



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2025-287

To : Chiefs, CID & SGOD
Private and Public Secondary School Heads
Division Sports Management Team
Tournament Managers, Coaches, and Athletes

Subject : **CONDUCT OF 15-DAY IN-HOUSE TRAINING OF ATHLETES,
COACHES AND CHAPERONES IN PREPARATION FOR THE 2025
PALARONG PAMBANSA**

Date : April 28, 2025

Attached is Regional Memorandum No. ESSD-2025-105, regarding the conduct of the **15-Day In-House Training of Athletes, Coaches and Chaperones in preparation for the 2025 Palarong Pambansa on May 3-17, 2025, in Davao City** and the **billeting quarter shall be at Mintal Elementary School, Davao City.**

Participants, particularly the athletes and coaches are expected to be at the billeting quarter in the morning of May 3, 2025. Participants are also expected to bring their own sleeping mattresses and bedding.

Division Sports Officers (DSOs) are required to monitor the progress of the training, particularly the events assigned to them from this training up to the Palarong Pambansa.

DepEd Personnel who will participate and serve during the In-House Training and Palarong Pambansa shall be granted Service Credits or Compensatory Overtime Credits (COC) pursuant to the provisions of DO 53, s. 2003.

Travel, and other incidental expenses of the participants shall be chargeable against local funds while food and accommodation will be provided by the Regional Office subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

DepEd Schools Division of Digos City

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Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent



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DIGOS CITY DIVISION

2025 PALARO QUALIFIERS

EVENT	ATHLETE	COACH
PARAGAMES VI	JOHN LLOYD V. ORLANES TRIXIE A. PAHAC	MARITES B. PIA
PARAGAMES - GOALBALL	CHARLES BENEDICT PACILAN	
ATHLETICS SECONDARY BOYS	BRYAN PAUL G. LINGHON	
ATHLETICS SECONDARY GIRLS	KESIE Y. DAYONDON	
ATHLETICS ELEM. BOYS	HENDRIX H. RUIZ	
ATHLETICS ELEM. GIRLS	CHENNY MYKA S. LOCSIN	
BADMINTON SEC - BOYS	KENN F. LECHUGAS	
BASKETBALL 5X5 SEC. BOYS	RENT KYLE PADON	
BOXING SECONDARY BOYS	ALEXANDRO RAMOS	
GYMNASTICS SECONDARY WAG	LORRAINE D. MAINIT	
GYMNASTICS ELEMENTARY MAG	LUKE ROCACORBA	
SEPAK TAKRAW ELEMENTARY BOYS	AJ E. ALCANTARA PRINCE ARCHIE L. MORATA CEDRICK JOHN C. TANGARO DHARYL KIM A. TAMPOS	RALPH DALE A. QUION
SWIMMING ELEMENTARY GIRLS	ISHANIE BLAIRE Z. DUGAY	
TABLE TENNIS SEC. BOYS	CORNELIO J. MAMAC FATRICKLY O. CABALLERO STEPHEN GABRIEL LLEMIT	NOVEM ISIDOR
TAEKWONDO SEC. GIRLS	TRISHA MAE PABONITA	
TAEKWONDO SEC. BOYS	LEIGH CEDRICK SOLITANA	
TENNIS SEC. BOYS	STEPHEN Y. FUERTES	
TENNIS ELEM. BOYS	FRANCIS DANIEL G. FLORIDA	
WUSHU SEC. BOYS	JACOB REY O. AGAD CRIS DUSTIN ADONA	

Recd



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April 10, 2025

REGIONAL MEMORANDUM
ESSD-2025-105

**15-DAY IN-HOUSE TRAINING OF ATHLETES, COACHES AND CHAPERONES
IN PREPARATION FOR THE 2025 PALARONG PAMBANSA**

To: Schools Division Superintendents
Roy T. Enriquez, Designated Training Director
Chairpersons of Concerned Committees

