



REQUEST FOR QUOTATION

Company Name	RFQ No. 25-02-023B
Address	Date: March 10, 2025
Contact No.	Date and Time of Opening: March 17, 2025, 1:30 PM
TIN No.	

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

NOTE / INSTRUCTIONS TO BIDDERS:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE **WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.**
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
5. PAYMENT TERM: WITHIN 30 DAYS
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
7. BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED OF POST-QUALIFICATION EVALUATION
8. PRODUCTS COVERED BY THE BUREAU OF PHILIPPINE STANDARDS' (BPS) MANDATORY PRODUCT CERTIFICATION SCHEMES, WHETHER LOCALLY MANUFACTURED OR IMPORTED, ARE REQUIRED TO BEAR THE PHILIPPINE STANDARD (PS) MARK OR IMPORT COMMODITY CLEARANCE (ICC).
9. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Tax Clearance
- d) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2025, bidders shall submit these documents to DepEd Digos City Division only **ONCE.**

[Signature]
MARIA GENEVIEVE T. FRANCISQUETE
 BAC CHAIRPERSON

10. APPROVED BUDGET FOR THE CONTRACT:	Thirty One Thousand Three Hundred Thirty Four Pesos Only	₱31,334.00
---------------------------------------	--	------------

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Lot 2	Procurement and Delivery of:				
	Division Office Quarter 1 Hardware Supplies				
	Light-emitting diode (LED) light bulb, 7 watts	3	piece		
	Light-emitting diode (LED) light bulb, 18 watts	5	piece		
	Set of LED light	1	piece		
	Door, wooden, for main door with frame	1	set		
	LED bulb receptacle socket	2	piece		
	Kitchen sink	1	unit		
	Kitchen rack	1	unit		
	Kitchen faucet	1	piece		
	Door knob	1	piece		
	Paint, primers and finishes, beige light	4	piece		
	Paint roller, size 9	1	piece		
	Paint roller tray	1	piece		
	Paint brush, size 3	1	piece		
	Bulb LED light, 20 watts	3	piece		
	Flourescent lamp	4	piece		
	Padlock, big	2	piece		
	Extension cord	2	piece		
	Mirror, 14"X32", thick, wall-mounted	1	piece		
GRAND TOTAL:					
SUBJECT TO WITHHOLDING TAX					

After having carefully read and accepted your General Conditions,
 I/We quote you on the item/s at prices noted above.

Canvassed by:
[Signature]
 Signature over Printed Name
3-11-25
 Date

Company Name _____

Telephone/Cellphone Number _____

Printed Name/Signature of Authorized Representative _____

Date: _____