



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025- 196

To : Assistant Schools Division Superintendent  
Chief Education Supervisors (CID&SGOD)  
Public Schools District Supervisors  
Senior Education Program Specialist – SMM&E  
Education Program Specialist II – SMM&E  
Planning Officer III  
All Division Section/Unit Heads  
All Division Program Holders  
All Elementary and Secondary School Heads  
All Others Concerned

Subject : CONDUCT OF THE FIRST QUARTER OF CY 2025 MONITORING,  
EVALUATION AND ADJUSTMENT PROGRAM IMPLEMENTATION  
REVIEW (MEA-PIR)

Date : March 26, 2025

In reference to Regional Memorandum QAD-2025-014, this Office hereby informs the field of the schedule of activities for the First Quarter of CY 2025 MEA-PIR, as follows:

Date	Activity	Mechanism	Output
April 6-7, 2025	School MEA-PIR	Online/Face-to-Face	Accomplished MEA-PIR report for the 1 <sup>st</sup> Quarter of CY 2025
April 9-10, 2025	District MEA-PIR	Online/Face-to-Face	Accomplished MEA-PIR report for the 1 <sup>st</sup> Quarter of CY 2025
April 22, 2025	Division MEA-PIR	Online	Accomplished MEA-PIR report for the 1 <sup>st</sup> Quarter of CY 2025

Schools and districts are still to utilize the existing/current MEA-PIR tool. The District MEA-PIR consolidated report shall be submitted through [reyzen.monserate@deped.gov.ph](mailto:reyzen.monserate@deped.gov.ph)

Travel and other incidental expenses shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.

For information and compliance.

RECORDS SECTION  
**RELEASED**  
DATE: APR 02 2025 TIME: 1:24 PM  
BY: [Signature]

**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

For and in the absence  
of the Schools Division Superintendent

Enclosed: As stated.  
SGOD/rom

**CHERRIE ANNE B. BOHOL**  
EPS-SGOD

Officer-In-Charge

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