



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025- 112

To : Assistant Schools Division Superintendent
Division Chiefs and Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division Teaching and Non-Teaching Personnel
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITIONS

Date : April 08, 2025

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY		QUALIFICATION STANDARDS		
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER I (SENIOR HIGH SCHOOL)	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None Required	None Required	* Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required *Practitioners (part-time



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				only): None required
Plantilla Item No.: OSEC-DECSB-TCH1-751527-2016 SG: 11 Monthly Salary: ₱ 30,024.00 No. of Vacancy/ies: 1 Track: ACADEMIC TRACK-ABM Place of Assignment: SENIOR HIGH SCHOOL IN DIGOS CITY JOB SUMMARY: <ul style="list-style-type: none"> ▪ Applies mastery of content knowledge and its application across learning areas ▪ Facilitates learning using appropriate and innovative teaching strategies and classroom management practices ▪ Manages an environment conducive to learning ▪ Addresses learner diversity ▪ Implements and supervises curricular and co-curricular programs to support learning ▪ Monitors and evaluates learner progress and undertakes activities to improve learner performance ▪ Maintains updated records of learners' progress ▪ Counsels and guides learners ▪ Works with relevant stakeholders, both internal and external, to promote learning and improve school performance ▪ Undertakes activities towards personal and professional growth ▪ Does related work 				

VACANCY		QUALIFICATION STANDARDS		
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER I (SECONDARY GRADES)	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	LET/PBET/R.A.1080 (TEACHER)



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Plantilla Item No.: OSEC-DECSB-TCH1-750920-2018
 OSEC-DECSB-TCH1-750921-2018
 OSEC-DECSB-TCH1-779448-1998
 OSEC-DECSB-TCH1-790158-1998
 OSEC-DECSB-TCH1-779438-1998

SG: 11

Monthly Salary: ₱ 30,024.00

No. of Vacancy/ies: 5

Subject/Track: MATHEMATICS
 ENGLISH
 SOCIAL STUDIES
 ARALING PANLIPUNAN
 ENGLISH

Place of Assignment: JUNIOR HIGH SCHOOL

JOB SUMMARY:

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

VACANCY		QUALIFICATION STANDARDS		
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER I (ELEMENTARY GRADES)	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/R.A.10 80 (TEACHER)



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Plantilla Item No.: OSEC-DECSB-TCH1-777088-1998
OSEC-DECSB-TCH1-750951-2002
OSEC-DECSB-TCH1-777156-1998

SG: 11

Monthly Salary: ₱ 30,024.00

No. of Vacancy/ies: 3

Place of Assignment: ELEMENTARY EDUCATION

JOB SUMMARY:

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

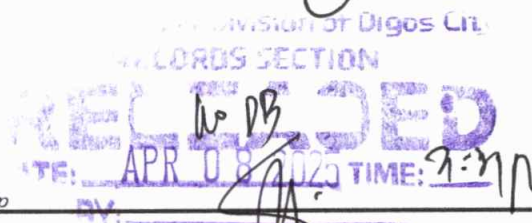
Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the published SY 2024-2025 Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA) or the incoming SY 2025-2026 CAR-RQA** per **DepEd Order No. 007, s. 2023** (see DepEd Order No. 007, s. 2023 Enclosure No. 1, Section D. Comparative Assessment Result, Item 53, and Section E. Appointment).

School Heads with Teacher I vacant items in their respective schools shall prepare Report of Vacancy and Assignment (ROVA).

This announcement of vacant position shall be valid for filling up **after the 10 day** publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.

MELANIE P. ESTACIO, Ph.D., CESO VI
Schools Division Superintendent



OSDS/ADMIN / HR/bpp



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