

Republic of the Philippines

Department of Education

Region XI SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

SGOD-2025- 77

To:

: Assistant Schools Division Superintendent

Division Chiefs

Public Schools District Supervisors Education Program Supervisor

Public School Heads Public School Teachers

Subject: CALL FOR NOMINATION FOR THE SEAMEO INNOTECH SOUTHEAST

ASIAN SCHOOL LEADERSHIP PROGRAM UNDER THE SEAMEO

EDUCATIONAL DEVELOPMENT

Date

: March 19, 2025

This is in reference to Regional Memorandum HRDD-2025-059 dated March 12, 2025 signed by Allan G. Farnazo, Director IV, re: Call for Nomination for the SEAMEO INNOTECH Southeast Asian School Leadership program under the SEAMEO Educational Development.

All other details are found in the enclosures for ready reference.

Please keep in touch with the Division SEPS-HRD to facilitate the preparation of the Documentary Requirements.

For the information and guidance by all concerned.

TACIO, PhD, CESO VI

(Division Superintendent (A

JepEd Schools Division of Digos City

RECORDS SECTION

Enclosed: As stated SGOD/rbd





Republic of the Philippines

Department of Education

DAVAO REGION

1 A MAR 2025

EECORDS SECTION

2:50

March 12, 2025

REGIONAL MEMORANDUM HRDD-2025-059

CALL FOR NOMINATIONS FOR THE SEAMEO INNOTECH SOUTHEAST ASIAN SCHOOL LEADERSHIP PROGRAM UNDER THE SEAMEO EDUCATIONAL DEVELOPMENT FUND

To: Assistant Regional Director Schools Division Superintendents

- 1. Herewith is DM-OUHROD-2025-0597 from the Bureau of Human Resource and Organizational Development-National Educators Academy of the Philippines (NEAP) on the regular scholarship offering titled Southeast Asian School Leadership Program(SEA-SLP) of SEAMEO INNOTECH.
- 2. Interested applicants are advised to coordinate with the Regional Scholarship Committee before March 13, 2025 through Maureen Ava B. Acuña, EPS II, scholarship focal person or https://roms.offce.com/r/aps14p3QiU.
- For information relative to the application, refer to the enclosures.
- 4. Contact Scholarship Secretariat through scholarships@deped.gov.ph or (02) 8715-9919, for inquiries.
- Immediate dissemination of this Memorandum is desired.

Director W.

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RECORDS SECT

KELEASEI

3.14.21 1 Time: 4735

Encl.: As stated ROH5/mbt



Address: F. Torres St., Davao City (8000) Telephone Nos.: (082) 291-0051

Email Address: region11@deped.gov.ph

Website: www.depedroxi.ph





Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DEPARTMENT OF EDUCATION ROX

MEMORANDUM DM-OUHROD-2025-0597

FOR

: Undersecretaries

Assistant Secretaries

Bureau and Service Directors

Regional Directors

Schools Division Superintendents

School Heads

All Others Concerned

FROM

WILFREDO E.

Undersecretary

Human Resource and Organizational Development

Carmela Chracion CARMELA C. ORACION

Assistant Secretary

Human Resource and Organizational Development (National Educators Academy of the Philippines)

SUBJECT

: CALL FOR NOMINATIONS FOR THE SEAMEO INNOTECH SOUTHEAST ASIAN SCHOOL LEADERSHIP PROGRAM UNDER

THE SEAMEO EDUCATIONAL DEVELOPMENT FUND

DATE

· 06 March 2025

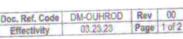
1. The Southeast Asian Ministers of Education Organization Regional Centre for Educational Innovation and Technology (SEAMEO INNOTECH) announces its Call for Nominations for the regular scholarship offering titled Southeast Asian School Leadership Program (SEA-SLP), with course details as follows:

Course Title	Southeast Asian School Leadership Program		
Course Schedule	07 April - 13 June 2025		
No. of Slots	Three (3)		
Modality	- Phase 1 - Online - Phase 2 - Face-to-face - Phase 3 - Online		
Target Participants	 School Heads (Directors, Administrators, Principals, and Assistant Principals with at least five (5) years of supervisory experience in a school; or 		











1	- Officials and personnel from the Department of Education who are responsible for designing and managing learning programs for school leaders	
Qualifications	 Computer literate and with access to stable internet connection Able to understand, speak, and write in English Able and willing to apply new learnings and share them with other school heads Committed to actively participate in and complete the course 	
Deadline of Submission	15 March 2025	

- For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Central Office Bureau/Service/Office and Regional Office to nominate at least one (1) qualified participant. All nominees must meet the qualifications and submit the documentary requirements listed in Enclosure 1. The Scholarship Clearance (Enclosure 2) should also be submitted.
- 3. The Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 15 March 2025, through the Microsoft Office Form which can be accessed through the link https://forms.office.com/r/3ps14p3QiU. Kindly use official DepEd email accounts in submitting the requirements.
- 4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
- Heads of offices/immediate supervisors of the participants shall make the necessary arrangements to ensure that office operations and classes will not be disrupted.
- Should you have questions or concerns, please coordinate with the NEAP Scholarship Secretariat through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
- For dissemination and appropriate action.

Copy furnished:
OFFICE OF THE SECRETARY
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS
OFFICE OF THE ASSISTANT SECRETARY FOR EXTERNAL PARTNERSHIPS SERVICE

[NEAPScholarshipSecretariat/Pereyra/Bedana]













Department of Education

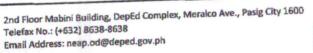
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

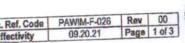
Enclosure 1

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Remarks (✓ , X , others)	Eligibility	Documentary Requirements Undated Personal	
	a. Must be a Filipino citizen.	Data Sheet	
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP	
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.		
-	d. Must be holding a permanent item.	Updated Service Record	
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Data Saco	
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).		
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	nominated)	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	- Porrama	











Department of Education

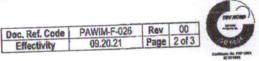
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Enclosure 2

SCHOLARSHIP CLEARANCE

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I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	☐ Yes If yes, fill out sections V-X as applicable.	
	Program Type	Title of the Program
V. Scholarship Program	□ Degree □ Non-Degree	
VI. Scholarship Duration		
VII. Status	Completed the course (Submit a copy of	Withdrawn from the Course
	Certificate of Completion)	(State the reason below)
VIII. Reason/s for Non-Completion (must be supported by attachments)	□ Resignation □ Transfer □ Retirement □ Others Explain further.	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed







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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

X. Reason for Non- Completion (must be supported by attachments) I hereby attest that the information and correct	□ Resignation □ Transfer □ Retirement □ Others Explain further. In this form and the supporting documents attached hereto are true
Name and Signature of the Sc This is to certify that the information in Name and Signature of the R (SDO - H)	ecommending Authority
Name and Signature of the Re (RO-HR	ecommending Authority Date and Time



s: neap.od@deped.gov.ph

