

Department of Education - Schools Division of Digos City Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Fidelity Bond premiums for bonded Officials	5021503000	SDS, Cashier, AO V	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	157,500.00	157,500.00	0.00	Fidelity Bond premiums for bonded Officials
100000100001000	Accountable Forms for Cashier use	5020302000	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	8,000.00	8,000.00	0.00	Accountable Forms for Cashier use
100000100001000	Security Services	5021203000	SDO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	19-Oct-2023	27-Oct-2023	1-Jan-2024	1-Jan-2024	Regular Agency Fund (01000000)	924,300.00	924,300.00	0.00	Security Services
100000100001000	Water Expenses	5020401000	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	57,600.00	57,600.00	0.00	Water Expenses
100000100001000	Electricity Expenses	5020402000	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	1,560,000.00	1,560,000.00	0.00	Electricity Expenses
100000100001000	Auditing Services	5021102000	COA	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	58,000.00	58,000.00	0.00	Auditing Services
100000100001000	Communication Expenses for SDO Personnel	5020500000	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	492,000.00	492,000.00	0.00	Communication Expenses for SDO Personnel
100000100001000	Fuel, Oil and Lubricant for DepEd Digos City Vehicle	5020309000	SDO	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)					Regular Agency Fund (01000000)	300,000.00	300,000.00	0.00	Fuel, Oil and Lubricant for DepEd Digos City Vehicle
100000100001000	Repairs and Maintenance of Agency Buildings and Equipment	5021300000	SDO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	480,000.00	480,000.00	0.00	Repairs and Maintenance of Agency Buildings and Equipment
100000100001000	Living Quarters for ASDS	5029905005	ASDS	Shopping - Others					Regular Agency Fund (01000000)	42,000.00	42,000.00	0.00	Living Quarters for ASDS
100000100001000	Petty Cash Expenses for Office Operations	5020399000	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	60,000.00	60,000.00	0.00	Petty Cash Expenses for Office Operations
100000100001000	Other General Services	5021299099	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	232,320.00	232,320.00	0.00	Other General Services
100000100001000	Insurance Expenses	5021503000	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	125,500.00	125,500.00	0.00	Insurance Expenses
100000100001000	Food, venue and supplies for Mancom Meetings, HRMPS, QMS, and other Meetings	5020201002	SDO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	808,000.00	808,000.00	0.00	Food, venue and supplies for Mancom Meetings, Other Meetings
100000100001000	Reimbursement of Travel, Transportation, Registration Expenses for Seminars, Conferences, Meetings	5020101000	SDO	Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	962,980.00	962,980.00	0.00	Reimbursement of Travel, Transportation, Registration Expenses for Seminars, Conferences, Meetings
100000100001000	Mineral/Drinking Water Expenses	5020201002	SDO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	38,400.00	38,400.00	0.00	Mineral/Drinking Water Expenses
100000100001000	Medicine	5021199000	SDO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	20,000.00	20,000.00	0.00	Annual Check-up Services and Supplies
100000100001000	Common-Use Supplies for Office Operations	5020300000	SDO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	806,400.00	806,400.00	0.00	Common-Use Supplies for Office Operations
100000100001000	Division Human Resource Development Funds	5020201002	SDO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	1,381,000.00	1,381,000.00	0.00	Conduct of Trainings/Other Activities
TOTAL										8,514,000.00	8,514,000.00	-	

Prepared by:

PETER JASON C. SENARILLOS
Senior Education Prog. Specialist
BAC Secretariat Head

Funds Available

NEPTUNE L. TAMBILAWAN
Administrative Officer V - Budget

Recommending Approval

MARIA GENEVIEVE T. FRANCISQUETE
Assistant Schools Division Superintendent
BAC Chairperson

Approved:

MELANIE P. ESTACIO
Schools Division Superintendent

8,514,000.00