1. In preparation for this Region's participation in the 2025 Palarong Pambansa, this Office informs all concerned members of the DAVRAA delegation, including concerned school heads of athletes, coaches, chaperons and working committees that the schedule of the **15-Day In-House Training** will be on **May 3-17, 2025**. The training will be held in **Davao City** and the billeting quarter will be at **Mintal Elementary School, Davao City**.
2. Participants, particularly athletes, coaches and chaperons are expected to arrive at the billeting quarter in the morning of **May 3, 2025**. Participants are also expected to bring their own sleeping mattresses/kits.
3. The Division Sports Officers (DSOs) are required to monitor the progress of the training, particularly to the events assigned to them from this training to the Palarong Pambansa.
4. Regional Tournament Managers (TMs) in coordination with DSOs are expected to make sure that the smooth integration of the additional athletes under team sports are observed. TMs are also expected to assist in the setting up of training event venues, and facilitate possible tune-up games, to make sure that athletes and coaches maximize their training opportunities.
4. **Roy T. Enriquez**, Chair, Quarter Administration Committee, will also serve as the Training Director.
5. The following committees assigned for the 2025 Palarong Pambansa will also serve during the training:
 - a. Quarter Administration Committee;
 - b. Budget & Finance Committee;
 - c. Food Management Committee;
 - d. Supply & Equipment Committee;
 - e. Inspectorate Committee;
 - f. Secretariat Committee;
 - g. Transportation Committee;
 - h. Health Management Committee;
 - i. DRRM Committee;
 - j. Billeting Quarter;



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- k. Learner Rights & Protection (LRP);
 - l. Events Management Committee;
 - m. Selected Members of RSAC.
6. DepEd Personnel who will participate and serve during the In-House Training and Palarong Pambansa shall be granted Service Credit or Compensatory Overtime Credit (COC) pursuant to provisions under DO 53, s. 2023.
7. Travel expenses of participants from their station to the training venue shall be charged to local funds, while food and accommodation will be provided/facilitated by the Regional Office for the whole duration.
8. For queries and concerns, you may communicate with Roy T. Enriquez, Chief Administrative Officer, Administrative Division, Training Director, or Alim J. Maguindanao, PDO IV/Regional Sports Officer, at 0921-6238935 and 0921-6994421, respectively.
9. Immediate dissemination of this Memorandum to all concerned is required.

ROE2/ajm

ALLAN G. FARNAZO

Director IV

By the Authority of the Regional Director

REBONFAMIL R. BAGUIO

Director III

21 APR 2025

DEPARTMENT OF EDUCATION - DAVAO
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By: *[Signature]*
Date: *Apr. 21, 2025*



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Quarter Administration Committee

1. **Chair and Oversight Head:** Roy T. Enriquez - AD
 Co-chair (Security, Discipline, Reveille, and Parade)
2. : Ronnie S. Mercado - FTAD
3. **Members** : Ruben J. Reponte - Davao de Oro
4. : Clyde C. Atillo - Davao City
5. : Sosimo D. Tautho - Davao de Oro
6. : Famie B. Martin - Davao Oriental
7. : Leonardo C. Tiongzon - Davao City
8. : Marianne B. Calma - Davao del Norte
9. : Joey V. Magarso - Davao City
10. : Rogelio D. Jurada - Davao del Norte
11. : Ramil D. Magunot - Davao City
12. : Michael Sol S. Binghay - Davao City

Budget and Finance (Ways & Means) Committee

13. **Chair** : Loradel L. Baricaua - FD
14. **Members** : Eleonor G. Pardillo - FD
15. : Nila G. Quiroy - FD
16. : April P. Bañados - AD
17. : Lady Red Ivanna M. Drueco - AD

Food Management Committee

18. **Chair** : Pedelina O. Huevos - CLMD
19. **Co-chair** : Josephine F. Pardillo - RO-XI
20. **Co-chair (Nutritionist):** Reissa T. Silda - ESSD

Marketer/Server

21. : Valent L. Gamo - Davao City
22. : Leonisa J. Escamis - Davao City

**Stockroom / supply control & inventory/
 VIP Mess hall decoration in charge**

23. : Marlon V. Reynoso - Davao City
24. : Florence Joy P. Rosario - Davao City

Cook (rice)/ slicer/butcher

25. : Jenny A. Tano - Davao City
26. : Noli A. Dingal Jr. - Davao City
27. : Ralph S. Saberon - Davao City

Cook (viand) /slicer/butcher

28. : Madelyn O. Escobar - Davao City
29. : Jennylyn D. Consigo - Davao City
30. : Silverio T. Abella - Davao City
31. : Liza C. Turga - Davao City
32. : Fidel R. Navarro - Davao City
33. : Leomar B. Desierto - Davao City
34. : Aerrhon A. Tagotongan - Davao City
35. : Marlyn D. Pulido - Davao City
36. : Jocelyn A. Tagotongan - Davao City
37. : Romeo B. Jugarap - Davao City
38. : Rodel B. Ringconada - Davao City



