



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

0325070 491

Schools Division of Digos City  
 Curriculum Implementation Division (CID)  
**RECEIVED**

DATE: 3/12/25 TIME:  
 12:20

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2024- 084

To : Chief-CID  
 Div. ALS Focal Person  
 Education Program Specialists II in ALS  
 Division IT Officer  
 Division Supply Officer  
 Selected ALS Teacher

Subject : ATTENDANCE TO CONDUCT OF SITE VISIT AND TURN-OVER CEREMONY OF THE DONATED COMPUTER MONITORS TO DEPED REGION XI

Date : March 12, 2025

In reference to Regional Memorandum CLMD-2025-136 dated March 7, 2025, 2024, re: "Conduct of Site Visit and Turn-Over Ceremony of the Donated Computer Monitors to DEPED Region XI", this office directs the attendance of the following participants to the said activity on March 13-14, 2025.

The participants of this activity and the specific schedule are stipulated below:

Activity	Name of Participants	Schedule	Venue
Site Visit and Regional Planning Workshop Conference	Gervasio R. Salinas Jr., PhD	March 13-14, 2025	- Tagum City PalengskSkwelahan
	Cherry Lyne V. Gonzaga		- Davao del Norte Division, Carmen NHS - Panabo City Division, Eskwela CLC - Davao City Division ALS BJMP - Ritz Hotel, Bo. Obrero, Davao City
Turn- Over of computer monitors	Beverly S. Daugdaug, EdD	March 14, 2025	Ritz Hotel, Bo. Obrero, Davao City
	Stephen Pascual		
	Heidi B. Escalona		
	Jiemart Estrada		

Participants' travel and other incidental expenses are chargeable against the downloaded funds ALS PSF, MOOE and other local funds subject to usual accounting and auditing rules and regulations.

All other details in this Memorandum are in the enclosure.

For information, guidance, and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
 Schools Division Superintendent

Schools Division of Digos City  
 RECORDS SECTION

Enclosed: As stated  
 CID/ALS/grs

**RECEIVED**  
 DATE: MAR 17 2025 TIME: 2:00 PM  
 BY: *[Signature]*



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

REGIONAL MEMORANDUM  
CLMD-2025-136

March 7, 2025

CONDUCT OF SITE VISIT AND TURN-OVER CEREMONY OF THE DONATED  
COMPUTER MONITORS TO DEPED REGION XI

To: Schools Division Superintendents  
Chief Education Supervisor, CLMD  
Chief Administrative Officer, AD

1. In pursuance to the letter from Maricar B. Estole, Program Head of Programa Genio of the ABS-CBN Foundation Inc., regarding the request of site visit to selected School-Based and Community Learning Centers on **March 13-14, 2025**.
2. The following are set-activities at Ritz Hotel, Bo. Obrero, Davao City.
  - a. Conduct of Regional Planning Workshop Conference with ALS Focal Persons and Education Program Specialist in ALS on **March 13, 2025**, 1:00 to 5:00 pm. This is in line with the preparation and onward planning for the utilization of the computer monitor units.
  - b. Turn over of 800 computer monitors donated by JP Morgan through the Programa Genio Foundation Inc. to the eleven (11) Schools Division Offices of Region XI on **March 14, 2025**.
3. Further, the Regional Supply Officer is instructed to prepare necessary documents for the Inventory Transfer Report (ITR).
4. List of participants for this activity and the indicative program of activities are in Annexes 1.A and 1.B.
5. Travel and other incidental expenses of the participants shall be charged to the downloaded funds ALS PSF, MOOE and other local funds subject to the usual government accounting and auditing rules and regulations.
6. All other details are in the enclosure.
7. Immediate and strict compliance of this memorandum to all concerned is directed.

**ALLAN G. FARNAZO**  
Director IV

ROC6/msl



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**Department of Education**  
 DAVAO REGION

Annex 1. A

ACTIVITY MATRIX

Conduct of Site Visit and Turn-Over Ceremony of the Donated  
 Computer Monitors to DepEd Region XI

