



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-092

To : SGOD Chief
School Heads of Identified Schools
Learner Rights and Protection Coordinator
Division Youth Formation Coordinators
Division Guidance Coordinator

Subject : **RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION DESK FOR THE CONDUCT OF 2025 ATHLETIC MEETS**

Date : February 10, 2025

Pursuant to Regional Memorandum ESSD-2025-025 titled **Reconstitution of the Learner Rights and Protection Desk for the conduct of 2025 Athletic Meets**, the Learner Rights and Protection Division (LRPD) requests the reconstitution of the LRP Desks in regions and divisions, as well as the strengthening of the Child Protection Committee in schools who shall automatically convene as the LRP Desk officers in the schools.

In connection, this office directs all Child Protection Committees in schools to convene as LRP Desk for their respective schools ensuring safety of our learners in their billeting quarters and playing venues.

As a reminder, the LRP Desk shall cover all grade levels, and shall be composed of:

- a. Chairperson – School Head
- b. Vice-Chairperson – Guidance Counselor/Guidance Designate
- c. Members – composed of teachers and members of the CPC

The LRP Desk is expected to have close coordination with the local government unit in their locality, including other relevant agencies for referral purposes. Additionally, the LRP Desk should have a dedicated helpline number, indicating the LRP Desk Chairperson and/or Vice-Chairperson's contact number and the Learners Telesafe Contact Center Helpline Number (LTCCH) in all activity venues and billeting quarters.

To ensure compliance thereof, the Division and Regional LRP Focal personnel shall monitor the strict implementation and creation of the LRP Desks. All reported learner-athlete concerns and the intervention and/or



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

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actions taken shall be reported immediately to the Learners Telesafe Contact Center Helpline.

Furthermore, there shall be a conduct of a virtual coordination meeting on **February 11, 2025** at **2:00 pm onwards** via **google meet** for an in-depth discussion of the LRP Desk and other LRP concerns. Link will be disseminated through the Child Protection official group chat.

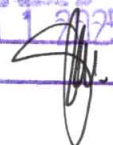
For information and guidance.

For and in the absence of the
Schools Division Superintendent:


SOLLIE B. OLIVER, J.D., MATE

Chief ES – School Governance and Operations Division
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION

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DATE: FEB 11 2025 TIME: 2:11 PM
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2025 City Meet Playing Venues

February 18-21, 2025

Event	Date	Venue
Arnis	February 19-21, 2025	Gaisano Grand Mall Atrium
Athletics	February 19-21, 2025	DMMES Grounds
Baseball	February 19-21, 2025	DMMES Grounds
Badminton	February 19-21, 2025	B-Star Recreation Center
Basketball	February 19-21, 2025	Holy Cross Academy & PCDS
Billiards	February 19-21, 2025	DiCNHS
Boxing	February 19-21, 2025	DICNHS
Wushu	February 19-21, 2025	MP Gym, Cabrillos St.
Chess	February 19-21, 2025	Division Conference Room
Football	February 19-21, 2025	DMMES Grounds
Futsal	February 19-21, 2025	DMMES Gym
Gymnastics	February 19-21, 2025	RMCES
Speak Takraw	February 19-21, 2025	DiCNHS Old Gym
Softball	February 19-21, 2025	DMMES
Swimming	February 19-21, 2025	San Vali Swimming Pool
Table Tennis	February 19-21, 2025	Gmall (3 rd Floor)
Taekwondo	February 19-21, 2025	Gmall (2 nd Floor)
Tennis	February 19-21, 2025	Digos City Tennis Club
Volleyball	February 19-21, 2025	Cor Jesu College
Archery	February 19-21, 2025	DiCNHS
Special Events/Para Games	February 19-21, 2025	RMCES & DMMES Grounds
Dancesports	February 19-21, 2025	Gmall Atrium

Record



Republic of the Philippines
Department of Education
DAVAO REGION

Schools Division Office
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DATE: 03 FEB 2025
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11:11

January 30, 2025

REGIONAL MEMORANDUM
ESSD-2025-025

RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION
DESK FOR THE CONDUCT OF 2025 ATHLETIC MEETS

To: Schools Division Superintendents

1. Herewith is Memorandum No. 2025-11-00521 from the Office of the Undersecretary for Operations dated January 22, 2025, which is self-explanatory.
2. All reported learner-athlete concerns and provided interventions shall be reported immediately to the Office of the Regional Director, Attention: **Stephen Mark T. Castres**, Regional Learner Rights and Protection Focal Person via stephenmark.castres@deped.gov.ph.
4. Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

