



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025- 082

To : HRMPSB Committee Members
Public Schools District Supervisors
All School Heads
School Committees for Screening of Teacher 1-Applicants and
Secretariat

Subject : **EVALUATION OF DOCUMENTS AND SCREENING OF TEACHER-
APPLICANTS FOR SCHOOL YEAR 2025-2026**

Date : March 13, 2025

In pursuance to DepEd Order No. 007, s. 2023, re: Guidelines on Recruitment, Selection and Appointment in the Department of Education, the field is hereby reminded of the **Evaluation of Documents for Teacher I Applicants** starting on March 14, 2025.

The following are the committee/team members and secretariat for each district assigned to handle said evaluation.

DISTRICT	CHAIR	MEMBER	SECRETARIAT
Digos Oriental	Ferna Renira T. Alde and Neil D. Bongcayao	Edsel F. Nacua Mylene G. Samonte Norwenda G. Hairil Juvy B. Salise Abdul Gapor M. de Guzman Allen Joseph R. Malahay Rex Sayson Rowelem V. Rosima Renato Calipayan	Ferdinand C. Magdadaro



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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Digos Occidental	Clarence S. Pillerin and Mary Joy B. Fortun	Jerwin L. Granada Aldin Jr. J. Barsalote Elecel B. Adam Angelito M. Villagonzalo Jonathan M. Rellon Jonathan C. Almacin Jaqueline A. Jaum Prince Alfred D. Marzon Antonia S. Jumawan	Irene B. Banhao
Mt. Apo	Ida I. Juezan and Eleser D. Mateo	Al D. Fernandez Rebecca Lorelie P. Deiparine Peter Paul V. Deiparine Emily V. Igcalinos Dann Becamon Jay Paul Cabural Lloyd Cervantes Cesar M. Gevera Jr.	Diana Grace V. Amigo
Digos South	Cherry Rosette E. Oliva	Nedymar Andrade Melacres Campomayor Joel Cartajena Mario M. Andales Nelson Lucero Marife M. Bohol Tita Heramiz Joy R. Baulete Merilyn T. Salboro	Marylove B. Dalumatan



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Secondary Schools	Gervasio R. Salinas, Jr. and Jessica G. Lucero	Noba J. Rubion Rachel R. Pogoy Julius C. Castañares Aimee Amor C. Porto Rizza L. Villaluna, EdD Eugene C. Sayson Raquel L. Cedeño, EdD Juvic V. Sucayre King Devesfruto Rotshen V. Casilac Marvin Padillo Alan B. Tizon Jave A. Ender Jessie M. Balorio	Hadley T. Nahine, Norbelith D. Gloria and Glory Jene A. Magdadaro
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In connection thereof, it is expected that the School Committee on Submission and Receipt of Application Documents should ensure that the pertinent papers of applicants are adequately checked and verified as to completeness, authenticity and veracity. The committee shall prepare the Initial Evaluation Result (IER). Deadline on Endorsement of Pertinent Papers of Teacher-Applicants and other documents from the School to the School District will be on **March 18, 2025**.

For guidance and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
 Schools Division Superintendent
 MAR 14 2025

Enclosed: As stated. Schools Division of Digos City
 OSDS/HRMO/rvc

RECORDS SECTION
RELEASED
 DATE: MAR 14 2025 TIME: 9:41am
 BY: *[Signature]*



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