Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

REQUEST FOR QUOTATION

Company Name		RFQ No.	**25-02-019**
Address		Date:	**February 26, 2025**
Contact No.		Date and Time of Opening:	**March 3, 2025, 1:30 PM**
TIN No.			

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

MARIA GENEVIEVE T. FRANCISQUETE
BAC CHAIRPERSON

NOTE:
1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE **WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.**
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
5. PAYMENT TERM: WITHIN 30 DAYS
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
7. BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED OF POST-QUALIFICATION EVALUATION
8. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

a) Mayor's/Business Permit
b) PhilGEPS Registration
c) Tax Clearance
d) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: *For CY 2025, bidders shall submit these documents to DepEd Digos City Division only* ***ONCE***.

9. APPROVED BUDGET: **P 15,476.90**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Lot 1	***Procurement and Delivery of:***				
	Materials for the Fabrication of Data Cabinet and Racks				
	Angle Bar, 3 mm x 1 inch (abt 20ft/ length)	**5**	**length**		
	Angle Bar, 3 mm x 1 .25 inch (abt 20ft/ length)	**4**	**length**		
	Metal Matting, 4.5 mm (for grills) 4 ft x 8 ft	**4**	**pc**		
	Round Bar, 12 mm	**4**	**pc**		
	GI Pipe, 1/2 Inch	**1**	**length**		
	Welding Rod, for Electric Arc (Thin and good quality for Small Inverter Electric	**2**	**kilo**		
	Arch Welding Machine)				
	Enamel Paint, color: Black	**1**	**gal**		
	Metal Screws, 3 mm x 1.5 Inch	**200**	**pcs**		
	Tox for the Metal Screw, 100 pcs/box	**4**	**box**		
	Cutting Disc, for Metals (4 inch) for Angle Cutter/Grinder	**6**	**pcs**		
	Cable Ties, 3.5mm, 6 inch long or longer 100 pcs/pack	**5**	**packs**		
	Marine Plywood, 1/2 Inch Thick	**2**	**pc**		
				GRAND TOTAL:	
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

Signature over Printed Name

02/26/25
Date

Company Name

Telephone/Cellphone Number

Printed Name/Signature of Authorized Representative

Date: