



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025-157

To : Assistant Schools Division Superintendent  
Chief Education Supervisors (CID&SGOD)  
Division QMS Committees

Subject : VIRTUAL TECHNICAL ASSISTANCE ON NQMS PLANNING  
DOCUMENTS PREPARATION OF SCHOOLS DIVISION OFFICES

Date : March 10, 2025

1. In reference to Regional Memorandum PPRD-2025-016 entitled "Virtual Technical Assistance on NQMS Planning Documents Preparation of Schools Division Offices, DepEd Regional Office XI will be conducting a virtual technical assistance on March 11, 2025 at 9:30 AM to 12:00 PM via MS Teams - <https://tinyurl.com/TAPanningDocs>
2. This meeting aims to provide guidance and technical support to concerned personnel in the finalization of the required NQMS planning documents. Key topics will include:
  - A. Overview of NQMS Planning Documents
  - B. Best Practices and Compliance Guidelines
  - C. Common Challenges and Solutions
  - D. Open Forum and Q&A Session
3. All SDO QMS Committees are directed to attend the said activity.
4. For information and compliance.

Digitally signed by  
Melanie P. Estacio  
Date: 2025.03.11  
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**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

DepEd Schools Division of Digos Cn.

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DATE: MAR 12 2025 TIME: 2:00 PM  
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DAVAO REGION

DepEd Schools Division of Digos City  
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March 5, 2025

REGIONAL MEMORANDUM  
PPRD-2025-016

VIRTUAL TECHNICAL ASSISTANCE ON NQMS PLANNING DOCUMENTS  
PREPARATION OF SCHOOLS DIVISION OFFICES

To: Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Functional Divisions

1. In line with our efforts to ensure the proper preparation of the National Quality Management System (NQMS) planning documents, we will be conducting a Virtual Technical Assistance on March 11, 2025 at 9:30AM to 12:00PM via MS Teams - <http://tinyurl.com/TAPanningDocs>.

2. This meeting aims to provide guidance and technical support to concerned personnel in the finalization of the required NQMS planning documents. Key topics will include:

- A. Overview of NQMS Planning Documents
- B. Best Practices and Compliance Guidelines
- C. Common Challenges and Solutions
- D. Open Forum and Q&A Session

3. All concerned are expected to attend and actively participate in the discussions.

4. For any clarifications, contact the Policy, Planning, and Research Division of this Office through **Emmanuel Alpha D. Sicam**.

5. For your information and guidance.

ALLAN G. FARNAZO  
Director

DEPARTMENT OF EDUCATION - DAVAO  
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Encl.: As stated  
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By: [Signature]  
Date: March 06, 2025  
46755



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

October 08, 2024

REGIONAL MEMORANDUM  
PPRD-2024-123

ONE DEPED, ONE QMS FOR REGION XI SCHOOLS DIVISION OFFICES

To: Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Functional Divisions  
All Others Concerned

1. Attached is DepEd Order No. 009, Series 2021, titled "Institutionalization of a Quality Management System (QMS) in the Department of Education." This order aims to enhance the delivery of quality basic education services across all levels of governance, including the central office (CO), regional offices (ROs), schools division offices (SDOs), and schools/community learning centers (CLCs).
2. This Office will provide technical assistance for the implementation of the National Quality Management System (NQMS) to all Schools Division Offices through a series of training sessions hosted by the designated SDOs, as outlined in Annex 1.
3. For any clarifications, please reach out to the Policy, Planning and Research Division of this Office through Emmanuel Alpha D. Sicam.

**ALLAN G. FARNAZO**  
Director

Encl.: As stated  
ROP3/eads

DEPARTMENT OF EDUCATION - DAVAO REGION  
RECORDS SECTION  
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DATE: Oct. 09, 2024  
TIME: 39611



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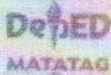


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 DAVAO REGION

ANNEX 1

**TRAININGS AND ACTIVITIES**

NO.	TITLE	DESCRIPTION	TARGET PAX	DATE	HOST SDO
1	<b>ISO 9001 Awareness Seminar</b>	This seminar/workshop will introduce the fundamentals of ISO certification and its requirements. It will also provide an overview of the Planning Documents for the National Quality Management System (NQMS) and outline how these will be implemented by the Schools Division Offices (SDOs) in Region XI.	1 QMR Team Leaders of: 1 RMT 1 KMT 1 TAT 1 IAT 1QWT 1 Representative per Unit/Section	January 21 - 24, 2025	
2	<b>Training and Advocacy Training</b>	This training focuses on implementing the Training Advocacy Procedure, with an emphasis on NQMS-related trainings conducted by SDO personnel.	<u>5 per SDO</u> Team Leader of: 1 TAT 4 members of TAT	February 20 - 21, 2025	
3	<b>Risk Management Training</b>	This training provides an in-depth understanding of how Risk Management should be implemented within the NQMS, based on ISO 31000.	<u>5 per SDO</u> 1 QMR RMT Team Leader 3 RMT Members	March 20 - 23, 2025	
4	<b>Knowledge Management Training</b>	This training offers guidance on implementing knowledge management and controlling documented information related to NQMS documents and records.	<u>5 per SDO</u> 1 QMR 1 KMT Team Leader 3 KMT Members	April 24 - 25, 2025	
5	<b>Quality Workplace Training</b>	This training equips participants with the knowledge and skills to implement the Quality Workplace Manual of the Schools Division Offices.	<u>5 per SDO</u> QWT 1 Team leader 4 members	May 22- 23, 2025	



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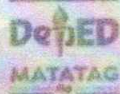






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6	<b>Internal Audit Training</b>	This training focuses on the requirements of ISO 19011:2018 for conducting internal audits in the Schools Division Offices. It will be facilitated by an IRCA CQI-accredited trainer as specified in the PAWIM	<u>5 per SDO</u> IQAT 1 Team leader 4 members	June 23-27, 2025	
7	<b>Inter-Division Internal Audit</b>	This activity will be conducted simultaneously by all SDOs in Region XI. Internal auditors will be assigned randomly to various SDOs and facilitated by a representative from the Regional Office.	<u>5 per SDO</u> IAT 1 Team leader 4 members	July 21-25, 2025	
8	<b>Readiness Assessment</b>	This activity will be conducted simultaneously by all SDOs in Region XI. Regional Office internal auditors will be assigned randomly to various SDOs to carry out the readiness assessment.	RO IQA Team	August 18-22, 2025	All SDOs
9	<b>Stage 1 External Audit</b>	A Stage 1 audit in the ISO certification process, often referred to as "document review," is a preliminary assessment that focuses on evaluating the SDOs readiness for the full Stage 2 audit	SDO personnel RO Representatives	September 2025	All SDOs
10	<b>Stage 2 External Audit</b>	A Stage 2 audit in the ISO certification process is a comprehensive evaluation that assesses the effectiveness of an organization's management system in practice.	SDO personnel RO Representatives	October 2025	All SDOs
11	<b>ISO 9001 Awarding</b>			December 2025	All SDOs



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