



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

March 3, 2025

DIVISION MEMORANDUM

SGOD-2025-148

To: Assistant Schools Division Superintendent
 Division Chief-SGOD
 Budget and Finance Unit
 Division SBM Focal Person – Cherrie Anne B. Bohol
 Division GAD Focal Person – Janice S. Alquizar

Subject: **CONDUCT OF SCHOOL-BASED MANAGEMENT (SBM) AND GENDER AND DEVELOPMENT (GAD) QUARTERLY POCKET MEETING CY 2025**

This is in reference to Regional Memorandum FTAD-2025-007 dated February 21, 2025, signed by Allan G. Farnazo, Director IV, re: **Conduct of School-Based Management (SBM) and Gender and Development (GAD) Quarterly Pocket Meeting.**

In line with the Department of Education’s (DepEd) continuous effort to improve school management and promote gender equality, this Office informs the proposed schedule and hosts of the Joint Quarterly Pocket Meeting of the School-Based Management (SBM) and Gender and Development (GAD) Focal Persons:

Quarter	Proposed Schedule	Host School Division Office
First	4 th Week of March	Davao Occidental
Second	1 st Week of June	Davao del Norte
Third	4 th Week of September	Digos City
Fourth	2 nd Week of November	Davao Oriental

Food, snacks and accommodation during the meeting shall be chargeable against the GAD or other sources of Funds of the host division and the supplemental funding to be downloaded by the Regional Office through the FTAD’s MOOE while traveling, and other related expenses incurred related to the activity shall be chargeable against the local funds subject to the usual accounting, rules and regulations.

Specific date, venue and other important details of the activity shall be informed through a separate memorandum.

For more information, look for Ronnie S. Mercado, EPS or Aida P. Placencia, EPS, GFPS TWG Alternate, through 291-0051.

Immediate dissemination and compliance with this Memorandum is directed.

DepEd Schools Division of Digos City
 RECORDS SECTION
MELANIE P. ESTACIO, PhD, CESO VI
 Schools Division Superintendent
 MAR 06 2025
 RELEASED
 DATE: MAR 06 2025 TIME: 1:33
 BY: _____

Enclosed: As stated.
 SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
 Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
 | (082)553-8375

RECORDS
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DepEd Schools Division of Digos City
RECORDS SECTION

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Republic of the Philippines
Department of Education
DAVAO REGION

FEB 28 2025
TIME: 9:10 a

February 21, 2025

REGIONAL MEMORANDUM
FTAD-2025-007

CONDUCT OF SCHOOL-BASED MANAGEMENT (SBM) AND GENDER AND DEVELOPMENT (GAD) QUARTERLY POCKET MEETING CY 2025

To: Schools Division Superintendents
Chiefs of Functional Divisions

1. In line with the Department of Education's (DepEd) continuous effort to improve school management and promote gender equality, this Office informs the Schools Division Superintendents and Chiefs of Functional Divisions on the proposed schedule and hosts of the Joint Quarterly Pocket Meeting of the School-Based Management (SBM) and Gender and Development (GAD) Focal Persons:

Quarter	Proposed Schedule	Host Schools Division Office
First	4th Week of March	Davao Occidental
Second	1st Week of June	Davao del Norte
Third	4th Week of September	Digos City
Fourth	2nd Week of November	Davao Oriental

2. Food, snacks and accommodation during the meeting shall be chargeable against the GAD or other sources of Funds of the host division and the supplemental funding to be downloaded by the Regional Office through the FTAD's MOOE while traveling, and other related expenses incurred related to the activity shall be chargeable against the local funds subject to the usual accounting, rules and regulations.

3. Specific date, venue and other important details of the activity shall be informed through a separate memorandum.

4. For more information, look for Ronnie S. Mercado, EPS or Aida P. Placencia, EPS, GFPS TWG Alternate, through 291-0051.

5. Immediate dissemination and compliance with this Memorandum is directed.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

ALLAN G. FAERNAZO
Director IV

DATE: Feb. 26, 2025
TIME:

ROF3/app/rsm

46327



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Telephone Nos.: (082) 291-0051
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph

