



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

March 18, 2025

DIVISION MEMORANDUM

No. 018, s. 2025

**ONLINE ORIENTATION ON BASIC EDUCATION INFORMATION
SYSTEM (BEIS) FOR SY 2024 - 2025 DATA COLLECTION**

To : Public Schools District Supervisors
All Public and Private Elementary and Secondary School Heads
Jayzon T. Cardines – PDO II – (Div. DRRM Coor)
Myhrra Faye L. Bontia – Admin. Officer IV (HRMO)
Zandria M. Sy – EPS (Div. SPED Focal)
Micah A. Fuentes – Medical Officer III
Stephen R. Pascual – ITO I
April Rose A. Alcalá – PDO I Div. Youth Formation Coor.
Jerick S. Vergara – Engineer III
Peter Jason C. Senarillos – SEPS for Soc. Mob.
Inda D. Nacua – EPS Div. IPed Focal
Airon M. Alejandro – Planning Officer III
Marjun B. Rebosquillo – SEPS Planning

1. In line with the Annual Preparation of Basic Education Information System (BEIS) School Profile, the Planning and Research Section in coordination with the Selected Division Program Holders will conduct an **Online Orientation on Basic Education Information System (BEIS) for SY 2024 - 2025** on **March 21, 2025** via Microsoft Teams for public schools and Google Meet for private schools on the following schedules.

8:00 a.m. - 12:00 p.m. – Private Schools
1:00 p.m. – 5:00 p.m. – Public Schools

2. The meeting link shall be provided before the scheduled date. Participants in this activity are the Public and Private Elementary and Secondary School Heads and BEIS Coordinators.
3. For dissemination and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO PhD., CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

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03250 70741
DATE: MAR 18 2025 TIME: 9:34
BY: _____

Enclosed: As stated.
SGOD/PRME/ama



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