



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-156

To : Assistant Schools Division Superintendent  
Chief Education Supervisors (CID&SGOD)  
Concerned Schools Division Office Personnel

Subject : ONE DEPED, ONE QMS: RISK MANAGEMENT TRAINING FOR  
SCHOOLS DIVISION OFFICES

Date : March 6, 2025

1. Relative to RM PPRD-2024-149, titled "One DepEd, One QMS for Region XI Schools Division Offices", and DepEd Order No. 009, series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education," this initiative aims to enhance the delivery of quality basic education services across all levels of governance, including the Central Office (CO), Regional Offices (Ros), Schools Division Offices (SDO)s, and Schools/Community Learning Centers (CLCs).
2. As part of this effort, the **Risk Management Training** will be conducted to provide technical assistance and build the capacity of key personnel in SDO. This training serves as the third phase following the ISO Awareness Seminar and is essential in reinforcing a unified understanding and application of the NQMS framework.
3. The activity is scheduled on **March 20-23, 2025 at The Ritz Hotel at Garden Oases, Davao City**. Enclosed is the list of participants.
4. Expenses for travel, venue, board and lodging shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For information and compliance.

*Melanie P. Estacio*  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

MAR 07 2025

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
DATE: MAR 07 2025 TIME: 2:42  
BY: *[Signature]*

Enclosed: As stated.  
SGOD/rom



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

---

**Office of the Schools Division Superintendent**

**Enclosure 1. LIST OF PARTICIPANTS**

Participants	Position/Designation/Office
1. Maria Genevieve T. Francisquete, CESO VI	ASDS/QMR
2. Ida I. Juezan	PSDS/RMT Team Leader
3. Francis Jude D. Alcomendras	AO V/ RMT Member
4. Peter-Jason C. Senarillos	SEPS/RMT Member
5. Russel Kevin T. Maurin	Nurse II/RMT Member



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Schools Division Office of Davao City  
 RECORDS SECTION



**RECEIVED**

DATE: FEB 27 2025 TIME: 11:20 AM  
 BY: [Signature]

February 24, 2025

REGIONAL MEMORANDUM  
 PPRD-2025-013

ONE DEPED, ONE QMS: RISK MANAGEMENT TEAM TRAINING FOR  
 SCHOOLS DIVISION OFFICES

To: Assistant Regional Director  
 Schools Division Superintendents  
 Chiefs of Functional Divisions

- Relative to RM PPRD-2024-149, titled "One DepEd, One QMS for Region XI Schools Division Offices," and DepEd Order No. 009, Series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education," this initiative aims to further strengthen the implementation of the National Quality Management System (NQMS) to ensure the continuous improvement of quality basic education services across all governance levels, including the Central Office (CO), Regional Offices (ROs), Schools Division Offices (SDOs), and Schools/Community Learning Centers (CLCs).
- As part of this effort, the **Risk Management Team Training** will be conducted to provide technical assistance and build the capacity of key personnel in SDOs. This training serves as the third phase following the **ISO Awareness Seminar** and is essential in reinforcing a unified understanding and application of the NQMS framework.
- The activity is scheduled on **March 20 - 23, 2025**, within Davao City. The estimated number of participants is **9 per SDO** (see Annex).
- Expenses for travel, venue, board and lodging, shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
- For any clarifications, contact the Policy, Planning, and Research Division of this Office through **Emmanuel Alpha D. Sicam**.
- For your information and guidance.

**ALLAN G. FARNAZO**  
 Director IV

DEPARTMENT OF EDUCATION HQ  
 RECORDS SECTION  
**RELEASED**

By: [Signature]  
 Date: Feb. 26, 2025  
 46162

Encl.: As stated  
 ROP3/eads



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-0051  
 Email Address: region11@deped.gov.ph  
 Website: www.depedroxi.ph





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**ANNEX**

<b>Participants per SDO</b>	<b>No. of pax</b>
SDS or ASDS	1
Quality Management Representative	1
Risk Management Team Leader	1
Risk Management Team Members	5
RO Personnel	1
TOTAL	9



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-0051  
Email Address: [region11@deped.gov.ph](mailto:region11@deped.gov.ph)  
Website: [www.depedroxi.ph](http://www.depedroxi.ph)





Republic of the Philippines  
**Department of Education**  
DAVAO REGION

October 08, 2024

REGIONAL MEMORANDUM  
PPRD-2024-123

ONE DEPED, ONE QMS FOR REGION XI SCHOOLS DIVISION OFFICES

To: Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Functional Divisions  
All Others Concerned

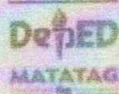
1. Attached is DepEd Order No. 009, Series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education." This order aims to enhance the delivery of quality basic education services across all levels of governance, including the central office (CO), regional offices (ROs), schools division offices (SDOs), and schools/community learning centers (CLCs).
2. This Office will provide technical assistance for the implementation of the National Quality Management System (NQMS) to all Schools Division Offices through a series of training sessions hosted by the designated SDOs, as outlined in Annex 1.
3. For any clarifications, please reach out to the Policy, Planning and Research Division of this Office through Emmanuel Alpha D. Sicam.

