



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025- 129

To : Assistant Schools Division Superintendent  
 Chiefs, CID & SGOD  
 Public Elementary and Secondary School Heads

Subject : **SPECIAL MEETING OF PUBLIC SCHOOL' HEADS OF DIGOS CITY DIVISION**

Date : February 25, 2025

This is to inform the field of a special meeting of Public School' Heads with the Schools Division Superintendent on March 3, 2025. The agenda of the meeting are the following:

1. 2025 DAVRAA
2. RSPC
3. RFOT
4. GSIS
5. Medical Allowance

The meeting will be at 2:00pm at the SDO Conference Hall.

Travel, and other expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

For information, guidance, and compliance.

For and in the absence of the SDS:

*[Signature]* 2/25/25  
**SOLLIE B. OLIVER, JD, MATE**  
 Chief ES, SGOD  
 Officer-In-Charge *[Initials]*

DepEd Schools Division of Digos City  
 RECORDS SECTION

**RELEASED**  
*No DTB*

Enclosed: As stated  
 SGOD/SBO/pjs

DATE: FEB 25 2025 TIME: 4:30pm  
 BY: *[Signature]*

