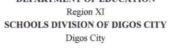


## Republic of the Philippines DEPARTMENT OF EDUCATION





## REQUEST FOR QUOTATION

Company Name		RFQ No. 25-03-041B				
Address		Date: March 20, 2025				
Contact No.		Date and Time of Opening: March 24, 2025, 1:30 PM				
TIN No.						
	r lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time quotation duly signed by your representative.					
NOTE / INSTRUCTIONS  1. ALL ENTRIES MUST E	MARIA GENEVIEVE T. FRANCISQUETE					
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.			BAC CHAIRPERSON			
3. PLACE OF DELIVERY: DEPED-SCHOOLS DIVISION OF DIGOS CITY			For and in the absence of the BAC Chairperson:			
4. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.			gordol.			
5. PAYMENT TERM: WITHIN 30 DAYS						
6. INDICATE PRICES PER ITEM AND TOTAL AMOUNT  7. DIDDERS MUST HAVE A DILYCICAL STORE WITH DEADILY AVAILABLE SURDILES IN CASE IN NEED			CHERRIE ANNE B. BOHOL  BAC VICE-CHAIRPERSON			
7. BIDDERS MUST HAVE A PHYSICAL STORE WITH READILY AVAILABLE SUPPLIES IN CASE IN NEED  BAC VICE-CHAIRPERSON  OF POST-QUALIFICATION EVALUATION						
8. PRODUCTS COVERED BY THE BUREAU OF PHILIPPINE STANDARDS' (BPS) MANDATORY PRODUCT						
CERTIFICATION SCHEMES, WHETHER LOCALLY MANUFACTURED OR IMPORTED, ARE REQUIRED TO						
BEAR THE PHILIPPINE STANDARD (PS) MARK OR IMPORT COMMODITY CLEARANCE (ICC).						
9. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING						
REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:						
a) Mayor's/Business Permit						
b) PhilGEPS Registration c) Bank Account Number (Photocopy of any Proof of Bank Account)						
c) Dank Account Number (Friotocopy of any Front of Dank Account)						
NOTE: For CY	2025, bidders shall submit these documents to DepEd Digos City Division only ONCE.					
10. APPROVED						
BUDGET FOR THE CONTRACT:	Thirty Seven Thousand One Hundred Twenty Five Pesos Only	₱37,125.00				
	(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR	BID PROPOSA	AL)			
ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE	
Lot 2	Procurement and Delivery of:					
	Supplies and Materials for the Conduct of Graduation and Completion					
	Ceremony for ALS A and E Passer SY 2024-2025					
	Invitation paper, legal	5	pack			
	Ribbon, 2 inches thick, 2 rolls green, 5 rolls blue	7	roll			
	Cloth, for leis	10	meter			
	Thumbtucks	2	box			
	Pins	10	pad			
	Cloth, fungi, yellow	15	meter			
	Cloth, fungi, white	10	meter			
	Cloth, fungi, blue Certificate holder, size: A4, color: blue	15	meter			
	Canon ink GI-71S, black, magenta, blue and yellow (2 bottles per color)	600 8	piece bottle			
	Canon link Gi-715, black, magenta, blue and yellow (2 bottles per color)		Dottie			
	77					
			(In	AND TOTAL		
	SUBJECT TO WITHHOLDING TAX	GRAND TOTAL:				
	SOURCE TO WITHING TAX	After having o	arefully road o	nd accepted you	r General Conditions,	
Canvassed No.	te.		I/We quote ye	0.000	at prices noted above.	
Signature over Printed Name			Telephone/Cellphone Number			
Date  Printed Name/Signature of Authorized Representative						
		Printed	vame/Signatur	e of Authorized	Kenresentative	

Date: