



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-046

To/For : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisors
Private Schools Focal – Dr. Jem Boy B. Cabrella
Planning Officer – Airon A. Alejandro
SMM&E SEPS – Reyzen O. Monserate
SMM&E EPS II – Cecile C. Uy
Division Information Officer – Dr. Leilani T. Señires
Pastor Emmanuel R. Estrella – Administrator of CBBA-Digos Branch

Subject : **CONDUCT OF SERIES OF ACTIVITIES FOR THE TRANSFER OF CAVITE BIBLE BAPTIST ACADEMY – DIGOS BRANCH LEARNERS TO PUBLIC SCHOOLS**

Date : February 11, 2025

In accordance with the 2nd Indorsement from the Regional Director, Allan G. Farnazo, Director IV, this Office informs the concerned personnel of the Regional Office's order for the Schools Division of Digos City to effect the immediate TRANSFER of the Cavite Bible Baptist Academy - Digos Branch learners to public schools following failure of the school to secure classrooms and other vital school facilities, and for utilizing a non-prescribed curriculum.

Relative to this, it is hereby reiterated that the Schools Division Office shall:

1. Ensure that the affected students will only be transferred to a public school near their residences;
2. Properly inform the learners, their parents, guardians, etc. relative to their transfer;
3. Guarantee the smooth registration of the students in the Learner Information System (LIS);
4. Provide technical assistance to CBBA-Digos Branch; and
5. Perform other actions deemed necessary to undertake.

The following Division personnel are hereby instructed to carry out the following tasks in the implementation of the Regional Order:

1. SGOD and CID Chiefs – oversee the overall implementation;
2. Private Schools Focal Person – leads the implementation and prepares letter to the private school concerned;

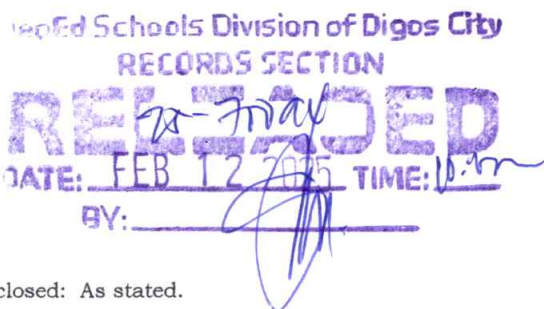


3. PSDS concerned and other PSDSs – assist the Private Schools Focal in the transfer of the learners;
4. Planning Officer – ensures the transfer-registration of the learners in the LIS;
5. SMM&E Personnel – take charge of the documentation and the preparation of a narrative report; and
6. Division Information Officer – posts to DepEd Digos City fb page that the school concerned is no longer operating.

The following timeline shall be followed by all concerned:

Date	Activity	Persons Involved
February 11 to 12, 2025	Preparation of Letters	Division Private Schools Focal Records Section
February 14, 2025	Face-to-Face Conference with CBBA Digos Branch School Administrator Venue: Division Conference Room Time: 8:30 – 10:30 AM	CBBA Digos Branch School Administrator SGOD and CID Chiefs Private Schools Focal SMM&E Personnel Planning Officer PSDS and EPS In- charge (Dr. Ferna Renira T. Alde and Dr. Leilani T. Señires)
February 17 to 21, 2025	Conduct of Meeting with Learners, their Parents, Guardians, and Stakeholders	CBBA Digos Branch School Administrator To be monitored by DepEd Digos City Division Personnel
	Finalization of the transfer of CBBA Digos Branch learners to public schools	Planning Officer CBBA Digos Branch School Administrator School LIS Coordinator
February 24 to 28, 2025	Coordination with the school heads of the public schools where learners will be transferred to	Private Schools Focal SMM&E Personnel Planning Officer CBBA Digos Branch School Administrator
	Preparation and submission of signed and approved Narrative Report to DepEd Regional Office XI	SMM&E Personnel

For immediate dissemination, and compliance with, by all concerned.



For and in the absence of the Schools Division Superintendent:

[Signature]
SOLLIE B. OLIVER, JD, MATE
Chief Education Supervisor, SGOD
Officer-In-Charge

Enclosed: As stated.

CID/jbc



Division



Republic of the Philippines
Department of Education
DAVAO REGION

DepEd Schools Division Office - Digos City
RECORDS SECTION
RECEIVED
DATE: 04 FEB 2025
TIME: 10:20
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70094

2nd Indorsement
January 20, 2025

Respectfully returned to **Melanie P. Estacio, Schools Division Superintendent, DepEd Digos City**, the herein letter from Rev. Emmanuel T. Estrella, Pastor, Administrator, Cavite Bible Baptist Academy - Digos Branch requesting to retain the learners enrolled thereat amid the reasons cited in the attached **Regional Memorandum QAD-2024-072 (Transfer of Cavite Bible Baptist Academy -Digos Branch Learners to Public Schools)**.

This Office expects that the directive enumerated in the aforementioned Regional Memorandum was carried out already by that Schools Division Office (SDO) as instructed.

Further, it is reminded that the narrative report relative to the execution of the tasks enumerated in Item No. 3 of the above-mentioned Memorandum is not received yet by this Office.

