



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
SGOD-2025 - 172

TO : School Head Concerned

Attention: Mr. Abdul Gapor De Guzman

SUBJECT : Assistance in the preparation of the Conservation Management Plan (CMP) for Cogon Elementary School Gabaldon Building with reference to the NCCA Board Resolution No. 2024-264 for the Restoration of Gabaldon and other Heritage Buildings C.Y. 2025

DATE : February 26, 2025

In reference to **Unnumbered Memorandum** dated February 20, 2025 issued by the office of the Undersecretary for Human Resources and Organizational Development re: **Revision and Updates on the Submitted Conservation Management Plan (CMP) and Restoration of Gabaldon and other Heritage Buildings** following the letter from the **National Commission for Culture and the Arts (NCCA)** for guidelines, this office requires the concerned school head to assist the division engineer in providing data needed in the preparation of Conservation Management Plan (CMP) for Cogon ES Gabaldon Building. The said document shall be submitted **on March 10, 2025** to the Division Physical Facility Coordinator for technical review necessary for revisions and verifications.

Please be informed that a CMP is the main guided document for the conservation and management of immovable cultural properties. This document discusses and determines the significance of the cultural property and the policies or actions that are appropriate to the property that enable it to retain its heritage values in case of future interventions and developments.

The CMP must have the following minimum components:

- a) objectives for the identification, protection, conservation, presentation, and transmission of the heritage values of the cultural property.
- b) a management framework that includes reference to any legal requirements and mechanisms for the protection of the heritage values of the cultural property.
- c) a comprehensive description of the cultural property, including information about its location, physical features, condition, historical context, and current uses.
- d) a description and condition of the heritage values of the cultural property.
- e) a description of the method used to assess the heritage values of the cultural property.
- f) a description of the current management requirements and goals, including proposals for change and any potential pressures on the heritage values of the cultural property.
- g) policies to manage the heritage values of cultural property, and guidance about the following:
 - i. the management and conservation processes to be used.
 - ii. the access and security arrangements, including access to the area for indigenous people to maintain cultural traditions.
 - iii. the stakeholder and community consultation and liaison arrangements.
 - iv. the policies and protocols to ensure that indigenous people participate in the management process.
 - v. the protocols for the management of sensitive information.





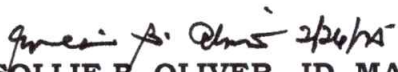
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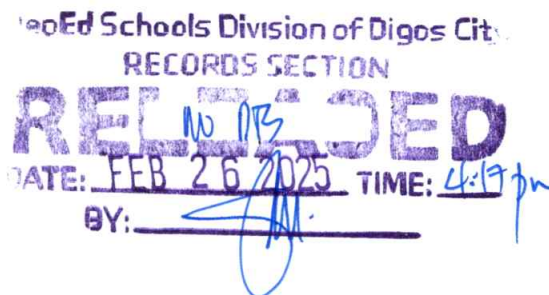
- vi. the planning and management of works, development, adaptive reuse, and property divestment proposals.
 - vii. how unforeseen discoveries or disturbances of heritage are to be managed.
 - viii. how and under what circumstances, heritage advice is to be obtained.
 - ix. how the condition of heritage values is to be monitored and reported.
 - x. how records of intervention and maintenance of a heritage cultural property register are kept.
 - xi. the research, training, and resources needed to improve management
 - xii. how heritage values are to be interpreted and promoted.
- h) an implementation plan; i. the monitoring process of the implementation of policies.
- i) the manner of review of the management plan.

The completed CMP shall be submitted to SDO - Digos City thru Division Physical Facility Coordinator on the said date.

Immediate compliance with this Division Memorandum is hereby required.

For and in the Absence of the
Schools Division Superintendent:


SOLLIE B. OLIVER, JD, MATE
Chief ES, SGOD
Officer-in-Charge



Encls: as stated
References: as stated

To be indicated in the Perpetual Index under the following subjects:

Requiring the school head in the assistance of preparation of the conservation management plans with reference to the NCCA BOARD RESOLUTION NO. 2024-264 for the BEFF restoration of gabaldon and other heritage buildings C.Y. 2025

PF: Requiring the school head in the assistance of preparation of the conservation management plans with reference to the NCCA BOARD RESOLUTION NO. 2024-264 for the BEFF Restoration of Gabaldon and other Heritage Buildings C.Y. 2025

February 26, 2025





Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENT
CHIEF, EDUCATION SUPPORT SERVICES DIVISION
CHIEF, SCHOOL GOVERNANCE AND OPERATIONS DIVISION
REGIONAL ENGINEERS
DIVISION ENGINEERS AND ARCHITECTS
ALL OTHERS CONCERNED

FROM : WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development

SUBJECT : REVISION AND UPDATES ON THE SUBMITTED CONSERVATION MANAGEMENT PLAN (CMP) AND RESTORATION PLAN FOR THE CONSERVATION AND RESTORATION OF GABALDON AND OTHER HERITAGE BUILDINGS

DATE : 20 FEBRUARY 2025

In relation to the Conservation and Restoration of Gabaldon and Other Heritage School Buildings, the Human Resource and Organizational Development (HROD) through the Education Facilities Division (EFD) hereby requests the DepEd Engineers and/or Architects of selected Schools Division Offices to revise submitted Conservation Management Plan (CMP) based on the letter from National Commission for Culture and the Arts (NCCA) dated January 30, 2025 informing this Department on the deficiencies of the submitted CMP with reference to the NCCA Board Resolution No. 2024-264 or the "Guidelines on the Preparation and Approval of Conservation Management Plans".

In connection to the memorandum dated October 01, 2024 directing all concerned offices to prepare Conservation Management Plan (CMP) and restoration plan for the conservation and restoration of Gabaldon and other heritage school building C.Y 2025, the status of submission marked as "Annex A" is hereby attached.

Further, this Office would like to reiterate the deadline for submission of CMP shall not be later than **March 15, 2025**. Likewise, applicable for the submission of the revised CMP as evaluated by the National Commission for Culture and the Arts (NCCA) dated January 30, 2025 marked as "Annex B". SDOs are encouraged to submit earlier for necessary revisions and compliance verification.



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Submitted CMPs shall be endorsed to NCCA and National Historical Commission in the Philippines (NHCP) for review and evaluation as per Implementing Rules and Regulations (IRR) of R.A. 11194 otherwise known as the "Gabaldon Building Conservation Act", Rule V, Section 11.7 which states that *"The DepEd shall prepare a Conservation Management Plan for the Gabaldon School Buildings in coordination with the NCCA and NHCP"* prior to their issuance of permits and/or clearances stated in the IRR of R.A. 11194, Rule VI, Section 11.b which states that *"Upon assessment and recommendation from Technical Working Council, the NCCA shall issue a permit for any modification or alteration of the original design of the Gabaldon school building"* for the implementation of the same.

Memorandum dated October 01, 2024 directing all concerned offices to prepare Conservation Management Plan (CMP) marked as "Annex C" and NCCA Board Resolution No. 2024-264 or the "Guidelines on the Preparation and Approval of Conservation Management Plans" marked as "Annex D" are likewise attached for information and ready reference.

Should you have any questions and concerns regarding the matter, you may coordinate with **Ar. Jet Raymond G. Alabaso**, PDO II, Education Facilities Division, through telephone number, **8633-7263** or email address, ousif.efd@deped.gov.ph and jet.alabaso@deped.gov.ph

For strict compliance.



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