



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

OSDS-2025- 116

To : Assistant Schools Division Superintendent
Division Chiefs and Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Division Teaching and Non-Teaching Personnel
All Others Concerned

Subject : NOTICE OF VACANT POSITIONS FOR TEACHER I POSITIONS

Date : April 10, 2025

This Office announces the vacancies of Teacher I positions in the Schools Division Office of Digos City. The qualification standards are as follows:

VACANCY		QUALIFICATION STANDARDS		
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER I (SENIOR HIGH SCHOOL)	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject	None Required	None Required	* Applicants for a permanent appointment: RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring * Applicants for a contractual position: None required *Practitioners (part-time



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				only): None required
Plantilla Item No.: OSEC-DECSB-TCH1-751527-2016 SG: 11 Monthly Salary: ₱ 30,024.00 No. of Vacancy/ies: 1 Track: ACADEMIC TRACK-ABM Place of Assignment: SENIOR HIGH SCHOOL IN DIGOS CITY JOB SUMMARY: <ul style="list-style-type: none"> ▪ Applies mastery of content knowledge and its application across learning areas ▪ Facilitates learning using appropriate and innovative teaching strategies and classroom management practices ▪ Manages an environment conducive to learning ▪ Addresses learner diversity ▪ Implements and supervises curricular and co-curricular programs to support learning ▪ Monitors and evaluates learner progress and undertakes activities to improve learner performance ▪ Maintains updated records of learners' progress ▪ Counsels and guides learners ▪ Works with relevant stakeholders, both internal and external, to promote learning and improve school performance ▪ Undertakes activities towards personal and professional growth ▪ Does related work 				

VACANCY		QUALIFICATION STANDARDS		
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER I (SECONDARY GRADES)	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	LET/PBET/R.A.1080 (TEACHER)



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Plantilla Item No.: OSEC-DECSB-TCH1-750920-2018
 OSEC-DECSB-TCH1-750921-2018
 OSEC-DECSB-TCH1-779448-1998
 OSEC-DECSB-TCH1-790158-1998
 OSEC-DECSB-TCH1-779438-1998

SG: 11

Monthly Salary: ₱ 30,024.00

No. of Vacancy/ies: 5

Subject/Track: MATHEMATICS
 ENGLISH
 SOCIAL STUDIES
 ARALING PANLIPUNAN
 ENGLISH

Place of Assignment: JUNIOR HIGH SCHOOL

JOB SUMMARY:

- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

VACANCY		QUALIFICATION STANDARDS		
POSITION TITLE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY
TEACHER I (ELEMENTARY GRADES)	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/R.A.10 80 (TEACHER)



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Plantilla Item No.: OSEC-DECSB-TCH1-777088-1998
OSEC-DECSB-TCH1-750951-2002
OSEC-DECSB-TCH1-777156-1998

SG: 11

Monthly Salary: ₱ 30,024.00

No. of Vacancy/ies: 3

Place of Assignment: ELEMENTARY EDUCATION

JOB SUMMARY:


- Applies mastery of content knowledge and its application across learning areas
- Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
- Manages an environment conducive to learning
- Addresses learner diversity
- Implements and supervises curricular and co-curricular programs to support learning
- Monitors and evaluates learner progress and undertakes activities to improve learner performance
- Maintains updated records of learners' progress
- Counsels and guides learners
- Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
- Undertakes activities towards personal and professional growth
- Does related work

Filling-up of new items and natural vacancies for Teacher I positions **shall be based on the published SY 2024-2025 Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA) or the incoming SY 2025-2026 CAR-RQA** per DepEd Order No. 007, s. 2023 (see DepEd Order No. 007, s. 2023 Enclosure No. 1, Section D. Comparative Assessment Result, Item 53, and Section E. Appointment).

School Heads with Teacher I vacant items in their respective schools shall prepare Report of Vacancy and Assignment (ROVA).

This announcement of vacant position shall be valid for filling up **after the 10 day** publication of the item with the CSC per Republic Act 7041.

Widest dissemination of this Memorandum is earnestly desired.


MELANIE P. ESTACIO, Ph.D., CESO VI
Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED

DATE: APR 10 2025 TIME: 1:41 PM

BY: 

OSDS/ADMIN/HR/bpp



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