



Republic of the Philippines  
**Department of Education**

DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2024- 158

To : Neil D. Bongcayao, PSDS of Digos Oriental District  
Clarence S. Pillerin, PSDS of Digos Occidental District  
Gervasio R. Salinas, Jr., PSDS of Secondary Schools District

Subject : **ATTENDANCE TO THE PALARONG PAMBANSA 2025 OPENING PROGRAM**

Date : May 14, 2025

Relative to Division Memorandum SGOD-2025-255, Learning Visit to the Palarong Pambansa in Ilocos Norte for Enhancement of Sports Program in the School and Division Level, the following personnel are instructed to attend the Palarong Pambansa 2025 Opening Program and Sports Exhibition in Laoag City, Ilocos Norte on May 24-25, 2025.

Participants are also expected to support DepEd Digos City athletes by visiting their billeting quarters and contest venues to record insights on best practices using the 2025 Palaro Survey Guide.

Travel, meals, accommodation, and incidental expenses of participants shall be charged against Division MOOE, subject to the availability of funds and under existing auditing rules and regulations.

For information, guidance, and compliance.

*Melanie P. Estacio* MAY 16 2025  
**MELANIE P. ESTACIO, PhD, CESO VI**  
Schools Division Superintendent

Schools Division Office of Digos City

RECORDS SECTION

**RELEASED**

DATE: MAY 16 2025 TIME: 1:58 PM

BY: *[Signature]*

Enclosed: As stated.  
CID/ALS/grs



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2025- 255

To : Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Division Personnel Concerned  
Public Elementary and Secondary Schools

Subject : **LEARNING VISIT TO THE 2025 PALARONG PAMBANSA IN  
ILOCOS NORTE FOR ENHANCEMENT OF SPORTS PROGRAM IN  
THE SCHOOL AND DIVISION LEVEL**

Date : May 2, 2025

Pursuant to Republic Act 10588, otherwise known as the Palarong Pambansang Act of 2013, the Department of Education, through the Palarong Pambansa Board and Secretariat shall be conducting the **2025 Palarong Pambansa on May 24-31, 2025 in Laoag City, Ilocos Norte.**

Recognizing the value of sports development in the holistic growth of learners and the need for school and division sports program implementers to enhance their knowledge, a learning visit to the 2025 Palarong Pambansa shall be conducted.

Participants are Division Personnel handling and supervising sports programs, school heads, technical working group members from the city to the regional meet and other school personnel handling special programs in sports. Likewise, the heads of schools whose learners are athletes in the 2025 Palarong Pambansa shall join the learning visit to directly observe the performance of their athletes (see Annex 1-List of Participants).

The schedule of activities for the 2025 Palarong Pambansa are as follows:

EVENT/ACTIVITY	DATE	VENUE
Opening Ceremony	May 24, 2025	Ferdinand E. Marcos Stadium
Palarong Lahi/Exhibition Sports	May 25, 2025	TBA
Competition Proper	May 26-30, 2025	Various Playing Venues



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396



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Closing Program	May 31, 2025	Ferdinand E. Marcos Stadium
Departure	June 1, 2025	

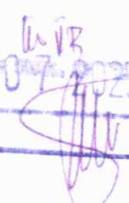
Participants shall visit at least three (3) Billeting Quarters of other regions aside from Region XI and shall conduct discussion sessions to obtain insights on best practices using the guide attached herein (see Annex 2-2025 Palaro Survey Guide). They shall also visit the playing venues of DepEd Digos City athletes to witness the games of our players.

Travel, meals, accommodation and incidental expenses of participants shall be chargeable against Special Education Fund/Division MOOE/School MOOE, whichever is applicable, subject to fund availability, and in accordance with accounting rules and regulations.

For your guidance and compliance.