**ALLAN G. FARNAZO**  
Director

Encl.: As stated  
ROP3/eads

DEPARTMENT OF EDUCATION - DAVAO REGION  
RECORDS SECTION  
**RELEASED**

Oct. 09, 2024  
39611



Address: F. Torres St., Davao City (8000)  
Telephone Nos.: (082) 291-1665; (082) 221-6147  
Email Address: region11@deped.gov.ph  
Website: www.depedroxi.ph





Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

ANNEX 1

**TRAININGS AND ACTIVITIES**

NO.	TITLE	DESCRIPTION	TARGET PAX	DATE	HOST SDO
1	<b>ISO 9001 Awareness Seminar</b>	This seminar/workshop will introduce the fundamentals of ISO certification and its requirements. It will also provide an overview of the Planning Documents for the National Quality Management System (NQMS) and outline how these will be implemented by the Schools Division Offices (SDOs) in Region XI.	1 QMR Team Leaders of: 1 RMT 1 KMT 1 TAT 1 IAT 1QWT 1 Representative per Unit/Section	January 21 - 24, 2025	
2	<b>Training and Advocacy Training</b>	This training focuses on implementing the Training Advocacy Procedure, with an emphasis on NQMS-related trainings conducted by SDO personnel.	5 per SDO Team Leader of: 1 TAT 4 members of TAT	February 20 - 21, 2025	
3	<b>Risk Management Training</b>	This training provides an in-depth understanding of how Risk Management should be implemented within the NQMS, based on ISO 31000.	5 per SDO 1 QMR RMT Team Leader 3 RMT Members	March 20 - 23, 2025	
4	<b>Knowledge Management Training</b>	This training offers guidance on implementing knowledge management and controlling documented information related to NQMS documents and records.	5 per SDO 1 QMR 1 KMT Team Leader 3 KMT Members	April 24 - 25, 2025	
5	<b>Quality Workplace Training</b>	This training equips participants with the knowledge and skills to implement the Quality Workplace Manual of the Schools Division Offices.	5 per SDO QWT 1 Team leader 4 members	May 22- 23, 2025	



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147  
 Email Address: region11@deped.gov.ph  
 Website: www.depedroxi.ph





Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

6	<b>Internal Audit Training</b>	This training focuses on the requirements of ISO 19011:2018 for conducting internal audits in the Schools Division Offices. It will be facilitated by an IRCA CQI-accredited trainer as specified in the PAWIM	5 per SDO IQAT 1 Team leader 4 members	June 23-27, 2025	
7	<b>Inter-Division Internal Audit</b>	This activity will be conducted simultaneously by all SDOs in Region XI. Internal auditors will be assigned randomly to various SDOs and facilitated by a representative from the Regional Office.	5 per SDO IAT 1 Team leader 4 members	July 21-25, 2025	
8	<b>Readiness Assessment</b>	This activity will be conducted simultaneously by all SDOs in Region XI. Regional Office internal auditors will be assigned randomly to various SDOs to carry out the readiness assessment.	RO IQA Team	August 18-22, 2025	All SDOs
9	<b>Stage 1 External Audit</b>	A Stage 1 audit in the ISO certification process, often referred to as "document review," is a preliminary assessment that focuses on evaluating the SDOs readiness for the full Stage 2 audit.	SDO personnel RO Representatives	September 2025	All SDOs
10	<b>Stage 2 External Audit</b>	A Stage 2 audit in the ISO certification process is a comprehensive evaluation that assesses the effectiveness of an organization's management system in practice.	SDO personnel RO Representatives	October 2025	All SDOs
11	<b>ISO 9001 Awarding</b>			December 2025	All SDOs



Address: F. Torres St., Davao City (8000)  
 Telephone Nos. : (082) 291-1665; (082) 221-6147  
 Email Address: region11@deped.gov.ph  
 Website: www.depedroxi.ph

