



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

April 2, 2025

DIVISION MEMORANDUM

SGOD No. 202s. 2025

Subject : **DISSEMINATION OF MEMORANDUM NO. OUF-2024-0938**

To : **Airon M. Alejandro** – Division Planning Officer III
Gervasio R. Salinas, Jr. – PSDS/Division ALS Focal Person
Public Elementary and Secondary School Heads
Private Elementary and Secondary School Heads
All Others concerned

1. Attached is Regional Memorandum PPRD-2025-001 re: **“DISSEMINATION OF MEMORANDUM NO. OUF-2024-0938”**, signed by Rebonfamil R. Baguio, Director III, Officer In-Charge and DepEd Memo OUF-2024-0938 re: **“Creation of Multiple Learner Reference Number (LRN) in the Learner Information System (LIS)”** from Annalyn M. Sevilla, Undersecretary of Finance, DepEd Central Office.
2. Contents of which are self-explanatory. This Office informs the School LIS In-Charge of both public and private schools and the Alternative Learning System In-Charge to be circumspect in creating and approving requests for new LRNs.
3. Immediate dissemination and strict compliance of this Memorandum is highly desired.

For and in the Absence of the SDS:

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
Assistant Schools Division Superintendent
Officer In-charge

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED
20-70277

DATE: APR 03 2025 TIME: 1:24pm

BY: _____

Enclosed: As stated.

Reference:

To be indicated in the Perpetual Index
under the following subjects:

SGOD/PRME/aa

SGOD

PRME

Learner Information System



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DAVAO REGION

Schools Division of Digos
RECORDS SECTION
RECEIVED
10 JAN 2025
TIME 4:20
01250
70278

January 9, 2025

REGIONAL MEMORANDUM
PPRD-2025-001

DISSEMINATION OF MEMORANDUM NO. OUF-2024-0938

To: Schools Division Superintendents

1. This is in reference to Memorandum No. OUF-2024-0938, dated November 15, 2024, regarding the creation of Multiple Learner Reference Numbers (LRN) in the Learner Information System (LIS). Contents are self-explanatory. This Office informs School LIS-In-Charge and Division Planning Officers to be circumspect in creating and approving requests for new LRNs.
2. Immediate compliance of this Memorandum is highly encouraged.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

REBONFAMIL R. BAGUIO
Director III
Officer-In-Charge
Office of the Regional Director

ROP6/smd

By: [Signature]
Time: JAN. 10, 2025



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Email Address: region11@deped.gov.ph
Website: www.depedroxi.ph





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2024-0938
November 15, 2024

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations
MALCOLM S. GARMA
Assistant Secretary for Operations

MA. GEMMA M. LEDESMA
Private Education Office

ATTENTION : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION OFFICES

FROM : **ANNALYN M. SEVILLA**
Undersecretary for Finance

SUBJECT : **CREATION OF MULTIPLE LEARNER REFERENCE NUMBER (LRN) IN THE LEARNER INFORMATION SYSTEM (LIS)**

This refers to the findings of the Government Assistance and Subsidies Service (GASS) on multiple Learner Reference Number (LRN) created in the Learner Information System (LIS).

In 2023, GASS established a monitoring mechanism to ensure that the information stated in the billing statement of private schools matches with the information provided in the LIS, such as the LRN, complete name, grade level, and current school.

For this year, upon receipt of the billing statements at the central office, GASS manually checks the LRNs of learners in the LIS.

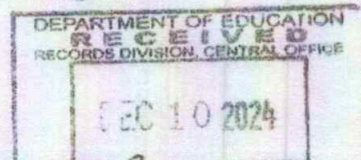
Through this process, GASS discovered that several learners appear to have multiple LRNs.

The issuance of multiple LRNs poses a significant risk particularly concerning the allocation of educational funding, student enrollment statistics, and the accurate distribution of resources to schools and learners.

This practice also defrauds the government in terms of subsidy distribution and release. In relation to this, we respectfully request you to be circumspect in approving request for new LRNs and ensure that request for new LRNs will only be approved after due evaluation/validation.

Copy furnished
OFFICE OF THE SECRETARY
RONALD S. MENDOZA
Undersecretary for Strategic Management
MARIETTA C. ATIENZA
Private Education Office
Education Management Information System Division (EMIS)

MARCELINO G. VELOSO III
Assistant Secretary for Information & Communications Technology Service
ENCARNACION T. ESCUADRO
Information Technology Officer II
ICT User Support Division (IUSD)
MARIA CLARISSE T. LIGUNAS
Information Technology Officer III
ICTS - Students Development Division (ISDD)



Address: G/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City
Telephone Nos.: (02) 8633-1620
Email Address: GASS@deped.gov.ph

BY: *[Signature]* TIME: 10:00