  
**MELANIE P. ESTACIO, PhD, CESO VI**,  
Schools Division Superintendent

DepEd Schools Division Office - Digos City  
RECEIVED

DATE: MAY 07, 2025  
BY:  TIME: 1:00 pm

Enclosed: As stated.  
SGOD/SBO/pjs



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
**Telephone Nos.:** (082) 553-8375; (082) 553-8396



## Annex 1: 2025 Palarong Pambansa Participants

LEARNING VISIT TO THE 2025 PALARONG PAMBANSA IN ILOCOS NORTE FOR  
ENHANCEMENT OF SPORTS PROGRAM IN THE SCHOOL AND DIVISION LEVEL

May 24 – 31, 2025

### LIST OF PARTICIPANTS:

	NAME	POSITION	ASSIGNMENT
1	Melanie P. Estacio	SDS	Digos City
2	Maria Genevieve T. Francisquete	ASDS	Digos City
3	Eleser D. Mateo	PSDS	CID
4	Mary Joy B. Fortun	PSDS	CID
5	Clarisse A. Llaban	Attorney III	OSDS
6	Peter-Jason C. Senarillos	SEPS, SMN-DSO	SGOD
7	Mark V. Castañares	ADMINISTRATIVE OFFICER II	SGOD
8	Lermalyn D. Luayon	ADA VI	OSDS
9	Aimee Amor C. Porto	SCHOOL PRINCIPAL IV	Kapatagan National High School
10	Edsel F. Nacua	SCHOOL PRINCIPAL IV	Ramon Magsaysay Central Elementary School
11	Aldin Jr. J. Barsalote	SCHOOL PRINCIPAL III	Digos City Central ES
12	Rizza L. Villaluna	PRINCIPAL III	Digos City Senior High School
13	Cartajena, Joel A.	SCHOOL PRINCIPAL II	Igpit Elementary School
14	Jerwin L. Granada	SCHOOL PRINCIPAL II	Damñas ES
15	Abdul Gapor M. De Guzman	SCHOOL PRINCIPAL II	Cogon ES
16	Juvic V. Sucayre	SCHOOL PRINCIPAL I	Matti National High School
17	Nedymar D. Andrade	SCHOOL PRINCIPAL I	Arcaflor Maniapao Elementary School
18	Marvin Padillo	SCHOOL PRINCIPAL I	Balabag NHS
19	Melacres L. Campomayor	SCHOOL PRINCIPAL I	Colorado ES
20	Norwenda G. Hairil	SCHOOL PRINCIPAL I	Pedro Garcia ES
21	Marife M. Bohol	HEAD TEACHER I	Casildo B. Nonol Sr. ES
22	Juvy B. Salise	SCHOOL HEAD	Digos City
23	King P. Devesfruto	SCHOOL HEAD	Goma National High School



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**Annex 2**

**LEARNING VISIT – PALARONG PAMBANSA 2025**  
**(Survey Guide)**

**Guide Questions for Sports Program Best Practices by Region**

Region: \_\_\_\_\_  
Billeting Quarter: \_\_\_\_\_  
Name of respondent: \_\_\_\_\_  
Position/Designation: \_\_\_\_\_  
Contact No. \_\_\_\_\_

**I. Insights/Reflection**

a. What are your insights and reflection while attending Palaro 2025?

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b. What insights did you learn that will contribute to Sports Development in the Division/School?

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c. What best practices have you learned while attending Palaro 2025?

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## **II. Athlete Training Program**

- a. What do you consider as best practices in this area?
- b. What would you like to improve in this area?

## **III. Discipline during Regional Athletic Association Meets**

(Discipline in the billeting quarters, opening/closing programs, parade)

- a. What do you consider as best practices in this area?
- b. What would you like to improve in this area?

## **IV. Management of Billeting Quarters (Regional Meet and Palaro)**

(Cleanliness, Security, Mess Hall, Beautification)

- a. What do you consider as best practices in this area?
- b. What would you like to improve in this area?

## **V. Management of Catering, Sanitation, Food Safety**

- a. What do you consider as best practices in this area?
- b. What would you like to improve in this area?

## **VI. Management of Supplies**

(Uniforms and Sports Equipment)

- a. What do you consider as best practices in this area?
- b. What would you like to improve in this area?

## **VII. Management of Transportation**

(Transport of athletes before, during, and after the athletic meets)

a. What do you consider as best practices in this area?

b. What would you like to improve in this area?

**VIII. Management and Deployment of Medical Personnel**

a. What do you consider as best practices in this area?

b. What would you like to improve in this area?

**IX. Documentation and Recording**

a. What do you consider as best practices in this area?

b. What would you like to improve in this area?

**X. LGU Engagement Strategy (SEF)**

a. What do you consider as best practices in this area?

b. What would you like to improve in this area?