[Handwritten Signature]

Encl.: As stated

ROE/smtc

DEPARTMENT OF EDUCATION ROXI
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By: [Signature]
Date: 2.3.25 Time: 44730



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

DEPARTMENT OF EDUCATION - ROXI
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MEMORANDUM
OM-OUOPS-2025-11 - 00521

FOR : **REGIONAL DIRECTORS**
MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,
BARMM
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **MALCOLM S. GARMA**
Assistant Secretary, Officer-in-Charge
Office of the Undersecretary for Operations

SUBJECT : **RECONSTITUTION OF THE LEARNER RIGHTS AND**
PROTECTION DESK IN PREPARATION FOR THE 2025
ATHLETICS MEET

DATE : January 22, 2025

In preparation for the upcoming Regional, Division, and Athletic Meet for 2025, the Learner Rights and Protection Division (LRPD) requests the reconstitution of the Learner Rights and Protection (LRP) Desks in the regions and divisions, as well as the strengthening of the Child Protection Committee (CPC) in schools who shall automatically convene as the LRP Desk officers in the schools.

To recall, the LRP Desk was first established during the 2023 *Palarong Pambansa* in Marikina City. The pioneer program proved to be a success as all participants from the regions – learner-athlete, trainers, coaches, chaperones, and parents; including the different sectors of the community were mobilized to ensure the protection of our learner-athletes from all forms of abuse, violence, discrimination, bullying, and other forms of exploitation

In the following year, the LRPD strengthened the operationalization of the LRP Desk through its integration into the different sporting activities i.e. regional, division, and school meet including other off-campus activities such as the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC).

Accordingly, our LRP Desk officers were able to provide immediate intervention to our learner-participants including psychological first-aid (PFA) and referral as needed. Additionally, our LRP Desk officers conduct regular "Kamustahan Sessions" and other recreational activities for the health and wellness of our learner-participants.

For this year, the LRPD requests the reconstitution of the LRP Desks in the different governance levels, specifically to:

- a. conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
- b. conduct psychological first-aid;
- c. provide immediate response to reported LRP incidents;
- d. provide the 4Rs of child protection (recognize, record, report, and refer);
- e. conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
- f. provide report to the Regional Office, Division Office, and LRPD on the LRP incidents handled.

As a reminder, the LRP Desk shall cover all grade levels, and shall be composed of:

- A. For the Region/Division level:
 - a. Chairperson – Regional or Division Permanent focal person
 - b. Vice-Chairperson - Regional or Division Alternate focal person or Registered Guidance Counselor as may be designated by the Chairperson
 - c. Members – composed of DepEd personnel who has undergone LRP Specialization Course
- B. School level:
 - a. Chairperson – School Head
 - b. Vice-Chairperson - Guidance Counselor/Guidance Designate
 - c. Members – composed of teachers and members of the CPC

Moreover, the CPCs in schools are requested to convene as LRP Desk for their respective schools ensuring the safety of our learners in their billeting quarters and playing venues.

The LRP Desk is expected to have close coordination with the local government unit in their locality, including other relevant agencies for referral purposes. Additionally, the LRP Desk should have a dedicated helpline number, indicating the LRP Desk Chairperson and/or Vice-Chairperson's contact number and the Learners Telesafe Contact Center Helpline Number (LTCCH) in all activity venues and billeting quarters.

For reference, this Office issued Learner-Athlete Safeguarding Guidelines for the 2024 *Palarong Pambansa*, which includes the enforcement of prevention and intervention mechanisms, duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes. The same Safeguarding Guidelines may be used for this year's Athletic meet.

To ensure compliance thereof, the Division and Regional LRP focal personnel shall monitor the strict implementation and creation of the LRP Desks. All reported

learner-athlete concerns and the intervention and/or actions taken shall be reported immediately to the Learners Telesafe Contact Center Helpline.

For details, inquiries, and clarification, you may reach the Learner Rights and Protection Division (LRPD) at lrpo@deped.gov.ph or contact 8638-1782.

For immediate dissemination.

Thank you very much.