><input type="radio"/> [] Other: _____</p> <p>3.2 How does the school foster a collaborative and professional environment?</p> <p><input type="radio"/> [] Encouraging Peer Mentorship</p> <p><input type="radio"/> [] Inclusive Decision-Making Processes</p> <p><input type="radio"/> [] Recognition and Reward Programs</p> <p><input type="radio"/> [] Collaborative Planning Sessions</p> <p><input type="radio"/> [] Other: _____</p>		
Section 4: Cleanliness and Orderliness		
<p>4.1 What practices are in place to maintain cleanliness and orderliness in the school premises?</p> <p><input type="radio"/> [] Regular Cleaning Schedules</p> <p><input type="radio"/> [] Student and Staff Involvement</p> <p><input type="radio"/> [] Use of Cleaning Services</p> <p><input type="radio"/> [] Environmental Awareness Programs</p> <p><input type="radio"/> [] Other: _____</p>		





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Section 5: Academic Performance		
5.1 What approaches are taken to sustain and improve academic performance? <ul style="list-style-type: none">○ <input type="checkbox"/> Data-Driven Instruction○ <input type="checkbox"/> Tutoring and Remedial Programs○ <input type="checkbox"/> Continuous Professional Development for Teachers○ <input type="checkbox"/> Collaborative Teaching Strategies○ <input type="checkbox"/> Other: _____		

Record of other data gathered beyond the given indicators:

This field study will enable us to gather valuable insights and best practices that can be implemented at Digos City National High School to enhance our own school's operations and student outcomes. We appreciate your cooperation and support in this endeavor.

Interviewer

Respondent/Participant