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Cook (viand) slicer/carpenter/electrician

39. : Necito O. Cuadra - Davao City
 40. : Rex Julius P. Salvaña - Davao City

Snacks in charge/server/food packer

41. : Gladys Jean D. Pardillo - Davao City
 42. : Grace Lena A. Sito - Davao City

Server (mess hall -officials, coaches & athletes) /kitchen helper/ slicer/ housekeeper/dishwasher

43. : Jimmy H. Lemato - Davao City
 44. : Raymund E. Pimental - Davao City
 45. : Rachel A. Yoshino - Davao City

Server (VIP mess hall) /kitchen helper/ slicer/ housekeeper/dishwasher

46. : Paolo C. Cenas - Davao City
 47. : Molina V. Diano - Davao City
 48. : Thumer Den M. Fajardo - Davao City

Supply & Equipment Committee

50. **Chair** : Charles G. Saguibo - AD
 51. **Member** : Carlo Magno G. Remolino- AD
 52. : Roina B. Valendez - AD

Inspectorate Committee

- Chair** : Elvin A. Anajao - GSU
Member : Maricel S. Langahid - CLMD
 : Agnes A. Sagsagat - ORD

Secretariat Committee

53. **Chair** : Isidra B. Despi - HRDD
 54. **Members** : Agnes A. Sagsagat - ORD
 : Valene Grace L. Lagunilla - Davao City
 : Dexter A. Cequiña - Davao de Oro

Transportation Committee

55. **Chair** : Alfeo B. Ingay - QAD
 56. **Co-chair** : Elvin A. Anajao - GSU
 57. **Members** : Bernabe M. Basilisco - Davao Oriental
 58. : Edwin B. Estañol - Davao de Oro
 59. : Joberth A. Sabanal - Davao City
 60. : Gorgonio G. Dondoyano, Jr.- Mati City
 61. : Roger H. Prades - Davao de Oro
 62. : Eliezer I. Nequinto - Tagum City

DRRM Committee

63. **Chair** : John Arnel P. Villacorte - ESSD
 64. **Member** : Hernani A. Resueño - Panabo City



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Health Management Committee

- | | |
|--------------|---|
| 65. Chair | : Marra B. Medrano, DMD - ESSD |
| 66. Co-chair | : Ritchelle S. Aresco, MD - Davao City |
| 67. Members | : Michelle V. Macasayon, MD - Davao del Sur |
| 68. | : Gladys A. Valmoria - Davao City |
| 69. | : Gerrypher M. Viernes - Davao de Oro |
| 70. | : Van Eugene V. Canlas - IGACOS |

Billeting Quarter Committee

- | | |
|-----------|----------------------------|
| 71. Chair | : Danilo R. Dohinog - CLMD |
|-----------|----------------------------|
- To be assisted by PSDS Deony Ferolino, DSO-Davao City

Learners Rights and Protection (LRP) Committee

- | | |
|--------------|---------------------------------------|
| 72. Chair | : Stephen Mark T. Castres - ESSD |
| 73. Co-chair | : Jonas P. Piore - Davao City |
| 74. | : Bonifacio V. Jr., Amit - Davao City |

Events Management Committee

- | | |
|--------------|---|
| 75. Chair | : Maricel S. Langahid - CLMD |
| 76. Co-chair | : Jeselyn B. dela Cuesta - CLMD |
| 77. | : Cedrick John T. Sardido - Davao City |
| 78. | : Jaymark C. Rodriguez - Davao Occidental |
| 79. | : Jayson P. Poquita - Davao de Oro |
| 80. | : Maricel L. Cinco - IGACOS |
| 81. | : Yves Spencer Briant N. Santander - Davao City |
| 82. | : Valene Grace L. Lagunilla - Davao City |
| 83. | : Dexter A. Cequiña - Davao de Oro |

Selected Members of RSAC (preparing documents for NSAC screening):

- | | |
|-------------|------------------------------|
| 84. Members | : Bernie S. Coronas - IGACOS |
| 85. | : Alona A. Parac - AD |