ALLAN G. FARNAZO
Director IV

Enclosed: As Stated

Copy furnished:

Pastor Emmanuel T. Estrella
Cavite Bible Baptist Academy- Digos Branch
Digos City

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

ROQ1/jsa

DATE: Jan. 23, 2025
TIME: 44131



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

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1-14-25 44131
3:56

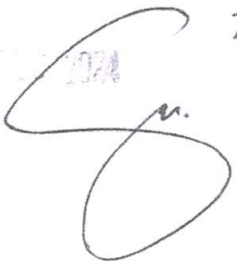
1ST Endorsement
January 6, 2025

Respectfully forwarded to **ALLAN G. FARNAZO**, Director IV, DepEd Regional Office XI, attention: Quality Assurance Division (QAD), the herein letter from **Cavite Bible Baptist Academy (CBBA) Digos City Branch**, re: **Appeal to Retain Current Status of Students Enrolled at CBBA Digos City Branch**, for review and approval.


MELANIE F. ESTACIO, PhD, CESO VI
Schools Division Superintendent 

ALLAN G. FARNAZO DIRECTOR IV
Regional Director, DepED ROXI
Torres St., Davao city

12240
70574
1159



THRU: MELANIE P. ESTACIO, PhD CESO VI
Schools Division Superintendent
Division of Digos City

Subject: Appeal to Retain Current Status of Students Enrolled at CBBA Digos City Branch

SIR/MADAM:

I am writing on behalf of the concerned parents and guardians of the students currently enrolled at the Cavite Bible Baptist Academy (CBBA) Digos City Branch. This letter serves as a formal appeal to retain the current status and arrangements for our children's education at the institution.

CBBA-Digos Branch has played a crucial role in the holistic development of children, helping them grow academically, morally, and spiritually. Christian education, guidance, and spiritual nurturing is consistent, through the years-even in COVID challenge and any proposed changes to the current status or structure may significantly impact progress and stability.

I understand that operational or administrative adjustments are sometimes necessary. However, I humbly request that such changes consider the welfare of the students and the concerns of the parents, ensuring minimal disruption to their educational journey.

I hereto humbly appeal: Retention of the Current Curriculum and Academic Program: To ensure continuity and consistency in the quality of education provided.

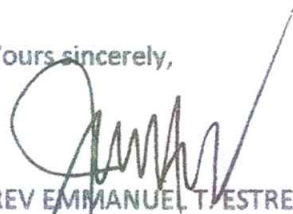
The community's unwavering trust in CBBA stems from the institution's commitment to excellence and its adherence to the principles of Christian education. Make necessary measures that the administration will take collective sentiments into account when considering any decisions regarding the school's status or structure.

I am more than willing to collaborate with DepED to address any challenges and find mutually beneficial solutions. The aim is to continue fostering an environment where students can thrive academically and spiritually.

Thank you for your attention to this matter, confident in your leadership and commitment to the best interests of the students and the school community.

Prayerfully anticipating your favorable response.

Yours sincerely,



REV EMMANUEL T. ESTRELLA
Pastor, Administrator
CBBA Digos Branch
Digos City



42135

Republic of the Philippines
Department of Education
DAVAO REGION

November 20, 2024

REGIONAL MEMORANDUM
QAD-2024-072

**TRANSFER OF CAVITE BIBLE BAPTIST ACADEMY -DIGOS BRANCH
LEARNERS TO PUBLIC SCHOOLS**

To: Schools Division Superintendent of Digos City

1. In view of the written agreement entered into and between by the Department of Education and Cavite Bible Baptist Academy-Digos Branch, represented by Pastor Emmanuel T. Estrella calling for the transfer of its SY 2024-2025 learners to a public school for failing to secure classrooms, other vital school facilities and for utilizing a non-prescribed curriculum, this Office, pursuant to its regulatory authority, hereby directs the Schools Division of Digos City to effect the transference immediately.
2. The aforementioned directive is compelled by the paramount interest and the policy of the State to intervene via the principle of "**parens patriae**" and assure the welfare of the young learners enrolled thereat by exercising government's authority through the Department of Education.
3. Hence, that Schools Division Office shall:
 - 2.1 ensure that the affected students will only be transferred to a public school near their residences;
 - 2.2 properly inform the learners, their parents, guardians, etc., relative to the transfer;
 - 2.3 guarantee the smooth registration of the students in the Learner Information System (LIS);
 - 2.4 provide technical assistance to Cavite Bible Baptist Academy-Digos Branch; and
 - 2.5 perform other actions it may deemed necessary to undertake.
4. A narrative report shall be submitted to this Office, **attention: Quality Assurance Division the soonest possible time.**
5. For immediate compliance.

DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION
RELEASED

REBONFAMIL R. BAGUIO
Director III
Officer-In-Charge
Office of the Regional Director

NOV 22 2024
42135

ROQ1/jsa



Address: F. Torres St., Davao City (8000)
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Email Address: region11@deped.gov.ph
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Pastor Emmanuel's Copy
C/O DepEd Digos City



Republic of the Philippines
Department of Education
DAVAO REGION

2nd Indorsement
January 20, 2025

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Director IV

Enclosed: As Stated

Copy furnished:

Pastor Emmanuel T. Estrella
Cavite Bible Baptist Academy- Digos Branch
Digos City

ROQ1/jsa



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

MEMORANDUM
DATE: 1-14-25
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ALLAN G. FARNAZO DIRECTOR IV
Regional Director, DepED ROXI
Torres St., Davao city

THRU: MELANIE P. ESTACIO, PhD CESO VI
Schools Division Superintendent
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Pastor, Administrator
CBBA Digos Branch
Digos City



Republic of the Philippines
Department of Education
DAVAO REGION

November 20, 2024

REGIONAL MEMORANDUM
QAD-2024-072

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