



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-078

To : MARK V. CASTAÑARES  
Administrative Officer II – Technical Staff for Admin and Finance

Subject : **ATTENDANCE TO THE COORDINATION MEETING CONCERNING  
THE CONDUCT OF DAVRAA 2025**

Date : February 10, 2025


In the exigency of the service, and while the designated Division Sports Officer, Peter Jason C. Senarillos, is on Official Business, you are hereby instructed to attend the Special/Coordination Meeting relative to the conduct of DAVRAA 2025, in Tagum City, on February 11, 2025 at 8:30 to 5:00 o'clock in the afternoon.

Agenda of the meeting are as follows:

- Finalization of the recommended Regional Training Managers and Technical Officials.
- Updates on the Assignment of Quarters.
- Other important matters

For information and compliance.

For and in the absence of the  
Schools Division Superintendent

  
**SOLLIE B. OLIVER, JD, MATE**  
Chief-ES – SGOD  
Officer-In-Charge

Enclosed: As stated.  
SGOD/sbo/pjs



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396

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SDO Digos Sports T...



SAT AT 10:06 AM

→ Jason Sena forwarded a message

IMPORTANT!!! Please be informed of our important/urgent meeting with all DSOs to finalize our groups Recommended Regional TMs and TOs, at the same time, you will participate in the coordination meeting with the host and co-host LGUs-DavNor and Tagum, on February 11, 2025 in Tagum City. 8:30am to 5:00pm. Attendance is a must.



→ Jason Sena forwarded a message

However, for those who will be joining the National Training in Baguio, you can send your Assistant DSO (if there is, or your representative who are familiar with your Division TMs and TOs). And those who are in Baguio on February 11 can join the meeting ONLINE po.



SAT AT 12:02 AM

← Eleser replied to Jason



Message