1:00- 8:00 PM	Travel Time/Arrival of Participants for Day 1 [30 pax - with dinner] March 12, 2025 Wednesday	Person Involved/ Participants	Day 2 (March 14, 2025) Friday
Time	Day 1 (March 13, 2025) Thursday		
6:00-7:00 AM	BREAKFAST	Regional Director, Assistant Regional Director, Chief Education Supervisor, Regional/Division ALS Focal Person, Education Program Specialist II for ALS, SDS/ASDS/Chief CID/SGOD, Division IT Officer, Division Supply Officer, ALS/Implementer/Teacher	BREAKFAST (6:00-7:00 AM)
7:00-7:30 AM	Travel Time/ Arrival Billeting at Hotel Venue		Travel Time/ Arrival Billeting at Hotel Venue (7:00-8:00 AM)
7:30 AM - 12:00 PM	Site Visit		Preparatory/Preliminaries (8:00-09:00 AM)
	I. Tagum City Division PalengkSkwelahan, Tagum Overland Transport Terminal, Tagum City		Turnover Ceremony of the 800 Computer Monitor Units Donated by: JP Morgan Chase through Programa Genio, ABS-CBN Foundation Inc. to DEPED RO-XI (11 SDOs) (9:00-10:30 AM) Venue: Ritz Hotel, Davao City
	II. Davao Del Norte Division, Carmen National High School		
III. Panabo City Division Eskwela CLC, City Hall Drive, Panabo City			
12:00- 1:00 PM	LUNCH		Site Visit (10:30 AM-12:00 NN)
1:00-5:00 PM	Con't Site Visit Davao City Division ALS BJMP - Man, Davao City (1:00-2:30 PM)		a. Davao Region ALS Teacher Training Center NEAP RXI, Quirino Street, Davao City
	Simultaneous Activity: Regional Planning Workshop Conference with Focal Persons and Education Program Specialist II in ALS  Venue: Function Hall of Ritz Hotel, Barrio Obrero, Davao City		b. Davao City Division, ALS EFA Center, Cantus St., Davao City
7:00 PM	DINNER		LUNCH (12:00-1:00 PM) ALS EFA Center
	Travel Time/Arrival of Participants for Day 2 (90 pax)	Post Activities (1:00-3:00 PM) Venue: Ritz Hotel, Davao City	
			<ul style="list-style-type: none"> <li>• Feedbacking</li> <li>• Synthesis</li> <li>• Closing Program (3:00-5:00PM)</li> </ul>
			HOMeward BOUND (6:00 PM-Onwards)

Prepared by:

**MARICEL S. LANGAHID**  
 EPS CLMD/ Regional ALS Focal Person

Noted by:

**MARY JEANNE B. ALDEGUER, EdD**  
 Chief Education Supervisor, CLMD

roc6/msl



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**Annex 1. B**

**List of Participants on the Conduct of Site Visit and Turn-Over Ceremony of the Donated Computer Monitors to DepEd Region XI**

March 13, 2025  
 The Ritz Hotel, Bo. Obrero, Davao City

**March 13, 2025: No. Pax**

Division	Division ALS Focal Person	Education Program Specialist II for ALS	Total
Davao City	1	2	3
Davao De Oro	1	1	2
Davao del Norte	1	1	2
Davao del Sur	1	1	2
Davao Occidental	1	1	2
Davao Oriental	1	1	2
Digos City	1	1	2
IGACOS	1	0	1
Mati City	1	1	2
Panabo City	1	1	2
Tagum City	1	1	2
Partners/Stakeholders			3
DepEd Region XI Office /ALS Region Staff			5
<b>TOTAL</b>			<b>30</b>

**March 14, 2025: No. Pax**

Division	SDS/ASDS/Chief CID/SGOD	RO/DO ALS Focal Person	EPS II for ALS	Division IT Officer	Division Supply Officer	ALS/Implementer/Teacher	Total
Davao City	1	1	1	1	1	1	7
Davao De Oro	1	1	1	1	1	1	7
Davao del Norte	1	1	1	1	1	1	7
Davao del Sur	1	1	1	1	1	1	7
Davao Occidental	1	1	1	1	1	1	7
Davao Oriental	1	1	1	1	1	1	7
Digos City	1	1	1	1	1	1	7
IGACOS	1	1	0	1	1	1	6
Mati City	1	1	0	1	1	1	6
Panabo City	1	1	1	1	1	1	7
Tagum City	1	1	1	1	1	1	7
Partners/Stakeholders (ABS, CBN PG FI and JP Morgan Chase)							6
DepEd Region XI Office/ORD/CLMD/ESSD/ITO/PAU							5
BJMP Partners (Maa, Davao City/ Panabo City/Tagum City and Montevista)							4
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>9</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>90</b>



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